

**ADITI MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)  
BAWANA,  
DELHI-110 039.**

**MINUTES OF THE MIXED MODE MEETING OF THE GOVERNING BODY HELD  
ON TUESDAY THE 28<sup>th</sup> JANUARY, 2021 FROM 11:00 A.M. IN THE PRINCIPAL  
OFFICE, ADITI MAHAVIDYALAYA, DELHI AUCHANDI ROAD, BAWANA, DELHI  
110039**

**NO. 110**

**GOOGLE MEET ID: meet.google.com/ufo-otuf-axw**

**PRESENT**

1. Prof. Poonam Silotia, Chairperson
2. Sh. Abhay Kumar, Treasurer
3. Prof. Kavita Sharma
4. Air Marshal Naresh Verma (Online)
5. Dr. Reema Lamba, Teacher's Representative
6. Ms. Seema Bhatnagar, NT Representative
7. Prof. Mamta Sharma, Member Secretary

**ITEM NO.1 Report the letters received from University/UGC/MHRD/Others.**

- 1/1** The proposal dated 18.11.2019 received from UGC regarding funds under Higher Education Funding Agency (HEFA) was placed.

**The Governing body noted the same.**

- 1/2** The University communication CB-II/Principal/Apptt./Cir. No.69/729 dated 28.12.2020 was placed.

**The Governing body noted the same.**

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**ITEM NO.2** Confirmation of the minutes of meetings of Governing Body No. 105, 106, 107 and 109 held on 6.3.2019, 24.4.2019, 3.7.2020 and 29.12.2020 respectively were considered by the Governing Body and resolved as follows:

Minutes of meetings of Governing Body No. 107 and 109 held on 03.07.2020 and 29.12.2020 respectively confirmed.

Governing Body resolved that it is not in its purview to confirm the minutes of meetings of Governing Body No. 105 and the items may be taken afresh.

Confirmation of Minutes of Governing body meeting no. 106 deferred.

**ITEM NO.3** The action taken on the minutes of the Governing Body meeting no. 107 and 109 held on 03.07.2020 and 29.12.2020 of the Governing Body were reported and recorded.

The action taken on the minutes of the Governing Body meeting no. 105 and 106 deferred.

**ITEM NO.4** No matter arose.

**ITEM NO.5** The various Adhoc/Contractual/Guest appointments of teaching and Non- Teaching Staff as per the details given in the tables below were placed:

**5/1** First appointment and the intervening period from last Governing Body (Excluding current period)

Governing Body approved as per list given below

S.No.	NAME OF THE TEACHER	DEPARTMENT	ADHOC PERIOD
1.	Dr.Bhupender Singh	Chemistry	25.08.2014 to 24.12.2014 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
2.	Dr.Promila Sehrawat	Economics	28.11.2008 to 30.04.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session

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			10.08.2020 to 07.12.2020
3.	Ms.Anita Beniwal	Education-B.El.Ed.	06.08.2002 to 30.09.2002 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
4.	Ms.Priya Khurana	Education-B.El.Ed.	03.08.2009 to 02.12.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
5.	Ms.Gomti	Education-B.El.Ed	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
6.	Ms.Alka Verma	Education-B.El.Ed.	23.01.2014 to 22.05.2014 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
7.	Dr.Neetu Malik	Geography	23.07.2007 to 30.09.2007 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
8.	Ms.Mamta Arora	Geography	10.11.2008 to 30.04.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
9.	Dr.Sheetal Sharma	Geography	19.09.2011 to 18.01.2012 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
10.	Dr.Roshani Devi	Geography	06.08.2009 to 05.12.2009

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			20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
11.	Ms.Sneh Gangwar	Geography	20.11.2009 to 19.03.2010 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
12.	Ms. Shikha Yadav	Geography	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
13.	Dr.Sunita Dahiya	Commerce	30.07.2009 to 29.11.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
14.	Dr.Parul Goel	Commerce	31.07.2009 to 30.11.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
15.	Ms.Rashi Paliwal	Commerce	17.08.2011 to 16.12.2011 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
16.	Ms. Indu	Commerce	09.08.2011 to 08.12.2011 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
17.	Dr.Asha Devi	Hindi	12.08.1996 to 30.09.1996 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020

