

ADITI MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)  
BAWANA,  
DELHI-110 039.

**MINUTES OF MEETING OF THE GOVERNING BODY**

The Governing Body Meeting No.77 was held on 19.1.2013 at 12.00 noon in the University Guest House.

The following members were present in the meeting:

- |     |                           |                           |
|-----|---------------------------|---------------------------|
| 1.  | Shri Arshad Faridi        | Chairman                  |
| 2.  | Prof.Aruna Broota         |                           |
| 3.  | Fr.Jose Phillip S.J.      |                           |
| 4.  | Prof. (Ms.) Najma P.Ahmed |                           |
| 5.  | Shri Brij Gopal Mann      |                           |
| 6.  | Shri Mohd.Rizwan          |                           |
| 7.  | Prof.Ujjwal Singh         | University Representative |
| 8.  | Dr.Kalpna Bhrara          | Member Secretary          |
| 9.  | Dr.Tripta                 | Teachers' Representative  |
| 10. | Dr.Reema Lamba            | Teachers' Representative  |

The following Hon'ble members of the Governing Body showed their inability to attend the meeting:

- |    |                             |                           |
|----|-----------------------------|---------------------------|
| 1. | Shri Mahender Singh Sharma  | Treasurer                 |
| 2. | Prof.Sumanyu Satpathy       | University Representative |
| 3. | Prof.(Ms.) Anu Singh Lather |                           |
| 4. | Prof.Vinaysheel Gautam      |                           |
| 5. | Shri Sudhir Sawhney         |                           |

The Member Secretary welcomed the Hon'ble members of Governing Body.

The following business was transacted:

**ITEM NO.1**

To welcome Prof.Ujjwal Singh. Department of Political Science, University of Delhi as University Representative for a period of one year w.e.f. 01.12.2012 vide University letter No. CS-1/(108)/TS/GB/AM/2012/145 dated 3.12.2012.

**Resolved that**

The Governing Body welcomed Prof.Ujjwal Singh as University Representative on the Governing Body of the college.

*Kalpna*

*Arshad Faridi*



## ITEM NO.2

To confirm the minutes of the meeting of Governing Body No.76 held on 4.8.2012.

### Resolved that

The Governing Body approved the minutes of meeting of the Governing Body held on 4.8.2012.

## ITEM NO.3

To approve the study leave to Ms.Sunita Dhankar, Asstt.Professor (English) for a period of one year to complete Ph.D vide Academic Enrichment Committee's report received in the office on 29.11.2012.

### Resolved that

The Governing Body approved the grant of Study Leave to Ms.Sunita Dhankar, Assistant Professor (English) for a period of one year to complete Ph.D.

## ITEM NO.4

To approve the Child Care Leave to the following non-teaching employees as per University Rules:

Sl.No.	Name & Designation	From	To
1.	Ms.Lado Devi, Steno-Typist	03.12.2012	22.12.2012
2.	Ms.Seema Bhatnagar, Assistant	21.12.2012	28.01.2013
3.	Ms.Sudesh, Lab.Assistant	17.12.2012	16.03.2013

### Resolved that

The Governing Body approved the Child Care Leave to the above non-teaching employees as per University rules.

## ITEM NO.5

To approve the Child Care Leave to the following Teaching Faculty as per University Rules:

Sl.No.	Name & Designation	From	To
1.	Ms.Suruchi Singh, Asstt.Professor	03.12.2012	22.12.2012
2.	Dr.Ritu Sharma, Assistant Professor (Psychology)	04.01.2013	03.04.2013
3.	Dr.Poonam Lakra, Associate Professor (NHE)	07.01.2013	06.04.2013

*Kalpana*

*Ashtadev*



Resolved that

The Governing Body approved the Child Care Leave to the above teaching faculty as per University rules. However, the period of grant of Child Care Leave in the case of Ms.Suruchi, Assistant Professor (Mathematics) has been typed from 3.12.2012 to 22.12.2012 by mistake which may be read as "from 6.9.2012 to 4.10.2012".

ITEM NO.6

To approve the Extra Ordinary Leave without pay to Ms.Anju Panchal, Lab.Assistant to join Kalindi College, University of Delhi as Guest Lecturer (Hindi) for the period from 11.9.2012 to 15.12.2012 and 8.1.2013 to 30.4.2013.

