

ADITI MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)  
BAWANA,  
DELHI-110 039.

**MINUTES OF MEETING OF THE GOVERNING BODY**

The Governing Body Meeting No.84 was held on 25.11.2014 at 1.30 p.m. in the University International Guest House.

The following members were present in the meeting:

- |    |                       |                          |
|----|-----------------------|--------------------------|
| 1. | Prof.Sumanyu Satpathy | Chairman                 |
| 2. | Prof.Ujjwal Singh     | Treasurer                |
| 3. | Dr.Kalpana Bhrara     | Member Secretary         |
| 4. | Dr.Meena Budhiraja    | Teachers' Representative |
| 5. | Dr.Neena Saxena       | Teachers' Representative |
| 6. | Ms.Anju Panchal       | Special Invitee          |

The following business was transacted:

**ITEM NO.1**

To confirm the minutes of the meeting of Governing Body No.83 held on 19.08.2014.

**Resolved that:**

The Governing Body confirmed the minutes of the meeting of Governing Body No.83 held on 19.08.2014.

**ITEM NO.2**

To approve the appointment of Ms.Anju Panchal as Special Invitee on the Governing Body of the college from the non-teaching staff for a period of one year w.e.f. 18.11.2014 vide college letter dated 18.11.2014.

**Resolved that:**

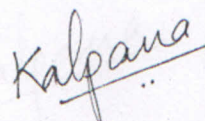
The Governing Body approved the appointment of Ms.Anju Panchal as Special Invitee on the Governing Body of the college from the non-teaching staff for a period of one year w.e.f. 18.11.2014.

**ITEM NO.3**

To approve the grant of Extra Ordinary Leave with lien without pay to Dr.Ritu Chowdhary, Assistant Professor in Education –B.El.Ed. (Psychology) for a period of one year from the post of Assistant Professor in Education – B.El.Ed. (Psychology) to join University of Delhi as Deputy Proctor w.e.f. 15.10.2014 (F/N) vide her letter dated 13.10.2014.

**Resolved that:**

The Governing Body approved the grant of Extra Ordinary Leave with lien without pay to Dr.Ritu Chowdhary, Assistant Professor in Education –B.El.Ed. (Psychology) for a period of one year from





the post of Assistant Professor in Education – B.El.Ed. (Psychology) to join University of Delhi as Deputy Proctor w.e.f. 15.10.2014 (F/N).

**ITEM NO.4**

To approve the continuation of period of Study Leave to Ms.Punita Gupta, Assistant Professor in Education – B.El.Ed. (Social Science) for the period from 11.9.2014 to 11.9.2015 to complete Ph.D vide her letter dated 9.9.2014.

**Resolved that:**

The Governing Body approved the continuation of period of Study Leave to Ms.Punita Gupta, Assistant Professor in Education – B.El.Ed. (Social Science) for the period from 11.9.2014 to 11.9.2015 to complete Ph.D.(Making a total period of two years).

**ITEM NO.5**

To approve the continuation of period of Study Leave to Ms.Abhilasha Bajaj, Assistant Professor in Education – B.El.Ed. for the period from 11.9.2014 to 11.9.2015 to complete Ph.D vide her letter dated 28.8.2014.

**Resolved that:**

The Governing Body approved the continuation of period of Study Leave to Ms.Abhilasha Bajaj, Assistant Professor in Education – B.El.Ed. for the period from 11.9.2014 to 11.9.2015 to complete Ph.D. (Making a total period of two years).

**ITEM NO.6**

To approve the adhoc appointments of the following non teaching employees in the pay scales mentioned against their names:

Sl.No.	Name	Designation	Pay Scale	Period
	S/Shri			
01.	Jamil	System & Network Administrator	Rs.35,000.00 pm (Consolidated)	7.10.2014 to 89 days
02.	Nitish Kumar (Compassionate Grounds)	Library Attendant	5200-20200 (GP-Rs.1800)	26.8.2014 to 89 days
03.	Rajender Kumar Meena	Office Attendant	5200.20200 (GP-Rs.1800)	19.11.14 to 89 days
04.	Ms.Sangeeta (Compassionate Grounds)	Safai Karamchari	5200-20200 (GP-Rs.1800)	23.9.2014 to 89 days

**Resolved that:**

The Governing Body approved the adhoc appointments of the above non teaching employees in the pay scales mentioned against their names.

