

**ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA,
DELHI-110 039.**

MINUTES OF MEETING OF THE GOVERNING BODY

The Governing Body Meeting No.80 was held on 23.11.2013 at 3.00 p.m. in the University Guest House.

The following members were present in the meeting:

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|----|-----------------------|---------------------------|
| 1. | Prof.Sumanyu Satpathy | University Representative |
| 2. | Prof.Ujjwal Singh | University Representative |
| 3. | Dr.Kalpana Bhrara | Member Secretary |
| 4. | Dr.Neelam Rathi | Teachers' Representative |
| 5. | Ms.Punita Gupta | Teachers' Representative |
| 6. | Shri Satish Kumar | Special Invitee |

The following business was transacted:

ITEM NO.1

To welcome Prof.Ujjwal Singh, Department of Political Science, University of Delhi as University Representative for a further period of one year w.e.f. 01.12.2013 vide University letter No. CS-1/(108)/TS/GB/AM/2013/232 dated 25.10.2013.

Resolved that:

The Governing Body welcomed Prof.Ujjwal Singh as University Representative for a further period of one year w.e.f. 01.12.2013.

ITEM NO.2

To elect the Chairman of the Governing Body till the formation of new Governing Body.

Resolved that:

The Member Secretary proposed the name of Prof.Sumanyu Satpathy as Chairman of the Governing Body which was seconded by Prof.Ujjwal Singh. Thus, the Governing Body elected Prof.Sumanyu Satpathy as Chairman of the Governing Body till the formation of new Governing Body.

ITEM NO.3

To appoint the Treasurer of the Governing Body till the formation of new Governing Body.

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Resolved that:

The Governing Body unanimously appointed Prof.Ujjwal Singh as Treasurer of the Governing Body till the formation of new Governing Body.

ITEM NO.4

To confirm the minutes of the meeting of Governing Body No.79 held on 14.8.2013.

Resolved that:

The Governing Body confirmed the minutes of the meeting of Governing Body no.79 held on 14.8.2013.

ITEM NO.5

To report the University letter bearing No.CS-1/115/Misc./(D)/2013/177 dated 16.8.2013 in response to our letter No.AM/2013/732 dated 24.7.2013 regarding clarification on appointment of Special Invitee on the Governing Body of our college.

Resolved that:

The Member Secretary reported the above letter which clearly mentioned that Shri V.P.Tiwari cannot be in Governing Body of the college as Special Invitee.

ITEM NO.6

To approve the appointment of Shri Satish Kumar as Special Invitee on the Governing Body of the college from the non-teaching staff for a period of one year vide college letter dated 18.11.2013.

Resolved that:

The Governing Body approved the appointment of Shri Satish Kumar as Special Invitee on the Governing Body of the college from the non-teaching staff for a period of one year w.e.f. 18.11.2013.

ITEM NO.7

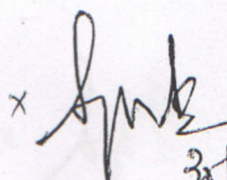
To approve the letter dated 15.10.2013 received from Dr.Punyatoya Patra, Convener, Environment Committee to develop a Rainwater Harvesting Unit in the college for which a layout is to be made costing around Rs.10,000.00.

Resolved that:

The Governing Body advised that the Environment Committee to seek technical opinion about the requirement of a rainwater harvesting unit in the college.

ITEM NO.8

To approve the letter dated 15.10.2013 received from Dr.Punyatoya Patra, Convener, Environment Committee to instal a Digital Display Board in the college costing around Rs.1,30,000.00.

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Resolved that:

The Governing Body advised the Environment Committee to present a detailed proposal for installation of a Digital Display Board in the college. The report must have technical data, purpose, justification and the budget allocation.

ITEM NO.9

To approve the Child Care Leave to the following Teaching faculty as per University Rules vide College Academic Enrichment Committee Report dated 31.10.2013 for a period of one year:

Sl.No. Name & Designation

1. Dr.Neel Gupta, Assistant Professor (English)
2. Dr.Pooja Khanna, Asstt.Professor (English)

Resolved that:

The Governing Body deferred the item. The Chairman, Governing Body showed his concern that the college has introduced Honours Course in the department of English this year. The approval of CCL for a period of one year to two faculty members i.e. Dr.Neel Gupta and Dr.Pooja Khanna may affect the functioning of the department.

