

D.K.A.

ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA,
DELHI-110 039.

MINUTES OF THE 93rd GOVERNING BODY MEETING HELD ON 17.10.2016
IN SEMINAR HALL, SCHOOL OF OPEN LEARNING, UNIVERSITY OF
DELHI.

The following members were present in the meeting:

1. Prof. Bindu Puri, Chairperson
2. Dr. B. K. Sharma, Treasurer
3. Prof. D. S. Rawat, University Representative
4. Ms. Shikha Bagga
5. Shri Narender
6. Dr. Ravi P. Bhatia
7. Dr. Riaz Umar
8. Dr. K. D. Jain
9. Dr. Sandhya Vatsyayana, Special Invitee
10. Ms. Manisha, Special Invitee
11. Dr. Neelam Rathi, Special Invitee
12. Dr. Manisha Wadhwa, Special Invitee
13. Shri Manoj Kumar, Special Invitee
14. Dr. Mamta Sharma, Member Secretary

The following business was transacted:

ITEM NO.1

To report the sad demise of Dr. Anita Ghosh on 4th August, 2016.

Resolved that:

The Governing Body members prayed for the peace to the soul of Dr. Anita Ghosh.

The Governing Body decided that any memo placed in the Personal File of Late Dr. Anita Ghosh should be removed in view of the sad and untimely demise.

The members of the Governing Body resolved to make the following corrections in the minutes of the Governing Body No.91:

The Member Secretary presented the minutes of the Governing Body No.91. However, the members of the Governing Body made some objections demanding modifications on the following points.

Minutes No.91:

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It was unanimously decided that in the minutes of the meeting no.91, the four lines regarding the illness of Dr.Ravi Bhatia, Hon'ble Member of Governing Body mentioned on the bottom of page 1 should be dropped from the minutes.

It was unanimously decided that the word 'Vehemently' mentioned on the 4th paragraph of point no.4, page no.2 should be deleted.

It was unanimously decided that the word 'Governing Body Member' should be added with the name of Shri Narender on the first line of 2nd paragraph of point no.4, page 2.

It was also unanimously decided that the word 'Chairperson' should be added with the name of Prof.Bindu Puri. The Governing Body unanimously confirmed the minutes of the Meeting No.91, subject to the modifications.

Minutes No.90:

It was decided to make the change in the period as five years for Dr.Mamta Sharma as Principal of the college. Subject to this correction, the Governing Body confirmed the minutes of the meeting no.90.

Minutes no.92:

The Governing Body considered and approved the minutes of the Governing Body No.92 with the following modifications:

The Governing Body members demanded ^{an} explanation from the Member Secretary regarding the letter ^{by her} written to the University mentioning the names of several teachers in connection with the Governing Body Meeting No.92. The Member Secretary informed the Governing Body that she had been asked by the Dean of College, University of Delhi to explain the unrest in the college ^{and} because of this, she had written the letter to University. On the demand of the Governing Body members, it was resolved that the Principal would place the letter before the Governing Body in the next Governing Body meeting. It was also resolved that no such letter relating to the teaching faculty and the non teaching members should be sent to the University without the approval of the Governing Body.

Shri
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ITEM NO.2

To report the University email dated 18.07.2016 regarding extension of the term of the Governing Body for a period of 3 months w.e.f. 19.07.2016 or till the reconstitution of the Governing Body.

Resolved that:

The Governing Body has been reported the extension of the term of the Governing Body for a period of 3 months w.e.f. 19.7.2016.

Shri
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ITEM NO.3

Part A

To report the appointment of Shri Jagdish Lal, Lab. Assistant as Special Invitee on the college Governing Body for the period from 18.11.2015 to one year vide college letter dated 16.12.2015 and to report his retirement from the services of the college on 31.8.2016.

Part B

To welcome Shri Manoj Kumar, Lab. Assistant as Special Invitee on the Governing Body of the college for a period from 1.9.2016 to 30.8.2017 vide College letter dated 1.9.2016.

Resolved that:

Part A & B
Reported.

ITEM NO.4

To report that the names of the Teachers' Representatives on the Governing Body of the college are pending with the University. In order to give the representation to the teaching faculty, the following teachers were invited as Special Invitees:

- i) Dr. Sandhya Vatsyayana
- ii) Ms. Manisha
- iii) Dr. Neelam Rathi (AMTA President)
- iv) Dr. Manisha Wadhwa (Secretary, Staff Council)

Resolved that:

Confirmed. The Governing Body resolved that the reminder should be sent to University regarding the appointment of Teachers' Representatives on the college Governing Body.

ITEM NO.5

To confirm the minutes of the Governing Body Meetings Nos. 88 dated 4.5.2015, 89 dated 11.5.2015, 90 dated 7.7.2015, 91 dated 1.9.2015 and 92 dated 19.1.2016 (inconclusive) (copies enclosed).

Resolved that:

The Governing Body confirmed the minutes of the meetings No.89 dated 4.5.2015, 89 dated 11.5.2015, 90 dated 7.7.2015, 91 dated 1.9.2015 and 92 dated 19.1.2016. The Governing Body members objected to the term 'inconclusive' used in connection with the 92nd meeting of the Governing Body of Aditi Mahavidyalaya. In response, the minutes of that meeting were written, circulated and confirmed unanimously by the Governing Body members.

Shri
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ITEM NO.6

Part A

To report the appointment of Dr.Archana Sawshilya, Associate Professor in Political Science as Bursar for the period from 1.6.2015 to one year vide college letter No. AM/2015/549 dated 1.6.2015 and subsequent letter dated 17.8.2015 issued to Dr.Archana Sawshilya regarding canceling her appointment as Bursar w.e.f. 6.7.2015.