Resolved that

The Governing Body approved the Extra Ordinary Leave without pay to Ms.Anju Panchal, Lab.Assistant to join Kalindi College, University of Delhi as Guest Lecturer (Hindi) for the period from 11.9.2012 to 15.12.2012 and 8.1.2013 to 30.4.2013.

ITEM NO.7

To report the letter No.AM/2012/1158 dated 22.8.2012 and No. AM/2013/1891 dated 1.1.2013 addressed to Dr.Kusum Nehra, Assistant Professor (Hindi) on lien to Dr.Ambedkar College, University of Delhi as Assistant Professor (Hindi) to either join back the services of the college or to send resignation vide decision taken in the meeting of Governing Body held on 4.8.2012.

Resolved that

The Governing Body authorised the Principal to seek a legal view from University regarding approval of termination of Dr.Kusum Nehra.

ITEM NO.8

To report the letter dated 23.8.2012 of Dr.Upasna Seth, Teacher-in-Charge (Food Technology) regarding course fee of Rs.400.00 freshly imposed from the students of Food Technology Course.

Resolved that

The Governing Body approved the course fee of Rs.400.00 freshly imposed from the students of Food Technology Course vide letter dated 23.8.2012 of Dr.Upasna Seth, Teacher-in-Charge (Food Technology).

ITEM NO.9

To report the resignation letter dated 20.9.2012 of Ms.Mansi Dass Singh, Asstt.Professor (NHE).

Resolved that

The Governing Body accepted the resignation dated 20.9.2012 of Ms.Mansi Dass Singh, Asstt. Professor (NHE).

*Kalpana*

*Ashtad*



#### ITEM NO.10

To report the resignation letter dated 24.9.2012 of Ms.Kanchana Narsimhan from the post of Asstt.Professor (Geography), Aditi Mahavidyalaya.

#### Resolved that

The Governing Body accepted the resignation letter dated 24.9.2012 of Ms.Kanchana Narsimhan from the post of Asstt.Professor (Geography), Aditi Mahavidyalaya.

#### ITEM NO.11

To approve the appointment of Mr.Arun Kumar as Cartographic Assistant in Geography on contractual basis for six months w.e.f 19.9.2012 on a consolidated salary of Rs. Rs.10,500.00 per month vide minutes of the meeting of Selection Committee held on 9.3.2012.

#### Resolved that

The Governing Body approved the appointment of Mr.Arun Kumar as Cartographic Assistant in Geography on contractual basis for six months w.e.f 19.9.2012 on a consolidated salary of Rs. Rs.10,500.00 per month. The Governing Body also proposed to review the salary increase.

#### ITEM NO.12

To approve the adhoc appointment of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000:

Sl.No.	Name	Department	Period
1.	Dr.Niharika Sharma	Political Science	18.12.2012 to four months 17.8.2012 to four months
2.	Ms.Priti Kumari	Geography	6.8.2012 to 29.9.2012

#### Resolved that:

The Governing Body approved the adhoc appointments of the above two teachers.

#### ITEM NO.13

To approve the appointment of Shri Ishwar Lal, Chowkidar as Office Attendant for a period of six months w.e.f. 29.9.2012 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00 or till the permanent arrangement is made, whichever is earlier.

#### Resolved that:

The Governing Body approved the appointment of Shri Ishwar Lal, Chowkidar as Office Attendant for a period of six months w.e.f. 29.9.2012 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00 or till the permanent arrangement is made, whichever is earlier.

*Kalpana*

*Abhishek Jeth*



#### ITEM NO.14

To approve the appointment of Shri Dhurender Kumar, Chowkidar as Caretaker for a period of six months w.e.f. 29.9.2012 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00 or till the permanent arrangement is made, whichever is earlier.

#### Resolved that:

The Governing Body approved the appointment of Shri Dhurender Kumar, Chowkidar as Caretaker for a period of six months w.e.f. 29.9.2012 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00 or till the permanent arrangement is made, whichever is earlier.