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*Manita Sharma*

			26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
18.	Dr.Kamlesh Kumari	Hindi	25.11.2008 to 30.04.2009 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
19.	Dr.Harkesh	Hindi	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
20.	Ms.Sangita Kumari	Hindi	20.07.2019 to 16.11.2019 Resigned on 08.09.2019
21.	Dr.Devender Bhardwaj	Hindi (Hindi Patrakarita)	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
22.	Dr.Ritu Khatri	Hindi (Hindi Patrakarita)	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
23.	Dr.Rashmi Gupta	Physical Education	23.07.2012 to 22.11.2012 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
24.	Dr.Manju Goel	Social Work	20.07.2007 to 30.09.2007 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
25.	Ms.Manisha Pal	Social Work	29.07.2013 to 28.11.2013 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of

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			academic session 10.08.2020 to 07.12.2020
26.	Shri Rakesh Choudhary	Social Work	20.07.2015 to 19.11.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
27.	Ms. Gyanwati	Social Work	12.02.2014 to 22.05.2014 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
28.	Ms. Shashi Kumari	Commerce	24.08.2015 to 23.12.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
29.	Ms. Juhi Bhatnagar	Political Science	14.08.2015 to 13.12.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
30.	Dr. Santosh Kumar Yadav	Mathematics	08.10.2015 to 07.02.2016 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
31.	Ms. Parul Chopra	Commerce	14.08.2015 to 13.12.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
32.	Dr. Annie Ray	Hindi	14.08.2015 to 13.12.2015 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
33.	Dr. Sangeeta Kumari	Hindi	15.09.2011 to 17.11.2011

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			20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
34.	Ms.Mali Devi	Social Work	14.09.2016 to 13.01.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
35.	Shri Baldev Gulati	Social work	14.09.2016 to 13.01.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
36.	Ms.Upasna Gaggat	Home Science	25.08.2014 to 24.12.2014 20.07.2019 to 16.11.2019 Resigned on 20.08.2019
37.	Dr.Manish Vats	Physical Education	14.09.2016 to 13.01.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
38.	Ms.Shashi Prabha	Home Science (NHE)	20.01.2017 to 26.04.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
39.	Ms.Lovely	Commerce	20.07.2017 to 19.11.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
40.	Shri Aneesh T.V.	Social Work	23.01.2018 to 22.04.2018 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020

*Shri Aneesh T.V.*

*Manita Sharma*



41.	Dr.Shadab Khan	Geography	11-01-2018 to 10.05.2018 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
42.	Shri Jagmohan	Geography	17.08.2017 to 16.12.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 20.03.2020 to 25.05.2020 26.05.2020 to last day of academic session 10.08.2020 to 07.12.2020
43.	Shri Amir Khan	Commerce	10.08.2017 to 09.12.2017 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 Resigned on 09.01.2020
44.	Ms.Savita Sharma	Economics (Against leave vacancy of Ms.Manisha)	08.01.2019 to 06.04.2019 20.07.2019 to 16.11.2019 19.11.2019 to 18.03.2020 Resigned on 20.01.2020

## 5/2 Current Tenure of Adhoc Teachers

Governing Body Approved as per list given below

S.No.	NAME OF THE TEACHER	DEPARTMENT	ADHOC PERIOD
1.	Dr.Bhupender Singh	Chemistry	09.12.2020 to 07.04.2021
2.	Dr.Promila Sehrawat	Economics	09.12.2020 to 07.04.2021
3.	Ms.Anita Beniwal	Education-B.El.Ed.	09.12.2020 to 07.04.2021
4.	Ms.Priya Khurana	Education-B.El.Ed.	09.12.2020 to 07.04.2021
5.	Ms.Gomti	Education-B.El.Ed.	09.12.2020 to 07.04.2021
6.	Ms.Alka Verma	Education-B.El.Ed.	09.12.2020 to 07.04.2021
7.	Dr.Neetu Malik	Geography	09.12.2020 to 07.04.2021
8.	Ms.Mamta Arora	Geography	09.12.2020 to 07.04.2021
9.	Dr.Sheetal Sharma	Geography	09.12.2020 to 07.04.2021
10.	Dr.Roshani Devi	Geography	09.12.2020 to 07.04.2021
11.	Ms.Sneh Gangwar	Geography	09.12.2020 to 07.04.2021
12.	Ms. Shikha Yadav	Geography	09.12.2020 to 07.04.2021
13.	Dr.Sunita Dahiya	Commerce	09.12.2020 to 07.04.2021
14.	Dr.Parul Goel	Commerce	09.12.2020 to 07.04.2021
15.	Ms.Rashi Paliwal	Commerce	09.12.2020 to 07.04.2021