*Kalpana*



**ITEM NO.7**

To approve the adhoc appointment of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-39100:

Sl.No.	Name	Department	Period
01.	Dr.Rashmi Gupta	Physical Education	21.7.2014 to four months
02.	Ms.Prerna Jain	Home Science (Textiles & Clothing)	25.08.2014 to four months
03.	Ms.Swati Sharma	Home Science (Dynamics of Communication & Extension)	25.08.2014 to four months
04.	Ms.Upasana Gaggat	Home Science (Food & Nutrition)	25.08.2014 to four months
05.	Dr.Bhupender Singh	Chemistry	25.08.2014 to four months
06.	Dr.Shweta Rani	Geography	25.08.2014 to four months
*07.	Shri Samaresh Bharaty,	Education – B.El.Ed. (Psychology)	27.10.2014 to four months
**08	Ms.A.Radhika	Education – B.El.Ed.	27.10.2014 to four months

\*Against Leave Vacancy of Dr.Ritu Choudhary

\*\*Against Leave Vacancy of Ms.Abhilasha Bajaj

**Resolved that:**

The Governing Body approved the adhoc appointment of the above Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-39100:

**ITEM NO.8**

To approve the adhoc appointment of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-39100 for the period from 22.11.2014 to four months:

Sl.No.	Name	Designation
1.	Ms.Anita Beniwal	B.El.Ed.
2.	Ms.Priya Khurana	B.El.Ed.
3.	Ms.Seema Sharma	B.El.Ed.
4.	Ms.Meeta Arora	B.El.Ed.
5.	Ms.Sunita Dahiya	Commerce
6.	Ms.Parul Goel	Commerce
7.	Ms.Divya Sharma Tomar	Commerce
8.	Ms.Indu	Commerce

*Kalpana*

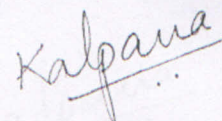


9.	Ms.Rashi Pal	Commerce
10.	Mr.Sanatan Tiwari	Commerce
11.	Ms.Kiran Yadav	Commerce
12.	Ms.Manisha	Commerce
13.	Dr.Neetu Malik	Geography
14.	Ms.Mamta Arora	Geography
15.	Ms.Tehmina Rahman	Geography
16.	Ms.Roshini Devi	Geography
17.	Ms.Sneh Gangwar	Geography
18.	Dr.Sheetal Sharma	Geography
19.	Dr.Asha Devi	Hindi
20.	Dr.Kamlesh Kumari	Hindi
21.	Dr.Kamlesh Sharma	Hindi
22.	Ms.Heera Meena	Hindi
23.	Ms.Sanjeeta	Hindi
24.	Ms.Promila	Economics
25.	Ms.Anu Sharma	Mathematics
26.	Dr.Rashmi Gupta	Physical Education
27.*	Dr.Sarvesh Kumari	English
28.	Ms.Manju	Social Work
29.	Ms.Shreejaya Sudheeran	Social Work
30.	Dr.Ruchi	Social Work
31.	Ms.Shalini Pandey	Social Work
32.	Ms.Manisha Pal	Social Work
33.	Ms.Mohita	Social Work
34.	Dr.Manoj Kumar	Hindi
35.*	Ms.Gyanwati	Social Work
36.*	Ms.Chhaya Chanchal	Education – B.El.Ed. (Social Science)
37.	Ms.Alka	Education – B.El.Ed. (Child Development)

\*(Against Leave Vacancy)

**Resolved that:**

The Governing Body approved the adhoc appointment of the above Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible



under the University rules in the Pay Band of Rs.15600-39100 for the period from 22.11.2014 to four months.

**ITEM NO.9**

To approve the appointment of Ms.A.Radhika as Counsellor on contractual basis for a period of six months on a consolidated salary of Rs.12,000/- p.m. w.e.f.15.7.2014.

**Resolved that:**

The Governing Body approved the appointment of Ms.A.Radhika as Counsellor on contractual basis for a period of six months on a consolidated salary of Rs.12,000/- p.m. vide Selection Committee Meeting held on 15.7.2014.

**ITEM NO.10**

To approve the Child Care Leave with full pay and allowances as per University rules granted to Mrs.Sudesh, Lab.Assistant (FT) for the period from 17.10.2014 to 16.1.2015

**Resolved that:**

The Governing Body approved the Child Care Leave with full pay and allowances as per University rules granted to Mrs.Sudesh, Lab.Assistant (FT) for the period from 17.10.2014 to 16.1.2015

**ITEM NO.11**

To approve the Child Care Leave with full pay and allowances as per University rules granted to Mrs.Lado Devi, Steno-Typist for the period from 18.11.2014 to 24.12.2014.

**Resolved that:**

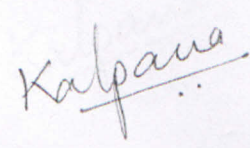
The Governing Body approved the Child Care Leave with full pay and allowances as per University rules granted to Mrs.Lado Devi, Steno-Typist for the period from 18.11.2014 to 24.12.2014.