ITEM NO.10

To approve the appointment of Mr.Jamil as System and Network Administrator on contractual basis for six months w.e.f 18.9.2013 on a consolidated salary of Rs.35,000.00 p.m.

Resolved that:

The Governing Body approved the appointment subject to showing all the relevant documents and seeking approval of the Chairman.

ITEM NO.11

To report and approve the adhoc appointment of Shri Shashwat Kumar as Assistant Professor in Sociology against the leave vacancy of Dr.Lakshmi Bhatia, Associate Professor (Sociology) for the period from 14.10.2013 to 14.12.2013 on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000.

Resolved that:

The Governing Body approved the adhoc appointment of Shri Shashwat Kumar as Assistant Professor in Sociology against the leave vacancy of Dr.Lakshmi Bhatia, Associate Professor (Sociology) for the period from 14.10.2013 to 14.12.2013 on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000.

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ITEM NO.12

To approve the additional budget for the purchase of books for the newly introduced honour courses in the college vide letter received from Dr.Neelam Rathi, Convener, Library Committee on 13.11.2013.

Resolved that:

The Governing Body approved the budget of Rs.12,50,000.00 from the Library Development Fund. The Governing Body suggested that i) the expenditure must be done phasewise. Therefore, department wise proposal of Semesters I, II, III & IV must be prepared, ii) Expenditure must be incurred only to purchase the textbooks, reference books and journals. The expenditure must be done after seeking approval from the Chairman.

ITEM NO.13

To approve the appointment of Ms.Anshu Goel as Counsellor for six months w.e.f 4.10.2013 on a consolidated salary of Rs.12,000/- for the students and staff of the college.

Resolved that:

The Governing Body approved the appointment subject to producing the Governing Body resolution on approval of the post and salary.

ITEM NO.14

To approve the adhoc appointments of the following non teaching employees in the pay scales mentioned against their names:

Sl.No.	Name	Designation	Pay Scale	Period
	S/Shri			
01.	Ms.Sangeeta	Safai Karamchari	5200-20200 (GP-Rs.1800)	18.9.2013 to 89 days
02.	Ms.Rihana Parveen	Lab.Attendant (Computer Lab.)	5200-20200 (Rs.1800)	18.9.2013 to 89 days
03.	Rajender Kumar Meena	Office Attendant	5200-20200 (GP-Rs.1800)	20.8.2013 to 89 days 19.11.2013 to 89 days
04.	Nitish Kumar	Library Attendant	5200-20200 (GP-Rs.1800)	20.8.2013 to 89 days
05.	Sunil Kumar Verma	Junior Assistant	5200-20200 (GP-Rs.1900)	15.10.2013 to 89 days

Resolved that:

The Governing Body approved the adhoc appointments of the above non teaching employees in the pay scales mentioned against their names.

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ITEM NO.15

To approve the appointments of the following non teaching employees on contractual basis for a period of six months:

Sl.No.	Name	Post	Period
1.	Mr.Arun Kumar	Cartographic Assistant	23.9.2013 *
2.	Ms.Raj Bala	Library Attendant	4.9.2013

*Resigned from the post of Cartographic Assistant.

Resolved that:

The Governing Body approved the appointments of the following non teaching employees on contractual / adhoc basis:

Sl.No.	Name	Post	Period
1.	Mr.Arun Kumar	Cartographic Assistant	23.9.2013 to six months
2.	Ms.Raj Bala	Library Attendant	4.9.2013 to 89 days

The Governing Body suggested to make the payment as per revised notification.