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16.	Ms. Indu	Commerce	09.12.2020 to 07.04.2021
17.	Dr. Asha Devi	Hindi	09.12.2020 to 07.04.2021
18.	Dr. Kamlesh Kumari	Hindi	09.12.2020 to 07.04.2021
19.	Dr. Harkesh	Hindi	09.12.2020 to 07.04.2021
20.	Dr. Devender Bhardwaj	Hindi (Hindi Patrakarita)	09.12.2020 to 07.04.2021
21.	Dr. Ritu Khatri	Hindi (Hindi Patrakarita)	09.12.2020 to 07.04.2021
22.	Dr. Rashmi Gupta	Physical Education	09.12.2020 to 07.04.2021
23.	Dr. Manju Goel	Social Work	09.12.2020 to 07.04.2021
24.	Ms. Manisha Pal	Social Work	09.12.2020 to 07.04.2021
25.	Shri Rakesh Choudhary	Social Work	09.12.2020 to 07.04.2021
26.	Ms. Gyanwati	Social Work	09.12.2020 to 07.04.2021
27.	Ms. Shashi Kumari	Commerce	09.12.2020 to 07.04.2021
28.	Ms. Juhi Bhatnagar	Political Science	09.12.2020 to 07.04.2021
29.	Dr. Santosh Kumar Yadav	Mathematics	09.12.2020 to 07.04.2021
30.	Ms. Parul Chopra	Commerce	09.12.2020 to 07.04.2021
31.	Dr. Annie Ray	Hindi	09.12.2020 to 07.04.2021
32.	Dr. Sangeeta Kumari	Hindi	09.12.2020 to 07.04.2021
33.	Ms. Mali Devi	Social Work	09.12.2020 to 07.04.2021
34.	Shri Baldev Gulati	Social work	09.12.2020 to 07.04.2021
35.	Dr. Manish Vats	Physical Education	09.12.2020 to 07.04.2021
36.	Ms. Shashi Prabha	Home Science (NHE)	09.12.2020 to 07.04.2021
37.	Ms. Lovely	Commerce	09.12.2020 to 07.04.2021
38.	Shri Aneesh T.V.	Social Work	09.12.2020 to 07.04.2021
39.	Dr. Shadab Khan	Geography	09.12.2020 to 07.04.2021
40.	Shri Jagmohan	Geography	09.12.2020 to 07.04.2021

### 5/3 Guest Teacher Appointment

Governing Body Approved as per list given below

S.No.	NAME OF THE TEACHER	DEPARTMENT	GUEST PERIOD
1	Ms. Arushi Chabra	Home Science (Food Technology)	07.09.2019 till end of the session, extension vide note sheet dated 07.08.2020
2	Ms. Monika	English	11.09.2019 till end of the session
3	Ms. Shriya Pandey	English	11.09.2019 till end of the session
4	Dr. Vikrant Kumar	Sociology	11.09.2019 till end of the session, extension vide note sheet dated 07.08.2020
5	Ms. Jaya Singh Parihar	EVS	20.09.2019 till end of the session

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*Manita Sharma*

6	Dr. Sanjogita Singh	EVS	20.09.2019 till end of the session
7	Dr. Ranjit Kaur	Geography	24.09.2019 till end of the session
8	Dr. Aarti Sharma	Geography	24.09.2019 till end of the session
9	Ms. Akansha Bhatia	Psychology	26.09.2019 till end of the session, extension vide note sheet dated 07.08.2020
10	Mr. Avinash Kumar	Hindi	26.09.2019 till end of the session
11	Ms. Mohini Pandey	Hindi	26.09.2019 till end of the session
12	Dr. Anu Kumari	Hindi	26.09.2019 till end of the session
13	Mr. Pawan Kumar	Hindi	26.09.2019 till end of the session
14	Mr. Shankar	Mathematics	27.09.2019 till end of the session
15	Dr. Rajesh Kumar Mishra	Sanskrit	27.09.2019 till end of the session
16	Ms. Swasti Sharma	Sanskrit	27.09.2019 till end of the session
17	Ms. Shilpi Pandey	EVS	15.10.2019 till end of the session
18	Mr. Yogender Singh	EVS	15.10.2019 till end of the session
19	Ms. Priti Kumari	Geography	20.01.2020 till end of the session
20	Mr. Manish Kumar Dubey	Commerce	29.01.2020 till end of the session
21	Ms. Ritu Kankra	Commerce	29.01.2020 till end of the session
22	Ms. Divya Kalra	Commerce	29.01.2020 till end of the session
23	Mr. Shishir Kumar Mishra	History	29.01.2020 till end of the session
24	Ms. Anu Sharma	Commerce	31.01.2020 till end of the session
25	Dr. Aditika Agarwal	Home Science	03.02.2020 till end of the session
26	Mr. Akhilesh Kumar Tiwari	Political Science	07.02.2020 till end of the session
27	Ms. Alka	Political Science	07.02.2020 till end of the session