Part B

To report the appointment of Dr.Anju Singh, Assistant Professor in Geography as Bursar for the period from 24.7.2015 to one year with the approval of Chairperson, Governing Body on the note-sheet dated 20.7.2015.

Part C

To approve the appointment of Dr.Archana Sawshilya, Associate Professor in Political Science as Bursar for the period 17.8.2016 to 16.8.2017 with the approval of Chairperson, Governing Body on the note-sheet dated 1.8.2016.

Resolved that:

Part A, B & C
Confirmed.

PART 7

Part A

To report the letter dated 12.5.2015 received from Dr.Neerja Deswal, Teacher-in-charge, Department of English for re-introducing of B.A.(H) English Course in the college.

Part B

To consider the proposal for start of Hindi Hons. in the morning session.

Part C

To approve the proposal for start of new courses from the Academic Session 2017-2018 in evening as the same could not be started in the Academic Session 2016-2017 as per directions of the Directorate of Higher Education

Resolved that:

Part A

Deferred to the next Governing Body Meeting with all the necessary papers.

Part B

Approved with three sections in the morning. The matter may be immediately taken up with the Directorate of Higher Education with the necessary papers.

She
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This should be taken to the Staff Council of the college for their approval in an emergent meeting.

It was resolved that the report of the meeting dated 2nd February, 2015 in University of Delhi related to Hindi (Hons.) has been passed and adopted with the correction of Hindi Patrakarita.

ITEM NO.8&9

(Item No.8)

To approve the adhoc appointment of the following Assistant Professors on starting salary of Rs.15600.00 per month plus AGP of Rs.6000.00 plus other usual allowances permissible under the University rules in the Pay Band of Rs.15600-39100 for the period mentioned or till the permanent appointments are made, whichever is earlier with the prior approval of Chairperson, Governing Body.

S.No.	Name of the Teacher	Department	From	To
1	Dr.Bhupender Singh	Chemistry	05.05.2015	22.05.2015
			20.07.2015	19.11.2015
			21.11.2015	20.03.2015
			22.03.2016	20.05.2016
			20.07.2016 *22.11.2016	19.11.2016 21.3.2017
2	Dr.Divya Sharma (OBC)	Commerce	20.07.2015	19.11.2015
			21.11.2015	20.03.2015
			22.03.2016	20.05.2016
			20.07.2016 *22.11.2016	19.11.2016 21.3.2017
			20.07.2015	19.11.2015
3	Dr.Parul Goel	Commerce	21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016 *22.11.2016	19.11.2016 21.3.2017
			20.07.2015	19.11.2015
			21.11.2015	20.03.2015
4	Dr.Sunita Dahiya	Commerce	22.03.2016	20.05.2016
			20.07.2016 *22.11.2016	19.11.2016 21.3.2017
			20.07.2015	19.11.2015
			21.11.2015	20.03.2015
			22.03.2016	20.05.2016
5	Mr.Sanatān Tiwari (UT/OH)	Commerce	20.07.2016 *22.11.2016	19.11.2016 21.3.2017
			20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2015	19.11.2015
6	Ms.Indu (SC)	Commerce	20.07.2015	19.11.2015

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			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
7	Ms.Parul Chopra (Against Ms.Nitu Dabas)	Commerce	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
8	Ms.Rashi Paliwal	Commerce	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
9	Ms.Shashi Kumari(ST)	Commerce	24.08.2015	23.12.2015
			26.12.2015	25.04.2016
			27.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
10	Dr.Promila Sehrawat	Economics	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
11	Shri Ajay Kumar (ST)	Economics	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
12	Ms.Alka Verma	Education-B.El.Ed.	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
13	Ms.Anita Beniwal	Education-B.El.Ed.	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
14	Ms.Charu Sethi (Against Ms.Sarita)	Education-B.El.Ed.	20.07.2015	19.11.2015
			14.08.2015	13.12.2015

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			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
15	Ms.Chhaya Chanchal*	Education-B.El.Ed.	20.07.2015	10.09.2015
16	Ms.Gomti (SC)	Education-B.El.Ed. (SC)	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
17	Ms.Kamal (against Ms.Abhilasha Bajaj)	Education-B.El.Ed.	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	08.09.2016
18	Ms.Priya Khurana	Education-B.El.Ed.	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
19	Ms.Richa (Against leave vacancy of Dr.Ritu Chowdhary)	Education-B.El.Ed.	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
20	Dr.Savesh Kumari	English	20.07.2015	19.11.2015
			21.11.2015	20.03.2015
			24.03.2015	22.05.2015
21	Ms.Monica (Against Dr.Pooja Khanna)	English	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	13.08.2016
22	Shri Sandeep Tokas (Against Dr.Neelu)	English	14.08.2015	13.12.2015
			15.12.2015	30.01.2016
23	Dr.Neetu Malik	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016

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			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
24	Dr.Roshani Devi (SC)	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
25	Dr.Sheetal Sharma	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
26	Dr.Shweta Rani	Geography	05.05.2015	22.05.2015
27	Ms. Shikha Yadav (OBC)	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
28	Ms.Mamta Arora	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
29	Ms.Sneh Gangwar (OBC)	Geography	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
30	Ms.Tehmina Rahman	Geography	21.11.2015	20.03.2015
31	Sh. Gaurav Sikka	Geography	25.04.2016	20.05.2016
			26.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
32	Ms.Tehmina Rahman	Geography	20.07.2015	19.11.2015
33	Dr. Bhawna (against Dr Meena Budhiraja)	Hindi	2.03.2016	25.04.2016
			26.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
34	Dr.Annie Ray	Hindi	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017