ITEM NO.16

To approve the adhoc appointment of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000:

Sl.No.	Name	Department	Period
1.	Dr.Rajesh Kumar	Sanskrit	06.09.2013 to four months
2.	Ms.Aruna Kumari	B.El.Ed.	14.10.2013 to four months
3.	Ms.Chhaya Chanchal	B.El.Ed.	17.09.2013 to four months

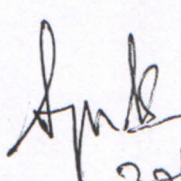
Resolved that:

The Governing Body approved the adhoc appointment of the above Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000:

ITEM NO.17

To approve the minutes of meeting of the Screening Committee for Merit Advancement Career Promotion held on 30th October, 2013 for upgradation of the following employees from the date of their eligibility as per MACP:

1. Shri Jagdish Lal, Lab.Assistant
2. Ms.Sulochana, Lab.Assistant

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3. Ms.Santosh Rani, Lab.Assistant
4. Ms.Sudesh, Lab.Assistant
5. Shri Pankaj Nigam, Tabla Accompanist

Resolved that:


The Governing Body approved the minutes of meeting of the Screening Committee for Merit Advancement Career Promotion held on 30th October, 2013 for upgradation of the above employees from the date of their eligibility as per MACP:

ITEM NO.18

To report and approve the adhoc appointments of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000 for a period of four months:

The names of the Assistant Professors and their departments are as follow:

Sl.No.	Name	Department	Date of Joining
1.	Ms.Anita Beniwal	B.El.Ed.	26.11.2013
2.	Dr.Sujata Hooda	B.El.Ed.	26.11.2013
3.	Ms.Priya Khurana	B.El.Ed.	26.11.2013
4.	Ms.Seema Sharma	B.El.Ed.	26.11.2013
5.	Ms.Meeta Arora	B.El.Ed.	26.11.2013
6.	Ms.Sunita Dahiya	Commerce	26.11.2013
7.	Ms.Parul Goel	Commerce	26.11.2013
8.	Ms.Divya Sharma Tomar	Commerce	26.11.2013
9.	Ms.Indu	Commerce	26.11.2013
10.	Ms.Rashi Paliwal	Commerce	26.11.2013
11.	Mr.Sanatan Tiwari	Commerce	26.11.2013
12.	Ms.Kiran Yadav	Commerce	26.11.2013
13.	Ms.Manisha	Commerce	26.11.2013
14.	Dr.Neetu Malik	Geography	26.11.2013
15.	Ms.Mamta Arora	Geography	26.11.2013
16.	Ms.Tehmina Rahman	Geography	26.11.2013
17.	Ms.Roshini Devi	Geography	26.11.2013
18.	Dr.Ruby Choudhary	Geography	26.11.2013
19.	Ms.Sneh Gangwar	Geography	26.11.2013
20.	Dr.Sheetal Sharma	Geography	26.11.2013
21.	Dr.Asha Devi	Hindi	26.11.2013
22.	Dr.Kamlesh Kumari	Hindi	26.11.2013
23.	Dr.Kamlesh Sharma	Hindi	26.11.2013
24.	Ms.Heera Meena	Hindi	26.11.2013
25.	Dr.Medha	Hindi	26.11.2013
26.	Ms.Sanjeeta	Hindi	26.11.2013
27.	Dr.Rachna Ailavadi	Nutrition & Health Edn.	26.11.2013
28.	Ms.Promila	Economics	26.11.2013
29.	Ms.Anu Sharma	Mathematics	26.11.2013
30.	Ms.Neeti Goel	Mathematics	26.11.2013
31.	Dr.Rashmi Gupta	Physical Education	26.11.2013
32.	Dr.Sarvesh Kumari	English	26.11.2013
33.	Ms.Manju	Social Work	26.11.2013
34.	Ms.Shreejaya Sudheeran	Social Work	26.11.2013
35.	Dr.Ruchi	Social Work	26.11.2013

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36.	Ms.Shalini Pandey	Social Work	26.11.2013
37.	Shri Vinod Kumar	Mathematics	27.11.2013
38.	Ms.Manisha Pal	Social Work	02.12.2013
39.	Ms.Mohita	Social Work	02.12.2013
40.	Ms.Aiman Fatima	History	02.12.2013
41.	Dr.Rajeev Kumar	History	02.12.2013

Resolved that:

The Governing Body approved the adhoc appointments of the above Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-391000 for a period of four months.

ITEM NO.19

To approve the extension of appointment of Mr.Dilbir Singh, Driver as Caretaker on adhoc basis for a period of six months w.e.f 22.10.2013 or till the permanent arrangement is made, whichever is earlier.