*Dr. Joti*

*Hanitaghaem*



#### 5/4 Non-Teaching Appointments

Governing Body Approved as per list given below

S.No.	NAME OF THE EMPLOYEE	DESIGNATION	PERIOD OF APPOINTMENT
1.	Sh Jamil Khan	System & Network Administrator	25.11.2020 to 23.05.2021
2.	Ms Kusum	Staff Nurse	6.8.2019 to 1.2.2020 4.2.2020 to 1.8.2020 04.08.2020 to 180 days

5/5 The Governing Body approved the appointment of Mr.Pankaj Kumar as Librarian on Adhoc basis for a period of 120 days for the period from 12.1.2021 to 11.4.2021 or till the permanent appointment is made, whichever is earlier in the pay scale of Rs.57,700.00 (Academic Level 10 : Entry Pay-01) (as per VII CPC) plus other usual allowances permissible under the University rules, vide note sheet dated 08.1.2021

5/6 The Governing Body approved the requirement 7 security persons with 1 supervisor and 5 safai karamcharis from the Security Agency.

Ex post facto approval for the same may be taken at the earliest.

M/s. Detective Premier Security Services may be continued further for a period of only three months and tender may be floated from GeM/E-procurement.

**ITEM NO.6** Various leave availed by Teaching and Non- Teaching staff as per university rules were reported as per the details given in the tables below:

6/1 The Governing Body noted the same as per details given below

#### LEAVE DATA (TEACHING) OF EMPLOYEES

S.No.	NAME OF THE TEACHER	DEPARTMENT	DATE OF APOINMENT	LEAVE APPLIED
1	Dr. Nidhi Goel	Education- B.El.Ed.	20.07.2004	CCL – 09.09.2019 to 30.09.2019



2	Dr. Manju	English	28.09.2006	CCL - 01.08.2019 to 31.10.2019 and extended up to 14.11.2019
3	Dr. Punyatoya Patra	Geography	11.11.1999	Sabbatical Leave 27.08.2019 to 26.08.2020
4	Dr. Vidhi Sharma	Hindi	17.11.2004	01.01.2020 to 15.01.2020
5	Dr. Nitu Dabas	Commerce	18.01.2006	06.01.2020 to 26.03.2020
6	Dr. Asha	Hindi	16.11.2004	06.01.2020 to 26.03.2020
7	Dr. Archana Sawshilya	Political Science	09.08.1999	Sabbatical Leave 21.01.2020 to 20.01.2021
8	Dr. Sunita Bahmani	Social Work	10.08.1999	CCL- 20.01.2020 to 25.02.2020
9	Dr. Nalini Singh	History	29.04.2009	CCL - 12.02.2020 to 25.02.2020
10	Dr. Neerja Deswal	English	04.11.2004	CCL - 17.02.2020 to 03.03.2020
11	Dr. Suruchi Singh	Mathematics	14.12.1999	CCL - 10.02.2020 to 28.02.2020
12	Dr. Manju Rani	Hindi	16.10.2006	CCL - 13.02.2020 to 28.02.2020
13	Dr. Rashmi Sharma	Hindi	17.07.2001	CCL - 27.02.2020 to 06.03.2020
14	Ms. Neerja Nagpal	English	04.11.2004	Study Leave 09.09.2020 to 08.09.2021

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6/2 The Governing Body noted the same as per details given below

**LEAVE DATA (NON- TEACHING) OF EMPLOYEES**

S.No	NAME OF THE EMPLOYEE	DEPARTMENT	DATE OF APOINMENT	LEAVE APPLIED
1	Ms. Kavita	Library	02.12.2002	CCL - 27.05.2019 to 24.06.2019 CCL - 04.02.2020 to 03.03.2020
2	Ms. Anju Panchal	Education- B.El.Ed.	02.12.1999	CCL - 08.07.2019 to 27.07.2019
3	Mr. Ramesh Pal	Mali	10.11.2008	CCL - 20.03.2020 to 19.03.2021

**ITEM NO.7** The Governing Body approved the promotions of Assistant Professors in various departments as per University of Delhi rules. Details given in the tables below:

**CAS 2018**

SNo.	NAME OF THE TEACHER	DEPARTMENT	STAGE	LEVEL	DATE OF MEETING
1.	Dr Nalini Singh	History	2	11 to 12	11.01.2021
2.	Dr Ritu Sharma	Psychology	2	11 to 12	12.01.2021
3.	Dr Sarita Dabas	Education	2	11 to 12	15.01.2021
4.	Dr Archana Tyagi	Sanskrit	2	11 to 12	15.01.2021
5.	Dr Santosh Kumar	Sanskrit	2	11 to 12	15.01.2021
6.	Dr Manju Rani	Hindi	2	11 to 12	18.01.2021
7.	Dr Sunita Pareek	Political Science	2	11 to 12	19.01.2021
8.	Dr Seema Rani	Social Work	2	11 to 12	20.01.2021
9.	Dr Manju	English	2	11 to 12	21.01.2020

**MPS 98**

SNo.	NAME OF THE TEACHER	DEPARTMENT	STAGE	LEVEL	DATE OF MEETING
1.	Dr Nidhi Goel	Education	Lecturer	Senior Lecturer	16.01.2021
2.	Dr Abhilasha Bajaj	Education	Lecturer	Senior Lecturer	16.01.2021

*Dr. Nidhi Goel*

*Manu T. Shaan*

**ITEM NO.8 The Governing Body approved the Screening of Applications of Associate Professors in various departments as per the details given in the tables below:**

S.No.	Name of the Teacher	Department
1.	Dr Indu Nashier Gahlawat	Education
2.	Dr Manisha Wadhwa	Education
3.	Dr Mala Mishra	Hindi
4.	Dr Neelam Rathi	Hindi
5.	Dr Sandhya Vatsayana	Hindi
6.	Dr Poonam Lakra	Home Science
7.	Dr Sadhna Jain	Home Science
8.	Dr Archana Sawshilya	Political Science
9.	Dr Beena Anthony Reji	Social Work

**ITEM NO.9 The reports of various Committees of the college were placed before the Governing Body**

- 9/1 The Governing Body appreciated the efforts of NAAC and IQAC
- 9/2 The Governing Body appreciated the efforts of Examination Committees in conducting OBE during COVID-19
- 9/3 The Governing Body appreciated the efforts of Admission Committee for contactless admissions due to COVID-19
- 9/4 The Governing Body approved the workload for session 2020-2021 as submitted by the Workload committee
- 9/5 The Governing Body approved the projected workload in view of enhanced intake per report submitted by Workload Committee.

**ITEM NO.10 The Governing Body approved the enhancement of intake capacity of students in first year from 808 to 1011.**







**ITEM NO.11** The Governing Body informed that the Infrastructural Committee as per office order no. AM/2021/104 dated 20.01.2021 was constituted in compliance with the decision of the Governing Body

The Governing Body noted the same.

**ITEM NO.12** The representations of Teaching and Non-Teaching staff before the Governing Body were placed before the Governing Body

- 12/1 The Governing Body deferred the representation dated 7.8.2019 received from Mr.Dilbir Singh, Caretaker regarding release of 20% Caretaker allowance as per University rules.
- 12/2 The Governing Body deferred the representation dated 6.9.2019 and 22.12.2020 received from Mr.Aseem Kumar, Driver requesting for release of 50% salary during his suspension period besides one increment after joining. Further reporting the letter dated 13.8.2019 received from Mr.Rajesh Kumar Jain, Sr.Assistant regarding 50% salary during suspension of Shri Aseem Kumar, Driver enclosing therewith the Non-Teaching University Rules.
- 12/3 The Governing Body deferred the representation dated 6.2.2020 from Delhi University & College Karamchari Union regarding the release of increment to Mr.Sanjay Panwar, Semi Professional Assistant (Library) of the college.
- 12/4 The Governing Body resolved to take Administrative Officer on deputation

**ITEM NO.13** The information regarding Ex Section Officer (Accounts) Sh Indrakant Mishra was placed before the Governing Body

- 13/1 The Governing Body considered the extension of lien in respect of Mr.Indra Kant Mishra, Section Officer (Accounts) presently on lien to Bharti College, University of Delhi on the post of Section Officer (Accounts) for the period from 2.4.2020 to one year.
- 13/2 The Governing Body approved the technical resignation of Mr.Indra Kant Mishra from the post of Section Officer (Accounts) to join Bharti College (University of Delhi) as Section Officer (Accounts) vide letter dated 29.7.2020.