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35	Dr.Asha Devi	Hindi	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
36	Dr.Devneder Bhardwaj	Hindi (Hindi Patrakarita Avam Jansanchar)	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
37	Dr.Harkesh (SC)	Hindi	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
38	Dr.Kamlesh Kumari	Hindi	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
39	Dr.Ritu Khatri	Hindi (Hindi Patrakarita Avam Jansanchar)	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
40	Dr.Sangeeta Kumari	Hindi	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
41	Ms.Sangita Kumari (OBC)	Hindi	20.07.2015	19.11.2015
			21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
42	Shri Sachin Chakrabarti (OBC)	History	14.08.2015	13.12.2015
			15.12.2015	14.04.2016
			18.04.2016	20.05.2016
			20.07.2016	19.11.2016
			*22.11.2016	21.3.2017
43	Ms. Kiran Bala Bharti	Home Science	21.11.2015	20.03.2016
			22.03.2016	20.05.2016
			20.07.2015	19.11.2015

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			20.07.2016 *22.11.2016	19.11.2016 21.3.2017
44	Ms. Purnima (OBC)	Home Science	20.07.2015 21.11.2015 22.03.2016 20.07.2016	19.11.2015 20.03.2016 20.05.2016 30.09.2016
45	Ms. Upasna Gaggat (SC)	Home Science	05.05.2015 14.09.2016 16.01.2017	22.05.2015 13.01.2017 15.5.2017
46	Dr. Ravinder Kumar	Mathematics	19.07.2015	06.10.2015
47	Dr. Santosh Kumar Yadav (OBC)	Mathematics	08.10.2015 09.10.2015 20.07.2016 *22.11.2016	07.02.2016 20.05.2016 19.11.2016 21.3.2017
48	Shri Monu Kumar (OBC)	Mathematics	25.04.2015 14.08.2015	22.05.2015 13.12.2015
49	Ms. Preeti Gupta (against Dr. Suruchi Singh)	Mathematics	14.09.2016 16.01.2017	13.01.2017 15.5.2017
50	Dr. Rashmi Gupta	Physical Education	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
51	Sh. Manish Vats	Physical Education	14.09.2016 16.01.2017	13.01.2017 15.5.2017
52	Ms. Juhi Bhatnagar	Political Science	14.08.2015 15.12.2015 18.04.2016 20.07.2016 *22.11.2016	13.12.2015 14.04.2016 20.05.2016 19.11.2016 21.3.2017
53	Dr. Manju Goel	Social Work	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
54	Ms. Gyanwati (against Dr. Neena Pandey)	Social Work	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
55	Ms. Mohita	Social Work	20.07.2015	19.11.2015

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			22.03.2016	20.05.2016
56	Ms.Manisha Pal (OBC)	Social Work (OBC)	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
57	Shri Prince Kumar Sharma (UR/VH)	Social Work	20.07.2015 21.11.2015	19.11.2015 08.01.2016
58	Shri Rakesh Choudhary (OBC)	Social Work (OBC)	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
59	Shri Waghmare Babu. N (SC)	Social Work	20.07.2015 21.11.2015 22.03.2016 20.07.2016 *22.11.2016	19.11.2015 20.03.2016 20.05.2016 19.11.2016 21.3.2017
60	Sh. Baldev Gulati (VH)	Social Work	14.09.2016 16.01.2017	13.01.2017 15.5.2017

* Approval for appointment with mandatory breaks and ex gratia payment made wherever applicable.

(Item No.9)

To approve the appointments of Guest Lecturers vide minutes of the Selection Committee Meeting held on 02.09.2016:

1.	Ms.Shivanki Aggarwal	Home Science (NHE)
2.	Ms.Durga (SC)	Commerce
3.	Ms.Meeta Arora	Education-B.El.Ed. (Mathematics)
4.	Ms.Anchal Arora	Education-B.El.Ed. (Mathematics)
5.	Ms.Seema Sharma	Education-B.El.Ed.(language)
6.	Dr.Sarvesh	English
7.	Dr.Monica	English
8.	Shri Rakesh	Music
9.	Shri Jagat Bahadur	Sanskrit

Dr. P. K. Singh
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10.	Shri Umesh Kumar	Environmental Studies (EVS)
11.	Shri Manoj Kumar	Environmental Studies (EVS)

Resolved that:

The Governing Body has approved the adhoc appointments as per Item nos. 8 & 9 upto November, 2016 / January, 2017. These appointments were made by the Principal (with approval of the Chairperson, subject to approval of the Governing Body) in accordance with the advice of Work Load Committee duly passed by the Staff Council, Aditi Mahavidyalaya. In future, extension of adhoc appointments may be done by the Principal (with approval of the Chairperson, Governing Body) in accordance with the recommendations of the Workload Committee and the Staff Council of Aditi Mahavidyalaya. After the extensions are made, they will be reported to the Governing Body for approval. For making adhoc appointments, Principal and the Chairperson need not wait for prior permission of the Governing Body.

ITEM NO.10

To approve the adhoc appointments of the following non teaching employees in the pay scales mentioned against their names:

Sl.No.	Name	Designation	Pay Scale	Period
1.	S/Shri Rajender Kumar Meena	Office Attendant	5200.20200	19.5.2015 to 89 days i.e. 15.8.2015 (GP-Rs.1800)
2.	Ms.Sangeeta	Safai Karamchari	5200-20200	23.6.2015 to 89 days i.e. 19.9.2015 (GP Rs.1800/-)

Resolved that:

Approved.

