

**ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA,
DELHI-110 039.**

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON TUESDAY
THE 06TH JULY, 2021 FROM 2.30 PM IN THE PRINCIPAL OFFICE, ADITI
MAHAVIDYALAYA, DELHI AUCHANDI ROAD, BAWANA, DELHI 110039**

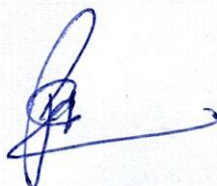
NO. 114

PRESENT

1. Sh Prabhanjan Jha
2. Sh Dharam Vir Sharma
3. Sh Ajay Gupta
4. Sh Nitin Bahot
5. Sh Sumit Bhardwaj
6. Prof Kavita Sharma
7. Prof Rajni Abbi (University Representative)
8. Prof Rupam Kapur (University Representative)
9. Dr Reema Lamba (Teacher Representative)
10. Dr Poonam Yadav (Teacher Representative)
11. Sh Chander Shekhar (Special Invitee, Non-Teaching)
12. Prof Mamta Sharma, Member Secretary

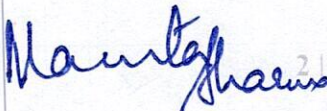
ITEM NO.1 To report the letters received from University/UGC/MHRD/Others.

- 1/1 The Governing Body welcomed new members viz. Prof. Rajni Abbi, Faculty of Law, University of Delhi and Prof. Rupam Kapoor, Department of Botany, University of Delhi as University Representative on the college Governing Body for a period of one year w.e.f. 25.2.2021 vide University letter No. CS-1(108)/UR/GB/AM/2021/411 dated 18.3.2019 and No. CS-1(108)/UR/GB/AM/2021/411 dated 24.2.2021.
- 1/2 The GOVERNING BODY welcomed Dr.Poonam Yadav as Teachers' Representative on the college Governing Body for one year w.e.f. 26.12.2020 vide University letter No. CS-1(108)/TR/GB/AM/2021/426 dated 24.2.2021.
- 1/3 University letter No. DG/GB/2021 dated 7.6.2021 regarding extension of GB for three months w.e.f. 13.6.2021 was presented before the Governing Body. The Governing Body noted the same.




- 1/4 Minutes of the meeting held under the chairmanship of Hon'ble Chief Minister, Govt. of NCT of Delhi vide letter from DHE F-/3/2/2020-AC/575-608 dated 17-02-2021 were presented before the Governing Body. The Governing Body noted the same.
- 1/5 Letter from Vice Chancellor Professor PC Joshi regarding launching of DUDISCAD (Delhi University Digital Infrastructural Support for Colleges and Departments) scheme to streamline e-content generation was presented before the Governing Body. The Governing Body noted the same.
- ITEM NO.2 Minutes of Governing Body meeting no. 112 and 113 held on 22.02.2021 and 30.03.2021 respectively were placed before the Governing Body. The same were confirmed with the following changes in ITEM NO.5
- The Governing Body resolved to reconstitute a committee regarding Laptops received from University of Delhi with the following ex officio members:
1. Sh Dharam Vir Sharma (Treasurer)
 2. Dr Reema lamba (Teacher Representative 1; more than 10 years category)
 3. Dr Poonam Yadav (Teacher Representative 2; less than 10 years category)
 4. Sh Chander Shekhar (Non-Teaching Representative)
 5. Prof Mamta Sharma (Principal)
- The Governing Body resolved to reconstitute an ex-officio committee regarding Condemnation with the following members:
1. Sh Ajay Gupta
 2. Sh Dharam Vir Sharma
 3. Dr Poonam Yadav
 4. Dr Reema Lamba
 5. Sh Chander Shekhar
 6. Prof Mamta Sharma (Principal)
- ITEM NO.3 'Action Taken Report' on the decisions made by the Governing Body No. 112 and 113 held on 22.02.2021 and 30.03.2021 respectively was placed before the Governing Body for information. The Governing Body noted the same.
- ITEM NO.4 Matters arisen out of the minutes of Governing Body No. 112 were incorporated.
- ITEM NO.5 Actions taken on approvals given by Chairperson were placed before the Governing Body
- 5/1 Appointment of teachers working on adhoc basis from 9th April, 2021 to end of the Academic Session or 120 days, whichever is earlier as per list given below:



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- The Governing Body approved the same.
- 5/2 Approval of the ex-gratia payment to teachers working on adhoc basis for the session 2019-20 was placed before the Governing Body for approval
- The Governing Body approved the same
- 5/3 Appointment of Mr. Jamil as System & Network Administrator on contractual basis from 25.5.2021 to 180 days vide permission granted on 22.5.2021.
- The Governing Body approved the same
- 5/4 Approval of the appointment of Mr. Pankaj Kumar to the post of Librarian on adhoc basis from 13.5.2021 to 120 days vide permission granted on 10.5.2021.
- The Governing Body approved the same
- 5/5 Approval of the promotion of Ms. Mukesh to the post of Library Assistant vide minutes of the meeting of Departmental Promotion Committee held on 12.4.2021.
- The Governing Body approved the same
- 5/6 Approval of the payment for Library automation vide permission granted on 01.07.2021.
- The Governing Body approved the same
- 5/7 Approval of the purchase of various items related to laboratories as inspection team will visit the college vide the University letter CB-II/260/New Courses/FOS/2020/664 dated 22.1.2020 regarding the introduction of B.Sc. (Life Science) in our college.
- The Governing Body approved the same
- 5/8 Approval of the vendor of the Green Audit of the College mandatory under NAAC to M/S Environment Pollution Analysis Lab., Bhiwadi, Alwar, Rajasthan
- The Governing Body approved the same.
- 5/9 Approval of purchase of new DVR and repair of CCTV cameras
- The Governing Body approved the same.



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5/10

Approval of various COVID related items

The Governing Body approved the same.

5/11

Approval of purchase of PABX system Console and Phone sets

The Governing Body approved the same

ITEM NO.6

All the promotions/Screening of Teaching Staff that have taken place under various schemes in the intervening period were reported as per following details:

S.No.	NAME OF THE TEACHER	DEPARTMENT	SCHEME/LEVEL	DATE OF MEETING
1.	DR SUNITA PAREEK	POLITICAL SCIENCE	ASSOCIATE PROFESSOR CAS – 18 13A	23.02.2021
2.	DR MALA MISHRA*	HINDI	PROFESSOR CAS – 18 14	23.02.2021
3.	DR NEELAM RATHI	HINDI	CAS – 18 14	23.02.2021
4.	DR SANDHYA VATSAYANA*	HINDI	CAS – 18 14	23.02.2021
5.	DR TRIPTA	HINDI	ASSOCIATE PROFESSOR CAS – 18 13A	23.02.2021
6.	DR ASHA	HINDI	ASSOCIATE PROFESSOR CAS – 18 13A	23.02.2021
7.	DR VIDHI SHARMA	HINDI	ASSOCIATE PROFESSOR CAS – 18 13A	23.02.2021
8.	DR MADHU LOMESH	HINDI	ASSOCIATE PROFESSOR CAS – 18 13A	23.02.2021
9.	DR KSHAMA DIWEDI	HINDI	READER UNDER MPS-98	23.02.2021
10.	DR MANJU RANI*	HINDI	ASSOCIATE PROFESSOR	23.02.2021