**ITEM NO.14** The non-performance of duty by Non-Teaching Staff was placed before the Governing Body

- 14/1 The Governing Body deferred the matter about the irregular attendance of Mr.Yogender Rana, Lab.Assistant in Geography Lab. vide letter dated 13.8.2019.



14/2 The Governing Body deferred the matter about the letter dated 7.8.2019 received from Shri Dilbir Singh, Caretaker regarding non- performance of duty by Smt. Beermati, Safai Karamchari.

14/3 The Governing Body deferred the matter about medical certificate dated 13.6.2019 along with a letter dated 15.4.2019 submitted by Smt. Beermati, Safai Karamchari that she is unable to work as Safai Karamchari.

14/4 The Governing Body deferred the matter about the dereliction of duty by Sh Padam Dahiya, Assistant and some employees not attending the office etc. vide duty roster for non-teaching staff submitted by S.O.(Admn.).

**ITEM NO.15 Requirement of additional staff till regular appointments are made in non-teaching staff was placed before the Governing Body**

15/1 The Governing body approved the appointment of Administrative Officer on Deputation basis.

15/2 The Governing body approved the appointment of four positions on contractual basis as per details: Junior Assistants (1 OBC, 1 SC); Laboratory Attendants (2UR). The persons should have sound knowledge of computers.

**ITEM NO.16 The information about Dr Meena Budhiraja, Associate Professor in Hindi was placed**

16/1 The matter about various communications to Dr Meena Budhiraja, Associate Professor in Hindi was deferred.

16/2 The matter about the University letter dated 22.5.2019 sending clarification regarding being habitual absent from duty by Dr.Meena Budhiraja, Associate Professor in Hindi.

16/3 The matter about the letter dated 20.1.2020 received from Dr.Meena Budhiraja, Associate Professor in Hindi regarding extension of leave till 30.4.2020 was deferred.

16/4 The matter about the letter dated 11.9.2018 submitted by S.O.(Admn.) regarding leave record of Dr. Meena Budhiraja Associate Professor in Hindi was deferred.

**ITEM NO.17 The Governing Body considered the details about the retirement of Non-**

*[Signature]*

*[Signature]*



Teaching Employees in the intervening period and resolved that matter may be taken with Directorate of Higher Education so that the benefits of employees are released at the earliest.

ITEM NO.18 Various Accounts related issues were placed in the Governing body

18/1 The Principal informed that the college received the following grant as per details given below:

Instalment No.	Sanction order with date	GIA in General (Cr)	GIA creation for of Capital Asset (Cr)	GIA for Salaries (Cr)
1.	DHE- 3(1)/100%/GIA/2020-21/32-40 Dated 07.05.2020	-	-	1.87
2.	DHE- 3(1)/100%/GIA/2020-21/92-101 Dated 03.06.2020			1.87
3.	DHE- 3(1)/100%/GIA/2020-21/Pt. file - II/1995-2007 Dated 09.11.2020	0.125		6.46

Fourth instalment in complete intervention to UGC norms and EC Resolution

	Sanction order with date	Total amount of GIA under salary head (Cr)	Surplus funds available to colleges from all sources (excluding SSF)	Amount released after adjusting surplus fund	
				Salary	Other than salary
4.	DHE- 3(1)/100%/GIA/2020-21/Pt. file - II/2639-48 Dated 21.12.2020	4.95	1.17	3.78	0.075

The Principal informed that in the present quarter Rs Cr have been received and due to deficit of Rs Cr, the salary of the month of December could not be given. Further the Principal informed that there are two Patterns of Assistance.

*Principle*

*Manita Sharma*

Apparently the look similar however the interpretation drawn is different. The third installment has been given on the basis of the new Pattern of Assistance. The Directorate of Higher Education has been informed about it and reminder for the same has been sent. The Governing Body resolved that yet another reminder be sent to the Secretary Higher Education to release the balance as the net deficit is an arbitrary interpretation and in contravention to UGC norms and EC resolution. The Grant should be in sync with the University and UGC norms. DHE has been informed in this regard via letter no AM/2020/1029 dated 01.01.2021 and subsequent reminder.