ITEM NO.11

To approve the extension of tenure of appointment of Mr.Jamil, System & Network Administrator on contractual basis for the period from 8.10.2015 to one month and from 10.11.2015 to one month and from 11.12.2015 to one month, 12.1.2016 to two months and 15.3.2016 to two months i.e. 17.5.2016 to six months i.e. 16.11.2016 or till the appointment of System & Network Administrator on contractual basis, whichever is earlier with the approvals of Chairperson, Governing Body on the note sheet dated 9.11.2015, 7.12.2015, 11.2.2016, 1.3.2016 and 9.5.2016.

Shri P. S. Srinivasan
17/10/2016.

Approved.

ITEM NO.12

Part A

To approve the appointment of Ms.Ritu Sharma as Counsellor on contractual basis vide minutes of the meeting of Selection Committee held on 10.6.2015 on a consolidated salary of Rs.12,000.00 p.m. for the period from 22.6.2015 to 21.12.2015 and appointment for a further period of six months w.e.f.23.12.2015 to 22.6.2016 with the approvals of Chairperson, Governing Body on the note sheet dated 12.6.2015 and dated 29.12.2015.

Part B

The approve the appointment of Ms.Kusum as full time Nurse on contractual basis for a period of six months i.e. from 20.07.2016 to 20.1.2017 vide approval of the Chairperson of the Governing Body on the note-sheet dated 05.07.2016.

Resolved that:

Part A & B

Approved.

ITEM NO.13

Part A

To approve the appointments of Coaches as per detail given below for the session 2015-16 and 2016-17 :

Sl. No.	Name of the Coach	Sports
1.	Mr. Kapil Sachdeva	Taekawando
2.	Ms.Sushma Mann	Volley Ball
3.	Ms. Kalpana Loht	Power lifting & Weight Lifting
4.	Mr. Naveen Chandra Kandpal	Yoga
5.	Mr. Pramod Kumar	Judo
6.	Ms. Kamla	Kabaddi
7.	Mr. Ajay Kumar	Boxing
8.	Mr. Sachin Kumar	Archery
9.	Mr. R. S. Sehrawat	Wrestling

Part B

To approve the start of process of appointment of the coaches for kho kho, kabaddi and archiery.

Resolved that:

Linda P. Hui
17/10/2016

Part A & B
Approved.

ITEM NO.14

Part A

To report the University letter No. CS-III/009/MACP/AM/2015/MISC./555 dated 28.9.2015, No. CS-III/009/MACP/AM/2016/790 dated 5.2.2016 with approvals of Chairperson and Treasurer, Governing Body on the note sheet dated 1.10.2015 regarding the pay fixation of the following employees under MACP:

1. Shri Jagdish Lal, Lab. Assistant
2. Smt. Sulochana Devi, Lab. Assistant
3. Smt. Santosh Dabas, Lab. Assistant
4. Smt. Sudesh Rani, Lab. Assistant
5. Ms. Anju Panchal, Lab. Assistant
6. Shri Devender Singh, Projectionist
7. Shri Dhirender Kumar, Lab. Attendant
8. Shri Rajesh Kumar Dahiya, Lab. Attendant
9. Shri Vijay Kumar Dahiya, Lab. Attendant
10. Shri Yogender Singh Rana, Lab. Attendant
11. Ms. Mukesh Kumari, Library Attendant
12. Shri Amin Chand Rana, Daftari
13. Shri Rishi Pal, Daftari
14. Shri Dhirender Singh, Chowkidar
15. Shri Ishwar Lal, Chowkidar.
16. Ms. Beermati, Safai Karamchari
17. Shri Manohar Singh, Office Attendant
18. Ms. Sunita Devi, Office Attendant
19. Shri Naresh Kumar, Chowkidar

Part B

To report the note-sheet dated 08.08.2016 regarding the enhancement of Grade Pay vide letter dated 28.07.2016 received from the members of the Non-teaching Staff.

Resolved that:

Part A
Approved.

Part B
Deferred to the next Governing Body meeting.

ITEM NO.15

Part A

Indu Thi
17/10/2016

dated 3.8.2016 regarding the pension amount to be released to the late Dr. S.C. Bhatt, dependent family member of Dr. S.C. Bhatt, Professional Assistant (Library) died while in service.

Part B

To report the letter of Ms. Mansi Dass Singh, Assistant Professor in Home Science – Nutrition & Health Education who resigned from the college regarding settlement of her dues with the approvals of Chairperson and Treasurer, Governing Body on the note sheet dated 16.8.2016.

Resolved that:

Part A

Approved.

Part B

Approved.

ITEM NO.16

Part A

To approve college annual revised budget for the financial year 2015-16 and budget estimate for the financial year 2016-17.

Part B

To approve college annual revised estimate budget for the financial year 2016-2017 and budget estimate for the financial year 2017-2018.

Resolved that:

Part A & B

Approved. Prior approval of the Governing Body may be sought before sending it to Directorate of Higher Education.

ITEM NO.17

To approve the annual expenditure from 01.04.2015 to 31.03.2016.

Resolved that:

Prior to the approval of the Governing Body, please have the annual expenditure audited by the Chartered Accountant first.

PART 18

To approve the annual expenditure from 1.4.2016 to 30.9.2016.

Sudha Rai
17/10/2016

Prior to the approval of the Governing Body Please have the annual expenditure audited by the Chartered Accountant first.

ITEM NO.19

To approve the appointment of Internal Auditor from the panel of Auditors to audit the annual accounts for the year 2015-16 vide University letter dated 22.07.2016.

