

**ADITI MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)  
BAWANA,  
DELHI-110 039.**

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON SATURDAY  
THE 13<sup>TH</sup> FEBRUARY, 2021 FROM 11:00 A.M. IN THE PRINCIPAL OFFICE, ADITI  
MAHAVIDYALAYA, DELHI AUCHANDI ROAD, BAWANA, DELHI 110039**

NO. 111

**PRESENT**

1. Prof. Poonam Silotia, Chairperson
2. Sh. Abhay Kumar, Treasurer
3. Prof. Kavita Sharma
4. Air Marshal Naresh Verma
5. Sh Prabhanjan Jha
6. Sh Ajay Gupta
7. Sh Dharam Vir Sharma
8. Sh Nitin Bahot
9. Sh Sumit Bhardwaj
10. Dr Reema Lamba (Teacher Representative)
11. Prof. Mamta Sharma, Member Secretary

**ITEM NO.1** The order of Registrar F.No. Estab.II(i)/330/COVID-19/M/2020/268  
dated 29<sup>th</sup> January, 2021 was placed

The Governing Body noted the same.

**ITEM NO.2** The minutes of meetings of Governing Body No. 105, 106 and 110 held on  
6.3.2019, 24.4.2019 and 28.01.2021 respectively were placed before the  
Governing Body for confirmation.

The Governing Body confirmed the same

**ITEM NO.3** The 'Action Taken Report' on the decisions made by the Governing  
Body No. 105, 106 and 110 held on 6.3.2019, 24.4.2019 and 3.7.2020  
respectively was placed before the Governing Body for information.

The Governing Body received and noted the same

*P. Silotia*

*Mamta Sharma*

**ITEM NO.4** Matters, if any, arising out of the Minutes of the meetings of the Governing Body No. 105, 106, 107 & 108 held on 6.3.2019, 24.4.2019 and 3.7.2020 respectively.

No matter arose out of the minutes

**ITEM NO.5** The issue of non-payment of salaries to teaching and non Teaching staff of the college was placed before the Governing Body

The Principal informed that there is no money in the salary head to disburse the salary. Reminders have been sent in this regard to DHE. The salary received is as per details given below:

Instalment No.	Sanction order with date	GIA General (Cr)	in GIA creation Capital Asset (Cr)	for of Salaries (Cr)	
1.	DHE- 3(1)/100%/GIA/2020-21/32-40 Dated 07.05.2020	-	-	1.87	
2.	DHE- 3(1)/100%/GIA/2020-21/92-101 Dated 03.06.2020			1.87	
3.	DHE- 3(1)/100%/GIA/2020-21/Pt. file - II/1995-2007 Dated 09.11.2020	0.125		6.46	
Fourth instalment in complete intervention to UGC norms and EC Resolution					
	Sanction order with date	Total amount of GIA under salary head (Cr)	Surplus funds available to colleges from all sources (excluding SSF)	Amount released after adjusting surplus fund	
				Salary	Other than salary
4.	DHE- 3(1)/100%/GIA/2020-21/Pt. file - II/2639-48 Dated 21.12.2020	4.95	1.17	3.78	0.075

*Biloke*

*Namta Sharma*



However as per fund position, the Caution Money after three years and interest money of the caution money are merged in the College Fund and can be utilized for paying two months Travel Allowance for Teaching and non-teaching staff. Further travel Allowance for the month of February can be paid for non-teaching at the end of month.

The Governing Body resolved to pay the two months Travel Allowance for Teaching and non-teaching staff. Further travel Allowance for the month of February to the non-teaching be paid.

Letter from Directorate of Higher Education F.DHE-9(62)/Plg/Budget/2020-21/655-670 was reported seeking the information for Budgetary Allocation 2021-22. The Governing body resolved to constitute a committee in this regard. The members are as follows:

- A. Sh Prabhanjan Jha
- B. Sh Ajay Gupta
- C. Principal

**ITEM NO.6**

**The matter of appointment of Ms Neelam w/o Late Sh Vijay Dahiya, Laboratory Assistant on compassionate ground was placed.**

The Governing Body resolved to constitute a committee in this regard. The members are as follows:

- A. Air Marshal Naresh Verma
- B. Sh Sumit Bhardwaj
- C. Dr Naresh Kumar (Assistant Registrar)
- D. Principal

**ITEM NO.7**

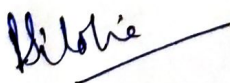
**The status of court matter of Ex-employee Sh Vijay Vashisht was considered.**

The Governing Body expressed concern about the pending cases especially that of Sh Vijay Vashisht and payment made to him every month. This case should be taken on priority and lawyer may be directed to make efforts for final disposal of writ petition.

**ITEM NO.8**

**The Governing body approved the promotion of Dr Manisha, Assistant Professor in Department of Economics under CAS -18 from level 11 to 12 via minutes of selection committee dated 28.01.2021**

The Governing Body approved the same.