The Governing Body further resolved to redraft the Fees structure in sync with UGC/EC norms

- 18/2 The Principal informed that Special Audit for the years 2017-18, 2018-19 and 2019-20 was announced by Deputy Chief Minister for Aditi Mahavidhyalaya along with five more 100% Delhi Govt. funded colleges vide order no. NO.F DHE.1(44)/Estt/AGCR/Audit/2015-16/724-727 dated 21.08.2020. All communications in this regard are tabulated as **Annexure 18/2 table**.
- 18/3 The matter was about the revised budget 2020-21 and estimated budget 2021-22. was referred to the **Finance Committee**
- 18/4 The Governing Body approved payment to M/s Badal Gupta & Co. (Chartered Accountant) in connection with preparation and argument of appeal before the CIT (A)-19, Income Tax Department, New Delhi for the Assessment Year 2015-16, appeal fees and other miscellaneous expenses.
- 18/5 The Governing Body approved the appointment of M/S Padam Chand & Co. as Chartered Accountant for the college to conduct statutory audit for financial year 2018-19.
- 18/6 The Governing Body approved the bills dated 6.8.2019 and 23.8.2019 amounting to Rs.21,417.00 and Rs.2,596.00 respectively of Shri Subhash Chander Agarwal for seeking RTI Advice. To report the credit note dated 11.02.2020 received from Shri Subhash Chandra Agrawal returning back an amount of Rs. 26609.00.
- 18/7 The Governing Body approved the payments of Lawyer for Delhi Govt. cases (bills diary dated 26.10.2020 and 31.12.2020 received from Mr. Anurag Dayal Mathur, Advocate, Supreme Court of India amounting Rs 21,750 only.
- 18/8 The Governing Body referred the matter concerning annual expenditure audited by the Chartered Accountant (Balance Sheet of College Fund, Students' Fund, Caution Money, PF / NPS Accounts) for the Financial Year 2018-2019 to **Finance Committee**.

*B. S. S. S.*

*Manu Sharma*



18/9 The Governing Body referred the matter about an amount of Rs.33,61,946.00 paid by Accounts Department of the college in the financial year 2018-2019 through students' fund on certain items for use in the college duly approved by Governing Body to **Finance Committee**. Besides, some items were returned to the vendor amounting to Rs.1,82,500.00 vide note sheet dated 31.3.2020 and vide both letters dated 20.6.2019 received from Haruman Traders and M.R.Traders.

18/10 The Governing Body referred the matter about LFA and AGCR Audit Report of 2017-18 and 2018-19 and receive the 'Action Taken Report' on the same to **Finance Committee**.

18/11 The Governing Body approved the grant of one increment to Mr. Yogender Rana, Lab. Assistant in Geography Lab. Vide note sheet dated 13.8.2019 in view of late reporting ( Entry Point 04 to 06).

18/12 The Governing Body noted and approved the Provident Fund Committee report for the financial year 2019-20

**ITEM NO.19** The Governing Body considered and approved Fee Enhancement Rs.300.00 from every first year student of the college to generate fund for Alumni Committee vide note sheet dated 9.7.2020. The registration of Alumni Association is mandatory for NAAC purpose.

**ITEM NO.20** The Governing Body to a note of the following ongoing court cases in the College and asked for details regarding Sh Vijay Vashisht case to be placed in next Governing Body:

- i. Johny V/S Aditi Mahavidyalaya & others
- ii. Satish V/S Aditi Mahavidyalaya & others.
- iii. Anupama V/S Controller of Examination & others.
- iv. Social Democratic Teachers' Front V/S Govt. of NCT of Delhi & others.
- v. Delhi University Students' Union V/S Directorate of Higher Education & others.
- vi. Dr.Udai Bir Singh & others V/S University of Delhi & others
- vii. Aditi Mahavidyalaya v/s Sh Rahul
- viii. Sh Vijay Vashisht v/s Aditi Mahavidyalaya.

**ITEM NO.21** The Governing Body was informed that as per Letter from Delhi Govt. regarding converting college into Quarantine Centre wide order No. F.No. PA/SDM/NL/COVID-19/2020/711, Dated- 21.05.2020. The Principal further informed that due to phased opening of colleges, the CRPF officials have been asked to vacate the college premises.