Resolved that:

The Governing Body approved the appointment of Chartered Accountant, M/s. Kothari Kuldeep & Co. for the year 2015-2016 to audit the annual expenditure and place the audited accounts in the next Governing Body meeting.

ITEM NO.20

To report the Local Fund Accounts (Delhi Govt.) Audit Report of the college for the year 2014-15.

Resolved that:

Recoveries may be made in respect of the income tax etc. The compliance may be submitted in the next Governing Body meeting.

ITEM NO.21

To approve the following bills for payment to various parties lying pending before the joining of Dr. Mamta Sharma as Principal:

Sl.No.	Particular	Bill No.	Date	Amount (Rs.)	Remarks
01	Shri Ram Water Supplied	313	30.4.2015	5,568.00	
02	Shri Ram Water Supplied	314	30.5.2015	7,452.00	
03.	Shri Ram Water Supplied	315	30.6.2015	7,440.00	
04	Dilbir Singh	Receipt	15.1.2015	3,500.00	Along with sanction
05	Dilbir Singh.	16	23.1.2015	2,000.00	D.J.Sound
06	Dilbir Singh	13	14.2.2015	6,300.00	Along with sanction
07	Dilbir Singh	148,186 & Receipt	18.3.2015	7,440.00	Along with sanction
08	Dilbir Singh	192	30.3.2015	1,000.00	Along with sanction
09	City Computer	R57	22.4.2015	9,214.00	Along with P.O.
10	City Computer	R20	10.4.2015	64,023.00	Along with quotation & P.O.

Danda Kishor
17/10/2016

12.	Japnico Printer	07	18.4.2015	600.00	-	reimbursement
13	Dilbir Singh	115,25	8.4.2015, 20.4.2015	700.00		Along with P.O.
14	Japnico Printer	21	29.4.2015	500.00	-	
15	Netpack Ribbor Corpn.	952	15.6.2015	14,000.00		Along with PO
16	Vivek Fine Art	622	25.6.2015	540.00		Along with estimate approval
17.	Laxmi Sales	520	2.7.2015	66,750.00		Along with quotation and PO
Vide Note-sheet dated 18.11.2015						
1.	Dilbir Singh	96	21.4.2014	1000.00		Along with sanction
2.	Dilbir Singh	932 & Receipt	21.4.2014	2730.00		Along with sanction
3.	Dilbir Singh	Receipt	27.4.2014	5000.00		Along with sanction
4.	Dilbir Singh	129	2.5.2014	1540.00		Along with sanction
5.	Dilbir Singh	555	12.6.2014	555.00		Along with sanction
6.	Dilbir Singh	Receipt	8.8.2014	1500.00		Along with sanction
7.	Dilbir Singh	185	1.10.2014	1000.00		Along with sanction
8.	Dilbir Singh	104	11.11.2014	3050.00		Along with sanction
9.	City Computers	R-303	10.9.2015	3750.00		Along with P.O.
10.	City Computers	R-304	10.9.2014	3633.00		Along with P.O.
11.	Creative Infosystem	190	21.11.2014	63651.94		Along with AMC letter & quotation
12.	Dilbir Singh	Receipt & 1748	1.15.2.2014	9550.00		Along with sanction
13.	Dilbir Singh	267	3.12.2014	7650.00		Along with sanction
14.	Gautam Graphics	211	4.12.2014	16800.00		Along with PO & Quotation
15.	Shri Ganesh Etnerprises	010	23.12.2014	7000.00		Along with P.O.
Vide Note-sheet dated 18.11.2015						
1-14	Items already inserted above.					
15.	A-one Car Drive	45	1.7.2015	1350.00		Along with reimbursement
16.	Dr. Vidhi Sharma	Advance Settlement	9.7.2015	Rs.21362.00		Detail enclosed with advance bill
17.	Dr. Vidhi Sharma	Advance Settlement	21.7.2015	8000.00		Detail enclosed with advance bill
18.	Instant Generator Services	258	29.6.2015	3544.00		Battery charger change
19.	Om Marketing Services	1560	6.7.2015	1498.00		Courier Bill
20.	Dr. Anita Ghosh	Advance settlement	7.7.2015	Spent amount 8930.00		Detail enclosed with advance bill

Dudh Rai
17/10/2016

				advance 9200.00	amnt
21.	Dr. Anita Ghosh	1765	6.8.2015	1000.00	Reimbursement
22.	Aaka Snacks & Caterers	7008	29.5.2015, 8.6.2015	855.00 325.00	& Principal Office Expenses
23.	M/s Gupta Traders	651	14.1.2015	175176.00	Along with Purchase Order & Quotation
24.	Dr. Mala Mishra Gandhi Study Circle	098, 5959	19.2.2015	5970.00	Request letter along with sanction
25.	Jessica Aircon		01.05.15	Rs.19,500.00	Payment of final AMC installment

Resolved that:

Approved.

ITEM NO.22

To approve the bill dated 10.8.2016 received from Advocate Anmol in the case of Shri Ashutosh Aggarwal, S.O.(Admn.) (U/S) worth Rs.5500.00 for legal opinion vide note sheet dated 22.8.2016.

Resolved that:

Approved.

ITEM NO.23

To approve the proposal of payment worth Rs.1,000.00 as conveyance and Rs.1,000.00 as sitting charges for members of Governing Body and other such legalized appointees to help in various matters related to the college affairs.

Resolved that:

The Governing Body approved that Rs.1,000.00 as conveyance plus Rs.2,000.00 as sitting charges for members of Governing Body and other such legalized appointees. It was also decided to clear the balance amount to be paid to Governing Body for the GB meeting held on 19.1.2016 at IIC, Lodhi Road.