#### ITEM NO.15

To report the recommendations of Leave Committee regarding termination of Extra Ordinary Leave with lien from 3.5.2009 and transfer of benefits after availing Extra Ordinary Leave without pay by Dr.R.Nalini, Asstt.Professor (Social Work) who has joined Pondicherry University as Reader & Dean, Deptt. Of Social Work.

#### Resolved that:

The Governing Body approved the recommendations of Leave Committee regarding termination of Extra Ordinary Leave with lien from 3.5.2009 and transfer of benefits after availing Extra Ordinary Leave without pay by Dr.R.Nalini, Asstt.Professor (Social Work) who has joined Pondicherry University as Reader & Dean, Deptt. Of Social Work.

#### ITEM NO.16

To approve the adhoc appointment of the following Assistant Professors for a period of four months w.e.f. 24.11.2012 on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs. 15600-391000:

Sl.No.      Name      Department

1.	Ms.Anita Beniwal	B.El.Ed.
2.	Dr.Sujata Hooda	B.El.Ed.
3.	Ms.Priya Khurana	B.El.Ed.
4.	Ms.Seema Sharma	B.El.Ed.
5.	Ms.Meeta Arora	B.El.Ed.
6.	Ms.Sunita Dahiya	Commerce
7.	Ms.Parul Goel	Commerce
8.	Ms.Divya Sharma Tomar	Commerce
9.	Ms.Indu	Commerce
10.	Ms.Rashi Paliwal	Commerce
11.	Dr.Neetu Malik	Geography
12.	Ms.Mamta Arora	Geography
13.	Ms.Tehmina Rahman	Geography
14.	Ms.Roshini Devi	Geography
15.	Dr.Ruby Choudhary	Geography
16.	Ms.Sneh Gangwar	Geography
17.	Dr.Sheetal Sharma	Geography

*Kalpana*

*Asst. Prof.*



18.	Ms.Manju	Social Work
19.	Ms.Sasmita Patel	Social Work
20.	Dr.Ruchi	Social Work
21.	Ms.Shreejaya Sudheeran	Social Work
22.	Ms.Deepshikha Chowdhary	Social Work
23.	Dr.Asha Devi	Hindi
24.	Dr.Kamlesh Kumari	Hindi
25.	Dr.Kamlesh Sharma	Hindi
26.	Ms.Heera Meena	Hindi
27.	Dr.Medha	Hindi
28.	Dr.Rachna Ailavadi	Nutrition & Health Edn.
29.	Mr.Sanatan Tiwari	Economics
30.	Ms.Promila	Economics
31.	Ms.Anu Sharma	Mathematics
32.	Dr.Rashmi Gupta	Physical Education

**Resolved that:**

The Governing Body approved the adhoc appointments of the above teachers.

**ITEM NO.17**

To approve the adhoc appointments of the following employees in the pay scales mentioned against their names:

Sl.No.	Name	Designation	Pay Scale	Period
01.	Ms.Rihana Parveen	Computer Lab. Attendant Lab.	5200-20200+1800	19.9.2012 for 89 days 18.12.2012 for 89 days
02	Ms.Sangeeta	Safai Karamchari	5200-20200+1800	19.9.2012 for 89 days 18.12.2012 for 89 days
03.	Shri Fakruddin	Chowkidar	5200-20200+1800	25.09.2012 for 89 days
04.	Shri Nitish Kumar	Library Attendant	5200-20200+1800	20.11.2012 for 89 days 22.8.2012 for 89 days
05.	Shri Rajesh Kumar	Chowkidar	5200-20200+1800	22.8.2012 for 89 days
06.	Shri Rajender Kr.Meena	Chowkidar	5200-20200+1800	22.8.2012 for 89 days

**Resolved that:**

The Governing Body approved the adhoc appointments of the above non-teaching employees.

**ITEM NO.18**

To approve the appointments of the following non teaching employees on contractual basis for a period of six months:

Sl.No.	Name	Post	Period
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*Kalpana*

*Asst. Secy. J. S. J.*



1.	Shri Sunil Kumar Verma	Jr.Assistant	24.09.2012
2.	Ms.Raj Bala	Lib.Attendent	06.09.2012

**Resolved that:**

The Governing Body approved the appointments of above non-teaching staff on contract basis.