**ITEM NO.22** The Governing Body considered the matters regarding starting of e-tendering

*Dr. J. K. Singh*

*Mamta Sharma*

**of the following by college**

- 22/1 The Governing Body referred the matter about Hall Renovation work and e-tendering for the same vide note sheet dated 24.2.2020 to the Infrastructure Committee.
- 22/2 The Governing Body referred the matter to Finance Committee and Purchase Committee for purchase of lab equipment and other accessories of media lab. vide Committee's Reports dated 29.1.2020 and 30.1.2020 to the Finance Committee and then Purchase Committee of the college.
- 22/3 The Governing Body referred the matter of Notice Boards for the college including the boards for Innovation Gallery at different locations to the Infrastructure Committee of the College and thereafter to the Finance Committee.
- ITEM NO.23 The Governing Body approved of an amount of Rs. two lakhs for expenditure on student academic enrichment activities**
- ITEM NO.24 The Governing Body referred the proposal of installation of Office automation software from Platinum gate Technologies Pvt. Ltd Quotation Dated- 25.12.2020 to the Finance Committee of the college.**
- ITEM NO.25 The Governing Body approved the services of Electrician and Plumber twice in a month as per GFR. Further approval of material required from GeM Portal due to non-availability of the maintenance in PWD vide letter from caretaker dated 28.12.2020.**
- ITEM NO.26 The Governing Body approved the extension of quotation at the same rate for students, staff and medical cards upto 31.3.2021 vide email and letter dated 28.12.2020**
- ITEM NO. 27 The Governing Body approved opening on ATM of Corporation Bank (presently Union Bank of India) vide e-Stamp Bearing Date-21.12.1020**
- ITEM NO.28 The Governing Body noted the status report dated 28.12.2020 submitted by Librarian regarding Library Automation.**
- ITEM NO.29 The Governing Body approved the payment towards pending bills of Library books and newspapers for the financial year 2019-2020 vide note sheet dated 28.12.2020.**
- ITEM NO.30 The Governing Body approved the following:**
- 30/1 OTI MILANG MEMORIAL AWARD worth Rs 5000/- for B.El.Ed. needy students vide request letter dated 12.2.2020 received from Dr.Poonam Yadav, Assistant

*Bilal*

*Namta Shetty*



Professor in Education (B.El.Ed.). She has agreed to top up the fund to ensure that the said amount is given.

30/2

Scholarship by KISAN Trust to overall meritorious students (First and second position) as per letter dated 24<sup>th</sup> January, 2020. The scholarship will continue till the Trust sponsors the same.

**ITEM NO.31** The Governing Body noted and appreciated the installation of Solar Panel in the college.

**ITEM NO.32** The Governing Body noted that college has submitted SSR for NAAC in the month of March, 2020

### MINUTES (SUPPLEMENTARY) OF THE MEETING

#### PRESENT

1. Prof. Poonam Silotia, Chairperson
2. Sh. Abhay Kumar, Treasurer
3. Smt. Kavita Sharma
4. Air Marshal Naresh Verma (Online)
5. Dr. Reema Lamba, Teacher's Representative
6. Ms. Seema Bhatnagar, NT Representative
7. Prof. Mamta Sharma, Member Secretary

**ITEM NO.1:** The Governing Body deferred the representations of Dr Manju Rani, Assistant Professor, Department of Hindi and Dr Mala Mishra, Associate Professor, Department of Hindi vide email dated 26.01.2021 and 20.01.2021 for the next meeting.

**ITEM NO.2:** The Governing Body approved the extension of Dr Neelam Rathi as Burser from 01.02.2021 to 31.01.2022 to assist Principal in maintenance of accounts and day to day financial affairs of the college.

**ITEM NO.3:** The Governing Body noted the constitution of COVID Task Force (vide notice AM-2012/99; dated 19.01.2021) for phased opening of the college in compliance with the email received from the office of Dean Students Welfare, in response to UGC Guidelines (D.O. 14-8/2020(CPP-II) dated 05.11.2020 regarding reopening of the Universities and colleges post Lockdown due to COVID-19 pandemic.

*P. Silotia*

*Mamta Sharma*

- ITEM NO.4:** The Governing Body considered and approved the appointment of Dr Manju Rani as Liaison Officer (SC/ST) vide office order no. AM/2021/79 dated 18.01.2021.
- ITEM NO.5:** The Governing Body approved the Memorandum of Understanding with Janki Devi Memorial College to organize series of webinars on Disabilities.
- ITEM NO.6** The Governing Body approved the proposal for bonding under VIDYA VISTAR SCHEME of University of Delhi (vide letter no. DU/V2S/2020-2021/26 dated 11.01.2021) with the college of fellow universities situated in remote areas. However the Governing Body resolved that initially the venture should have no financial implications.
- ITEM NO.7:** The Governing Body approved the upgrading of Internet Lease Line installed at Aditi Mahavidhyalaya from 10 to 20 MBPS on same terms and conditions as per email dated 12.01.2021 received from JIO ENTERPRISES TEAM Reliance Jio Infocomm Limited Gurugram.

The meeting ended with thanks to the Chair

  
PROF POONAM SILOTIA  
CHAIRPERSON

  
PROF MAMTA SHARMA  
MEMBER SECRETARY/  
PRINCIPAL