The Governing Body also resolved that for the meeting held on 10th October, 2016 in the Principal's Office attended by the 3 Governing Body members viz. Dr.B.K.Sharma, Treasurer, Dr.Ravi P.Bhatia and Shri Narender, conveyance charges @ Rs.1,000.00 and Rs.2,000.00 as sitting charges may be paid.

ITEM NO.24

70 was
2000/-
as sitting
charges
please
the -

Dr. P. K. Rai
17/10/2016

... payment to be made to the Enquiry Officers for the enquiries conducted in the college vide University Rules & Fee Schedule besides the conveyance charges being paid to them @ Rs.1,000.00 per visit.

Part B

To approve the bill dated 10.06.2016 submitted by Dr. Bhuvan Kumar Jha and Shri Narender amounting to Rs.50,000.00 each for the enquiry conducted in the case of Sh. Ashutosh Aggarwal. (Conveyance amounting to Rs.1000.00 per visit has already been paid vide Governing Body decision taken in the past). However, regarding the other charges, the matter may be considered in the Governing Body.

Resolved that:

Part A

Rs.1,000.00 as conveyance plus Rs.2,000.00 as sitting charges approved.

Part B

Clarification from University of Delhi must be sought regarding the payment relating to Dr. Bhuvan Kumar Jha and Shri Narender as early as possible. The clarification may be placed in the next Governing Body meeting.

PART 25

To approve withdrawals and advances by the teaching and non-teaching staff of the college from their Provident Fund Account as per detail given below

Sl. No.	Name of the Employee	Amount withdrawn	Date of withdrawal/advances
Withdrawal			
1.	Dr. Anita Ghosh	Rs.4,00,000.00	11.09.2015
2.	Dr. Manisha Wadhwa	Rs.7,00,000.00	11.01.2016
3.	Mr. Padam Singh	Rs.7,00,000.00	28.03.2016
4.	Mr. Ishwer Lal	Rs.1,50,000.00	02.05.2016
5.	Mr. Rajesh Kumar	Rs.1,50,000.00	04.07.2016
6.	Mr. Jagdish Lal	Rs.7,35,188.00	30.08.2016
7.	Ms. Sudesh Rani	Rs.3,30,000.00	03.10.2016
Advances			
1.	Mr. Anil Kumar	Rs.50,000.00	12.10.2015
2.	Dr. Anita Ghosh	Rs.4,00,000.00	02.12.2015
3.	Mr. Sanjay Panwar	Rs.40,000.00	02.05.2016
4.	Dr. Kamlesh Rani	Rs.4,00,000.00	03.08.2016
5.	Ms. Seema Bhatnagar	Rs.1,00,000.00	30.08.2016

Resolved that:

Approved.

Dr. Anil
17/10/2016

To report the Study Leave/CCL/EOL with lien/Other Leaves regarding grant or extension to the following teachers with prior approval of Chairperson, Governing Body on the note sheet dated 3.9.2015.

A. Study Leave

Sl. No.	Name of the Teacher	Department	From	To
1.	Ms. Abhilasha Bajaj	B.El.Ed. Education	11.09.2015	10.09.2016
2.	Dr. Suruchi Singh	Mathematics	18.07.2016	17.07.2017
2.	Ms. Nitu Rana	Commerce	13.08.2016	12.08.2016
3.	Ms. Seema Rani	Social Work	01.11.2016	31.10.2017

B. Child Care Leave

Sl. No.	Name of the Teacher	Department	From	To
Teaching Staff				
1.	Dr. Neelu	English	01.08.2015	31.01.2016
2.	Dr. Bharti Mohan	History	13.08.2016	21.10.2016
3.	Dr. Sadhna Jina	Home Science	14.09.2016	30.09.2016
4.	Dr. Rashmi Sharma	Hindi	14.09.2016	28.09.2016
5.	Dr. Archana Sawshilya	Pol. Science	19.09.2016	06.10.2016
6.	Dr. Beena Antony Reji	Social Work	15.09.2016	29.09.2016
Non-teaching Staff				
1.	Dr. Anju Panchal	Lab. Assistant		

C. EOL with Lien

Sl. No.	Name of the Teacher	Department	From	To
1.	Dr. Ritu Chowdhary	B.El.Ed. Education	15.10.2015	31.12.2015
			01.01.2016	29.02.2016
			01.3.2016	31.08.2016
			01.09.2016	31.12.2016
2.	Dr. Neena Pandey	Social Work	22.01.2015	21.01.2016
			22.01.2016	21.01.2017

D. Any other - EOL

Sl. No.	Name of the Teacher	Department	From	To
1.	Dr. Meena Budhiraja	Hindi		

Dr. Ritu P
17/10/2016

Resolved that:

Part A,B, C & D
Approved.

ITEM NO.27

Part A

To report the order bearing No. AM/2016/2903 dated 10.3.2016 placing the services of Shri Ashutosh Aggarwal, SO(Admn) under suspension with immediate effect and constitution of Fact Finding Committee with the approval of Chairperson, Governing Body on the note sheet dated 9.3.2016 and to consider the revision of subsistence allowance from 50% to 75% with the approvals of the Chairperson and Treasurer, Governing Body on the note-sheet dated 14.07.2016.

Part B

To report the Subsistence Allowance @ 50% to Shri Ashutosh Aggarwal, S.O.(Admn.) (U/S) from the date of his suspension from the services with the approvals of Chairperson and Treasurer, Governing Body vide note sheet dated 28.3.2016.