**ITEM NO.19**

To approve the outsourcing of security viz. M/s. Sharp Global Group, 151B, Lane 2, Near IGNOU, Maidan Garhi, New Delhi-110 068 in the college for a period of one year w.e.f. 16.11.2012.

**Resolved that:**

The Governing Body approved the outsourcing of security viz. M/s. Sharp Global Group, 151B, Lane 2, Near IGNOU, Maidan Garhi, New Delhi-110 068 in the college for a period of one year w.e.f. 16.11.2012.

**ITEM NO.20**

To report and approve the estimated budget for the year 2013-2014 and revised budget for the year 2012-2013.

**Resolved that:**

The Governing Body approved the estimated budget for the year 2013-2014 and revised budget for the year 2012-2013.

**ITEM NO.21**

To approve the purchase of archery equipment (compound) amounting to Rs.1,20,000.00 for the students of archery in the department of Physical Education & Sports Science from the students' fund.

**Resolved that:**

The Governing Body approved the purchase of two archery equipments (compounds) amounting to Rs.1,20,000.00 each for the students of archery in the department of Physical Education & Sports Science from the students' fund and approved the upgradation of sports room in terms of air-conditioning. Infact, the Governing Body extended it to all labs.

**ITEM NO.22**

To approve the extension of appointment of Dr.Kalpna Bhrara as O.S.D.(Principal) for a further period of six months w.e.f. 19.02.2013 or till the permanent appointment is made, whichever is earlier.

**Resolved that:**

The Governing Body approved the extension of appointment of Dr.Kalpna Bhrara as O.S.D.(Principal) for a further period of six months w.e.f. 19.02.2013 or till the permanent appointment is made, whichever is earlier.

*Kalpna*

*[Signature]*



**ANY OTHER MATTER WITH PERMISSION OF THE CHAIR.**

The Governing Body approved the adhoc appointments of the following teaching faculty:

Ms. Shalini Pandey, Asstt. Professor (Social Work) w.e.f. 17.1.2013 upto 30.4.2013.

Ms. Sonam, Asstt. Professor (Social Work) w.e.f. 17.1.2013 upto 30.4.2013.

Ms. Vandita Jain, Asstt. Professor (NHE) for three months w.e.f. 17.1.2013 against leave vacancy of Dr. Poonam Lakra, Associate Professor (NHE).

Mr. Virendra Pratap Yadav, Asstt. Professor (Psychology) for three months w.e.f. 17.1.2013 against leave vacancy of Dr. Ritu Sharma, Asstt. Professor (Psychology).

The Governing Body approved the appointment of Mr. Rishabh Bhardwaj as System and Network Administrator on contractual basis for six months w.e.f. 10.1.2013 on a consolidated salary of Rs.35,000.00.

The Governing Body approved the construction of portacabin as Common Room and Medical Room in the college.

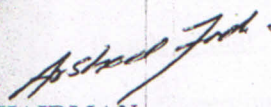
The matter regarding grant of Child Care Leave to Ms. Vidhi Sharma, Asstt. Professor (Hindi) was placed by the Member Secretary. The Governing Body approved the Child Care Leave to Dr. Vidhi Sharma for a period of 08 months vide letters dated 7.2.2012 and 11.1.2013 received from Ms. Vidhi Sharma.


The Governing Body approved automation of Administration, Accounts Department and Library of the College.

The Member Secretary placed the matter regarding Ms. Abhilasha, President, Students' Union of the college. The Governing Body approved disciplinary action i.e. suspension of Ms. Abhilasha from the college for the period of 30 days w.e.f. 18.1.2013. It was proposed to refer her to University Health Centre Psychiatrist / IBHAAS for diagnostic & therapeutic purposes.

The enquiry committee report regarding the Hukka clipping was also placed on the table. The Member Secretary informed the members that the college has fined Rs.200/- each to Mr. Satish Kumar, Assistant and Mr. Aseem Kumar, Driver. They have also been served with the memo. The other three members were given strict advisory in the matter. The GB approved of the action taken.

**THE MEETING ENDED WITH VOTE OF THANKS TO THE CHAIR.**

  
CHAIRMAN,  
GOVERNING BODY

  
(DR. KALPANA BHRARA)  
MEMBER SECRETARY