**ITEM NO.9**      **The Governing body approved the appointment of Ms.Kusum as Nurse on contractual basis for a Period from 02.02.2021 to 180 days.**

The Governing Body approved the same.

**ITEM NO.10**      **The report of Infrastructural Committee regarding the PWD and other projects was placed.**

The Governing Body approved the same.

**ITEM NO.11**      **The representations of Teaching and Non-Teaching staff were considered by the Governing Body**

**11/1**      **The letter dated 7.8.2019 received from Mr.Dilbir Singh, Caretaker regarding release of 20% Caretaker allowance as per University rules was placed.**

The new Recruitment Rules (Non-Teaching Employees) 2020 [Under Ordinance XXII-D] were considered and the application was rejected as the same is not allowed as per rules.

**11/2**      **The letters dated 6.9.2019 and 22.12.2020 received from Mr.Aseem Kumar, Driver requesting for release of 50% salary during his suspension period besides one increment after joining. Further reporting the letter dated 13.8.2019 received from Mr.Rajesh Kumar Jain, Sr.Assistant regarding 50% salary during suspension of Shri Aseem Kumar, Driver enclosing therewith the Non-Teaching University Rules.**

The Governing Body was informed that as per decision taken in meeting no. 104, two increments have been deducted cumulatively in the month of July 2018 and July 2019. The Governing Body resolved that 50% salary during suspension of Sh Aseem Kumar period may be released and increment be given in the month July 2020 retrospectively.

**11/3**      **To consider the letter dated 6.2.2020 from Delhi University & College Karamchari Union regarding the release of increment to Mr. Sanjay Panwar, Semi Professional Assistant (Library) of the college was placed.**

The Governing Body resolved that the decision taken in 93<sup>rd</sup> Governing Body be upheld.

**11/4**      **To consider the representations of Dr Manju Rani, Assistant Professor, Department of Hindi and Dr Mala Mishra, Associate Professor, Department of Hindi vide email dated 26.01.2021 and 20.01.2021.**

*P. Dilolia*

*Manoj Sharma*



The Governing Body resolved that legal opinion on implication on lifting of ban in view of ongoing court case may be taken.

**ITEM NO.12 To report the dereliction of duty by two Non-Teaching Staff and action taken there after**

12/1 To report the irregular attendance of Mr. Yogender Rana, Lab. Assistant in Geography Lab. vide letter dated 13.8.2019.

12/2 To report a letter dated 7.8.2019 received from Shri Dilbir Singh, Caretaker regarding non- performance of duty by Smt. Beermati, Safai Karamchari.

12/3 To report medical certificate dated 13.6.2019 along with a letter dated 15.4.2019 submitted by Smt. Beermati, Safai Karamchari that she is unable to work as Safai Karamchari.

12/4 To report dereliction of duty by Sh Padam Dahiya, Assistant by SO (Admin).

The Governing Body resolved that it is an administrative matter the same may be taken by Principal as per notification dated 26<sup>th</sup> September, 2013 (Ref No. Estab.II(i)/016/2013/29).

**ITEM NO.13 The detailed information about Dr Meena Budhiraja, Associate Professor in Hindi was placed before the Governing Body**

13/1 Various communications to Dr Meena Budhiraja, Associate Professor in Hindi were reported.

13/2 University letter dated 22.5.2019 sending clarification regarding being habitual absent from duty by Dr.Meena Budhiraja, Associate Professor in Hindi was placed.

13/3 The letter dated 20.1.2020 received from Dr.Meena Budhiraja, Associate Professor in Hindi regarding extension of leave till 30.4.2020 was placed.

13/4 Letter dated 11.9.2018 submitted by S.O.(Admn.) regarding leave record of Dr. Meena Budhiraja Associate Professor in Hindi.

The Governing Body resolved that as per leave record available, Dr Meena Budhiraja may be asked to join immediately failing which action as per University

*Biloke*

*Hanuphars*

of Delhi Leave rules Notification (Ref No. Estab.(T)/V/VI/045/2013) dated 11<sup>th</sup> October, 2013 will be taken.

**ITEM NO.14 To place Accounts related matter**

**14/1 To place the report of Finance Committee**

**14/2 To place the Provident Fund Committee report for the financial year 2019-2020**

The Governing Body deferred the same for the next meeting.

**ITEM NO.15 To consider the proposal/MoU of UDAAN for conducting online certificate courses**

The Governing Body deferred the same for the next meeting.

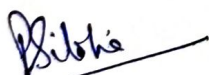
**ANY OTHER MATTER WITH PERMISSION OF THE CHAIR**

The Governing Body resolved to meet on 22<sup>nd</sup> February, 2020 for the next meeting



**PROF. MAMTA SHARMA,  
PRINCIPAL/MEMBER SECRETARY**

**CONFIRMED BY**



**PROF POONAM SILOTIA  
CHAIRPERSON**