			CAS – 18 13A	
11.	DR SEEMA RANI	SOCIAL WORK	ASSOCIATE PROFESSOR CAS – 18 13A	24.02.2021
12.	DR ARCHANA TYAGI	SANSKRIT	ASSOCIATE PROFESSOR CAS – 18 13A	24.02.2021
13.	DR NIDHI GOEL	EDUCATION	ASSISTANT PROFESSOR CAS – 18 12	01.03.2021
14.	DR ABHILASHA BAJAJ	EDUCATION	CAS – 18 12	01.03.2021
15.	DR POOJA KHANNA	ENGLISH	READER UNDER MPS-98	03.04.2021
16.	Ms NEERJA NAGPAL	ENGLISH	READER UNDER MPS-98	03.04.2021
17.	DR NEENU KUMAR	ENGLISH	READER UNDER MPS-98	03.04.2021
18.	DR NEERJA DESWAL	ENGLISH	ASSOCIATE PROFESSOR CAS – 18 13A	03.04.2021
19.	DR NEELU	ENGLISH	READER UNDER MPS-98	03.04.2021
20.	DR NEENA SAXENA	ENGLISH	READER UNDER MPS-98	03.04.2021
21.	DR SUNITA DHANKAR	ENGLISH	ASSOCIATE PROFESSOR CAS – 18 13A	03.04.2021
22.	DR MANJU	ENGLISH	ASSOCIATE PROFESSOR CAS – 18 13A	03.04.2021
23.	DR RITU SHARMA	PSYCHOLOGY	ASSOCIATE PROFESSOR CAS – 18 13A	03.05.2021
24.	DR SURUCHI SINGH	MATHEMATICS	READER UNDER MPS-98	05.05.2021

25.	DR MANISHA	ECONOMICS	ASSOCIATE PROFESSOR CAS-10	06.05.2021
26.	DR ANJU SINGH	GEOGRAPHY	CAS-10	07.05.2021
27.	Ms PUNITA GUPTA	EDUCATION	READER UNDER LECTURER GRADE MPS-98	22.04.2021 & 08.05.2021
28.	DR RITU CHOWDHARY	EDUCATION	READER UNDER MPS-98	22.04.2021 & 08.05.2021
29.	DR POONAM YADAV	EDUCATION	ASSOCIATE PROFESSOR CAS – 18 13A	22.04.2021 & 08.05.2021
30.	DR NIDHI GOEL	EDUCATION	ASSOCIATE PROFESSOR CAS – 18 13A	22.04.2021 & 08.05.2021
31.	DR ABHILASHA BAJAJ	EDUCATION	ASSOCIATE PROFESSOR CAS – 18 13A	22.04.2021 & 08.05.2021
32.	Ms SARITA	EDUCATION	ASSOCIATE PROFESSOR CAS-10	22.04.2021 & 08.05.2021
33.	DR NALINI SINGH	HISTORY	ASSOCIATE PROFESSOR CAS – 18 13A	22.05.2021
34.	DR NITU RANA	COMMERCE	ASSOCIATE PROFESSOR CAS-10	31.05.2021
35.	DR NEELAM RATHI	HINDI	PROFESSOR	23.02.2021
36.	DR ARCHANA SAWSHILYA	POLITICAL SCIENCE	PROFESSOR	07.06.2021
37.	DR BEENA REJI	SOCIAL WORK	PROFESSOR	02.07.2021
38.	DR PUNYATOYA PATRA	GEOGRAPHY	PROFESSOR	02.07.2021
39.	DR MANISHA WADHWA	EDUCATION	PROFESSOR	05.07.2021
40.	DR MALA MISRA	HINDI	PROFESSOR	22.02.2021

41.	DR SANDHYA VATSAYANA	HINDI	PROFESSOR	22.02.2021
42.	DR MANJU RANI	HINDI	ASSOCIATE PROFESSOR	22.02.2021

Screening of the following teachers was done on 17.06.2021 as per University letter no.FI. No. CS-I/111/Misc.(TS)Colleges/2020 dated 04.11.2020.

S.No.	NAME OF THE TEACHER	DEPARTMENT
1.	DR PRIYA BIR	PSYCOLOGY
2.	DR POOJA KHANNA	ENGLISH
3.	DR PUNYATOYA PATRA	GEOGRAPHY
4.	DR BHAWNA RAJPUT	COMMERCE
5.	DR REEMA LAMBA	HOME SCIENCE (HDFE)

The Governing Body approved the above listed promotions and the teachers promoted under MPS will be designated as Associate Professors after fulfilling the requisite conditions as per University letter No. 3-2/2009(PS) dated 4.8.2015.