Resolved that:

The Governing Body approved the additional charge given to Mr.Dilbir Singh, Driver as Caretaker on adhoc basis for a period of six months w.e.f 22.10.2013 or till the permanent arrangement is made, whichever is earlier.

ITEM NO.20

To approve the extension of appointment of Shri Ishwar Lal, Chowkidar as Office Attendant on adhoc basis for a period of six months w.e.f. 29.9.2013 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00.

Resolved that:

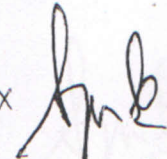
The Governing Body approved the additional charge given to Shri Ishwar Lal, Chowkidar as Office Attendant on adhoc basis for a period of six months w.e.f. 29.9.2013 in the scale of pay of Rs.5200-20200/- with grade pay of Rs.1900.00.

ITEM NO.21

To report the insurance cover of premium amounting to Rs.1,15,856.00 from Oriental Insurance Co.Ltd. in respect of laptops received from University of Delhi issued to the students of 1st year (FYUP) of our college.

Resolved that:

The Governing Body approved the item subject to seeking approval from Chairman regarding justification on using students' fund for the above purpose.

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ITEM NO.22

To report and approve the revised estimate budget for the year 2013-14 and budget estimate for the year 2014-15.

Resolved that:

The Governing Body approved the revised estimate budget for the year 2013-14 and budget estimate for the year 2014-15.

ITEM NO.23

To approve the name of Chartered Accountant for internal audit of the college for the year 2012-13 from the panel of Chartered Accountants sent by University of Delhi.

Resolved that:

The Governing Body approved the name of Shri Badal Gupta, Chartered Accountant for internal audit of the college for the year 2012-13 from the panel of Chartered Accountants sent by University of Delhi.

ITEM NO.24

To approve the payment of professional fee amounting to Rs.6,000.00 in respect of Mr.Pawan Kumar Agarwal, Advocate vide University letter No.DU/124/LEGAL/COL.APPR/107/37/13-14/568 dated 16th Sept., 2013 in the case of Dr.Neelam Vs Aditi Mahavidyalaya.

Resolved that:

The Governing Body deferred the item and advised to place the same in the next GB Meeting as a special case due to exceptional circumstances.

ITEM NO.25


To approve the payment of professional fee amounting to Rs.8,450.00 in respect of Mr.Anmol, Advocate vide his letter dated 30th June, 2013 in the case of Ms.Abhilasha V/s Aditi Mahavidyalaya.

Resolved that:

The Governing Body approved the payment of professional fee amounting to Rs.8,450.00 in respect of Mr.Anmol, Advocate vide his letter dated 30th June, 2013 in the case of Ms.Abhilasha V/s Aditi Mahavidyalaya in case the lawyer is from the University panel.

ITEM NO.26

To discuss and approve the matter regarding medical bills of Fortis Hospital, Noida, U.P. amounting to Rs.16,77,870.00 for payment in respect of Late Ms.Rekha Bhatt, patient of Cancer, pensioner and wife of Late Dr.S.C.Bhatt, Professional Assistant (Library).

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Resolved that:

The Governing Body approved the payment of bills amounting to Rs. 16,77,870.00. The Governing Body advised to send the bills to Directorate of Higher Education for special sanction and to make the payment as soon as possible. Partial payment may be made subject to availability of funds as per University rules.

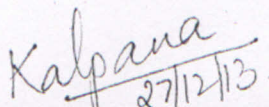
ANY OTHER MATTER WITH PERMISSION OF THE CHAIR:

1. The letter dated 21.11.2013 received from Convener, Garden Committee was placed before the Governing Body regarding development of the college garden. The Governing Body suggested to meet the expenditure from the existing fund of garden maintenance i.e. Rs.40,000.00.
2. The Chairman showed his concern over the interviews for promotion of teaching faculty and advised to expedite the process for the same.

THE MEETING ENDED WITH VOTE OF THANKS TO THE CHAIR.

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CHAIRMAN,
GOVERNING BODY

22/11/2014


(DR.KALPANA BHRARA)
MEMBER SECRETARY