Part C

To consider the reports submitted by Fact Finding Committee and Review Committee in the case of Shri Ashutosh Aggarwal, S.O.(Admn.) (U/S).

Resolved that:

Part A, B & C

The Governing Body made the Part C as the Part A. The Governing Body directed that Shri Ashutosh Aggarwal, S.O.(Admn.) may be asked to join his post before the Governing Body during the Governing Body meeting held on 17.10.2016 and he joined in the meeting before all the members of the Governing Body. It was also decided that his pending benefits may be released immediately as per University rules. The Governing Body further resolved that suspension of any employee should not be made without conducting an internal inquiry and taking the Governing Body approval.

ITEM NO.28

Part A

To report the opening of Non-Collegiate Centre from the academic session 2016-17 and the incharge for the same is Dr. Neelam Rathi, Associate Professor.

Part B

To report the start of SOL Classes during the years 2015-2016 and 2016-2017.

Resolved that:

Dr. Neelam Rathi
17/10/2016

Approved.

ITEM NO.29

To consider the report submitted by SC/ST Cell of the college in the case of Shri Amar Singh, Mali V/S Shri Sanjay Panwar, Semi Professional Assistant (Library). The action taken report has to be submitted to the Parliamentary Committee of SC/ST Welfare at the earliest.

Resolved that:

The Member Secretary reported to the Governing Body that the line stating as, "The action taken report has to be submitted to the Parliamentary Committee of SC/ST Welfare at the earliest" is withdrawn.

In view of the report submitted by the SC/ST Cell of Aditi Mahavidyalaya, the Governing Body decided to take disciplinary action against Shri Sanjay Panwar, who was found guilty as per the report submitted by the SC/ST Cell. In this connection, the Governing Body decided to withdraw one increment from the salary of Shri Sanjay Panwar for a period of one year. It was decided that a stern warning should be given to him to desist from all the castiest remarks and language & behaviour in future. In case any such incident re-occures, then further suitable action as per rules will be taken as per decision of the Governing Body.

ITEM NO.30

To consider the report submitted by SC/ST Cell of the college in the case of Dr.Manju Rani, Assistant Professor in Hindi V/S Dr.Mala Misra, Associate Professor in the department of Hindi. The action taken report has to be submitted to the Parliamentary Committee of SC/ST Welfare at the earliest.

Resolved that:

The case of Dr.Manju Rani V/S Dr.Mala Misra was discussed in the meeting at length. The Governing Body reaffirms the ban imposed on Dr.Mala Misra for a life time till she retires from the services of the college as teacher. She cannot hold any position of authority in any capacity in Aditi Mahavidyalaya. She cannot be a part of any committee in the college. Dr.Mala Misra may be issued a letter with a stern warning not to engage in any cast discrimination involving derogatory castiest language and anti social behaviour in the collage in future. The Governing Body further decided to withdraw one increment from her salary for a period of one year as the disciplinary action taken against her. Only the case of increment could be reviewed after one year by the Governing Body. However, the ban would continue till her retirement and would not be reviewed again. The Governing Body resolved that she be issued a letter that she is hereby removed from all the committees keeping in view the ban with immediate effect.

ITEM NO.31

Dr. P. K. Singh
17/10/2016

Call A

To consider the letter dated 21.6.2016 received from Ms. Sangeeta, Safai Karamchari on compassionate grounds on permanent basis vide note sheet dated 21.6.2016 and D.U. letter No. CS-III/149/AM/2016/1291 dated 29.8.2016.

Part B

To report the letter of Convener, Sport Committee regarding continuation of services of Grounds man on contract basis for the academic session 2016-17.

Resolved that:

Part A

It was resolved that Ms.Sangeeta may be appointed as MTS on compassionate grounds on contractual basis with immediate effect. It was also resolved that the process for appointment of Ms.Sangeeta on compassionate grounds on permanent basis may be started immediately.

Part B

Approved.

ITEM NO.32

Part A

To constitute the committee vide University letter dated 20.11.2015 regarding the renovation of Call hall and BHJ Lab. sending therewith the sanction of Rs.40 lacs and Rs.15 lacs respectively.

Part B

To report the Vaishali Tomar Award vide University letter dated 16.9.2015.

Resolved that:

Part A

The Governing Body decided to constitute a committee of four members viz. one from teaching faculty, one GB member, one financial official of the college and the Principal:

- i. For the BHJ Lab.- Rs.15 lacs:
 - Shri Narender
 - Principal
 - TIC (Hindi)
 - S.O.(Accounts)
- ii. For the college hall - Rs.40 lacs
 - Dr.B.K.Sharma, (presided by)
 - Principal
 - Dr.Madhu Lomesh, Convener, Maintenance Committee
 - S.O.(Accounts)

Dr. P. K. Singh
17/10/2016

Part D
Reported.

ITEM NO.33

Part A

To approve the increase in B.El.Ed. student fees by Rs.2500.00 per annum from the academic session 2016-17 vide email dated 20.05.2016 & letter dated 27.05.2016 received from Dr. Manisha Wadhwa, Teacher-in-charge, B.El.Ed.

Part B

To introduce the membership fees of Rs.100.00 in respect of 'Gandhi Study Circle' from the students of the college as requested by Dr. Mala Mishra, Convener, Gandhi Study Circle vide letter dated 11.02.2016

Resolved that:

Part A

Approved.

Part B

Dropped. May be placed in the next Governing Body meeting after approval of Staff Council.

ITEM NO.34

To approve the plan structure for the construction of college canteen vide DU letter No. CB-II/567/2015/790 dated 18.11.2015.