*: The selection committee recommended the cases and resolved that the envelopes will be opened subject to termination of cases. Further the Governing Body resolved to constitute a committee with the following members for help *teachers conclude this matter with mutual understanding:

1. Prof Rajni Abbi
2. Sh Dharam Vir Sharma
3. Prof Mamta Sharma

- ITEM NO.7** The Status of various leaves availed by Dr Meena Budhiraja and University rules in this regard were presented before the GOVERNING BODY. The Governing Body was informed that Dr Budhiraja has been informed about the same as per letter no. AM/2021/1102 dated 05.07.2021 . The Governing Body recommended that the decision in case of Dr Meena Budhiraja be taken as per University norms.
- ITEM NO.8** Accounts related matters were placed before the GOVERNING BODY
- 8/1 The Governing Body was apprised about the letter no. AM/2021/1101 dated 05.07.2021 sent to the University regarding the appointment of Internal Auditor.
- 8/2 The provident Fund Committee minutes of the meeting held on 08.04.2021 were placed before the Governing Body.
- 8/3 The Governing Body approved the same
- Case of Ms Mamta (Library Assistant) (Retired) was presented before the Governing Body for interim pension of Rs 10,000 till the pay fixation is done by the University.

8/4 The Governing Body approved the same and resolved that matter should be dealt with University on priority basis.
Status of Audit Compliance by various agencies was presented before the Governing Body.

The Governing Body resolved that the same be completed in all respect and be presented in next Governing Body meeting

ITEM NO.9 The report of the Purchase Committee held on 01.07.2021 regarding the security tender was placed before the Governing Body. The Governing Body was informed that due to prevalent pandemic situation the tender on GeM was delayed by 30 days. The technical bid analysis is in process. Compliance will be placed in the next Governing Body

ITEM NO.10 Letter from IQAC was placed before the Governing Body for sanction of Rs 4 lakhs for student related activities for the session 2021-2022
The Governing Body approved the same in principle however justification for the same with tentative academic/cultural Calendar be reported

ITEM NO.11 The Governing Body was informed that two media laboratories/studios (one Audio and one Video) have been constructed in the college campus. The college had received a grant of Rs 15 lakhs from university. In addition to that under DUDISCAD project of University of Delhi highly sophisticated gadgets and instruments will be installed to create the e-contents.

With such gadgets to be handled, the IQAC of the college proposed that there is requirement of at least two Technical Assistants with specialized qualifications.

The Governing Body approved the same in principle. However the same should be approved from University and DHE

ITEM NO.12 Recommendations of IQAC were placed before the Governing Body
12/1 Proposal from NIIT for digital literacy of Students, Teaching, Non-Teaching Staff was placed before the Governing Body.

The Governing Body approved the same.

12/2 Proposal to start Pandit Madan Mohan Malawiya Teacher Training Centre in the college was placed before the Governing Body. Under its aegis Faculty Development Programs, Refresher Courses and Webinars can be organized.

The Governing Body approved the same in principle.



12/3

Proposal to start the process of acquiring Disability Software for campus navigation was placed before Governing Body. This would be a step towards making college disabled friendly.

The GOVERNING BODY approved the same in principle.

ITEM NO.13 Opening of Vaccination Center in the College vide Office order no. 2(16)/20-21/North/NHM/RCH/Imm./Covid-19 Vaccine rollout/987-991 dated 02.07.2021 from the office of District Immunization Officer, North District, Dr Manish Saini was placed before the Governing Body.

The Governing Body appreciated the same.

ITEM NO.14 Starting of Quarantine Centre for CRPF Jawans vide letter no. SDM/NL/COVID-19/2021/6010 dated 19.04.2021 from the office of SDM Narela was placed before the Governing Body.

The Governing Body appreciated the same.

Any other matter with the permission of Chair

- A. The Governing Body welcomed Sh Chander Shekhar Sharma as the special invitee, Non-teaching Representative vide letter no.
- B. The completion of probation period of Sh Pradeep Dabas and Sh Amar Singh as Junior Assistant was reported in the Governing Body.

The GOVERNING BODY approved the same.



PRINCIPAL/
MEMBER SECRETARY

CONFIRMED BY



CHAIRMAN