**ITEM NO.12**

To report the letters dated 24.9.2014 received from General Secretary, Delhi University & Colleges SC/ST Employees Welfare Association, SC/ST Commission, Commissioner of Police, Delhi Police etc. regarding request for enquiry into the grievances of Shri Sunil Kumar as Jr.Assistant in Aditi Mahavidyalaya.

**Resolved that:**

The letters dated 24.9.2014 received from General Secretary, Delhi University & Colleges SC/ST Employees Welfare Association, SC/ST Commission, Commissioner of Police, Delhi Police etc. regarding request for enquiry into the grievances of Shri Sunil Kumar as Jr.Assistant in Aditi Mahavidyalaya were discussed at length. The Member Secretary informed the members that a committee is constituted to look into the matter and its report is awaited.





**ITEM NO.13**

To report the joint complaint letter received in the college on 30.9.2014 from Ms.Raj Bala, Ms.Rihana Praveen and Shri Sunil Kumar Verma regarding their removal from service

**Resolved that:**

The Governing Body discussed the above letter and resolved that these cases cannot be reopened.

**ITEM NO.14**

To report the budget for the year 2013-2014 and estimated budget for the year 2014-15.

**Resolved that:**

The Governing Body noted the same with the rectification in the minutes that budget year is 2014-2015 instead of 2013-2014 and estimated budget year is 2015-2016 instead of 2014-2015.

**ITEM NO.15**

To report the bills of coaches vide note sheet dated 30.9.2014 received from Section Office (Accounts) regarding their conveyance charges etc.

**Resolved that:**

The Governing Body has been reported the bills of coaches vide note sheet dated 30.9.2014 received from Section Office (Accounts) regarding their conveyance charges etc. It was resolved to get the detailed information about the qualification and remuneration given to coaches in the University of Delhi and other colleges.

**ITEM NO.16**

To approve the enhancement of salary of Mr.Jamil working as System & Network Administrator on contractual basis from Rs.35,000/- to Rs.40,000/- (Proposed rate @ 10%) since he has completed his one year of service on 30.9.2014.

**Resolved that:**

The Governing Body directed to seek clarification from Computer Centre, University of Delhi regarding the rate of enhancement of salary.

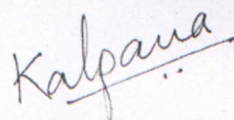
**ITEM NO.17**

To approve the request to write off the Library books of our college amounting to Rs.14,213.75 during the years 2011-2014 vide letter dated 20.10.2014 received from Professional Assistant (Library)

**Resolved that:**

The Governing Body approved the request to write off the Library books of our college amounting to Rs.14,213.75 during the years 2011-2014.

**ITEM NO.18**





To report the University letter bearing No. SOL/PCP/678 dated 7.10.2014 regarding starting of SOL Centre in our college.

**Resolved that:**

The Member Secretary has been reported the University letter bearing No. SOL/PCP/678 dated 7.10.2014 regarding starting of SOL Centre in our college. The Governing Body appreciated the same.

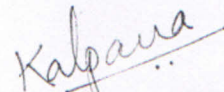
**ANY OTHER MATTER WITH PERMISSION OF THE CHAIR.**

1. In view of the outsourcing of the security, it was resolved to adjust the four chowkidars working on permanent basis in the vacancies (MTS) as per their qualifications and their present pay may be protected.
2. The committee for screening the applications received for the post of Principal on permanent basis in Aditi Mahavidyalaya has been constituted by the hon'ble Governing Body. The committee will be as follows:  
  
Prof. Sumanyu Satpathy, Chairperson  
Prof. Ujjawal Singh, Member  
Prof. Raj Kumar, Deptt. of English  
(Nominated by Chairman, Governing Body)
3. The Governing Body accepted the resignation letter received from Ms. A. Radhika from the post of Counsellor w.e.f. 25.10.2014 (A/N).
4. The Governing Body approved the Child Care Leave with full pay and allowances to Ms. Mukesh Rani, Library Attendant for the period from 4.2.2015 to 26.3.2015 vide her letter dated 21.11.2014.
5. The Governing Body was informed about the roster of the teaching which has been approved by University of Delhi. The Governing Body resolved to immediately advertise the same as per the approved roster.
6. The Governing Body approved that the laptops lying unused may be issued to Administrative Officer, Section Officer (Admn.), Section Officer (Accounts), Sr. PA to Principal and Senior Assistant so that they can be utilized and the same may be returned immediately in case of requirement in the college.

**THE MEETING ENDED WITH VOTE OF THANKS TO CHAIR**



**CHAIRMAN,  
GOVERNING BODY**



**DR. KALPANA BHRARA,  
O.S.D (PRINCIPAL)**