Resolved that:

Approved by Governing Body and funds may be sought from Directorate of Higher Education.

ITEM NO.35

Part A

To consider the demands of the teachers of our college vide their letter dated 9.8.2016.

Part B

To approve the initiation of process for appointment to the post of Assistant Professors in various subjects on permanent basis vide minutes of the meeting of the workload committee held on 9.8.2016.

Resolved that:

S. Indu P
Indu P
17/10/2016

Deferred.

Part B

Approved. The Governing Body resolved that six posts for Hindi subject have been approved by the Governing Body. It is also resolved that ^{no} ~~it~~ should move to initiate for the 100 point based pending decision in the college. As per the decision of the Governing Body, ^{we are} ~~we are~~ going back to the original advertisement published in December, 2014. ^{we are} ~~we are~~ overthrowing the corrigendum and ^{we} ~~we~~ come back to the original advertisement. The process may be initiated for ^{appointment of teachers on a} ~~permanent~~ basis. The Principal is directed to take out the advertisement as soon as possible as per instructions of the Governing Body.

(as per advertisement published in Decemr 2014 by the college)

ITEM NO.36

To report submission of reports of Internal College Complaint Committee in various cases in the Academic Session 2015-2016 and 2016-2017 (till date). Enquiries stand closed as per ICC.

Resolved that:

Reported.

ITEM NO.37

Part A

To approve the process for appointment to the post of Librarian in the college on permanent basis.

Part B

To consider the relieving of Shri Dilbir Singh from the post of Caretaker vide his request letter dated 25.5.2016 and instructions of Chairperson, Governing Body vide note sheet dated 27.5.2016.

Resolved that:

Part A

Approved.

Part B

Deferred till the Principal finds out a competent person to assist the present Caretaker. The name may be reported in the next G.B. Meeting. Shri Dilbir Singh cannot be relieved till such time.

ITEM NO.38

Dudu Meir
17/10/2016

Teacher-in-Charge, Commerce Department regarding increase the no. of sections (at least two each) in B.Com.(H) and B.Com. (Prog.) keeping in view the strength of the students.

Resolved that:

Approved.

ITEM NO.39

To report the letter dated 21.01.2016 received from Dr. Lakshmi Bhatia, Associate Professor in Sociology regarding payment of salary during her Commonwealth Fellowship 2013.

Resolved that:

It was resolved to place in the next GB meeting after approval of Treasurer.

ITEM NO.40

To report the Innovation Projects being conducted by the teaching faculty and the undergraduate students AM-301, AM-302 and AM-303.

Resolved that:

Deferred.

ITEM NO.41

To consider the placement of Safai Karamcharis and Malis in the college Admn. Department as per DU notification.

Resolved that:

Deferred. The rules may be put up to the Governing Body.

ITEM NO.42

Part A

To report the works done by PWD like installation of Commercial RO and Electrical fittings.

Part B

To report the proposed work like CCTV, Porta Cabin, College Bus, Herbal Garden etc.

Resolved that:

Deferred.

Dr. P. K. P.
17/10/2016

ITEM NO.43

To approve the provision of transfer of fund from students' fund to conduct the 1st Alumni Meet and the proposed amount is Rs.1,65,000.00 as it is mandatory for NAAC Accreditation.

Resolved that:

Approved.

ITEM NO.44

To report about the medical facilities with fully functional medical rooms with a trained female nurse

Resolved that:

Deferred.

ITEM NO.45

To approve the initiation of process of appointment on permanent basis and promotion of employees as per the roster. (The matter is pending due to some objections by the University).

Resolved that:

Deferred.

ITEM NO.46

To constitute the Internal Quality Assurance Committee (IQAC) related to NAAC Accreditation.

Resolved that:

Deferred.

ITEM NO.47

To report the status submitted for NAAC Accreditation vide email dated 15.10.2015 received from Convener, NAAC Committee.

Resolved that:

Deferred.

ITEM NO.48

S. S. P.
17/10/2016

To consider issue of laptops to all the teaching faculty in the college.

Resolved that:

It was decided that the laptops could be given to the teachers. However, the funding for the same would have to be sought from the appropriate channel i.e. Directorate of Higher Education, Govt. of NCT of Delhi.

The Governing Body approved the purchase of an Apple Desktop and I.Pad for use of the Principal.

ITEM NO.49

To report the letters received from DHE regarding the land allotment to the college.

Resolved that:

The Governing Body constituted the Land committee of the following members:

i) Shri Narender, ii) Principal, iii) Dr.Neelam Rathi, AMTA President, iv) Dr.Sandhya Vatsyayana and v)Shri Manoj Kumar

ITEM NO.50

To consider the formation of various Committees as per the University Ordinance.

Resolved that:

Deferred.

ANY OTHER MATTER WITH PERMISSION OF THE CHAIR

The Hon'ble Member of the Governing Body, Ms. Shikha Bagga demanded that she should get copies of the note sheets in the college. This demand was deliberated upon by the Governing Body members. It was decided that the Governing Body members can see the note sheets / papers in the college. However, if he/she is interested in a particular case, the copies of that bunch of the papers will be provided to any member of the Governing Body with the consultation of Chairperson, Governing Body.

MEETING ENDED WITH THANKS TO THE CHAIR.

Shikha
17/10/2016
CONFIRMED

DR.MAMTA SHARMA,
PRINCIPAL

PROF. BINDU PURI
CHAIRPERSON

It may be noted that this meeting was held on 17/10/2016. These minutes are confirmed by me on the afternoon of 17/10/2016.

Bindu Puri

17/10/2016

Chairperson

Aditi Mahandyaalaya