

**ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA,
DELHI-110 039.**

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON TUESDAY
THE 11TH SEPTEMBER, 2021 FROM 2.30 PM IN SEMINAR ROOM, SCHOOL OF
OPEN LEARNING, UNIVERSITY OF DELHI, DELHI-110007.**

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PRESENT

1. Sh Prabhanjan Jha
2. Sh Dharam Vir Sharma
3. Sh Ajay Gupta
4. Sh Nitin Bahot
5. Sh Sumit Bhardwaj
6. Prof Kavita Sharma
7. Air Marshal Naresh Verma
8. Prof Rajni Abbi (University Representative) (Online)
9. Prof Rupam Kapur (University Representative)
10. Dr Punita Gupta (Teacher Representative)
11. Dr Poonam Yadav (Teacher Representative)
12. Prof Mamta Sharma, Member Secretary

ITEM NO.1 To report the letters received from University/UGC/MHRD/Others.

1/1 The Governing Body welcomed new member viz. Ms.Punita Gupta as Teachers' Representative on the college Governing Body for one year w.e.f. 11.7.2021 vide University letter No. CS- 1(108)/TR/GB/AM/2021/471 dated 18.6.2021.

1/2 Letter no. KMC/Admn21-22/862 dated 07.09.2021 regarding extension of Extra Ordinary Leave with lien of Prof Mamta Sharma, for a period of one year w.e.f. 06.07.2021 to 05.07.2022 was placed before the Governing Body.

Governing Body noted the same.

ITEM NO.2 The minutes of Governing Body meeting no. 114 held on 06.07.2021. were placed before the Governing Body

The same were confirmed by the Governing Body



ITEM NO.2 Minutes of Governing Body meeting no. 114 held on 06.07.2021 was placed before the Governing Body.

Governing Body confirmed the same.

ITEM NO.3 'Action Taken Report' on the decisions made by the Governing Body No. 114 held on 06.07.2021 was placed before the Governing Body for information.

The Governing Body noted the same.

ITEM NO.4 No matter arose out of the minutes.

ITEM NO.5 Actions taken on approvals given by Chairperson were placed before the Governing Body

5/1 Approval of the appointment of Mr.Pankaj as Librarian on Adhoc basis for a period of six months w.e.f. 13.9.2021 vide permission dated 06.09.2021.

5/2 Approval of the appointment of Ms.Kusum as Staff Nurse on contractual basis for a period of six months w.e.f. 3.8.2021 vide permission by Chairperson.

5/3 Approval to start the process of promotion of Senior Assistant vide permission dated 06.09.2021.

5/4 Approval of the appointment of Ms.Neelam as MTS (Office) on contractual basis for a period of six months w.e.f. 14.09.2021 vide permission dated 06.09.2021.

5/5 Approval to advertise the position of Section Officer (Accounts) on permanent basis on the basis of letter no. CB-II/110/Roster/Adv./AM/02/ dated 31.08.2021 from Assistant Registrar (Colleges) University of Delhi vide permission dated 08.09.2021.

5/6 Approval to advertise the post of Administrative Officer and Senior Assistant (PwD-LD) on permanent basis vide permission dated 08.09.2021.

5/7 To include three posts of Senior Technical Assistant in the college roster vide permission dated 08.09.2021.

5/8 Approval to advertise the sanctioned posts of Senior Assistant and Group C non-teaching, declare the results of written examination and joining of the selected candidates on purely contractual basis vide permission dated 05.08.2021 and 08.09.2021



Joining of the following candidates on various sanctioned posts
Junior Assistant

S.No.	NAME	FATHER'S NAME
1.	Sh. Naveen	Sh. Ishwar Lal
2.	Sh. Bharat Kumar	Sh. Sukhan Kharwar
3.	Ms Preeti	Sh Jaswant Singh

Laboratory Attendant

S.No.	NAME	FATHER'S NAME
1.	Sh Dinesh	Sh Rishipal
2.	Sh Roshan	Sh Sarwan Kumar
3.	Sh Raj Kishore	Sh Indra Kant Jha
4.	Sh Prabhat	Sh Pawan Kumar
5.	Sh Mayank Kumar	Sh Arun Kumar
6.	Ms Preeti	Sh Braham P
7.	Sh Gaurav Rathi	Sh Bhupender Rathi
8.	Ms Neha	Sh Shrinath
9.	Sh Jatin	Sh Ajay
10.	Ms Akriti Raj	Sh Dharam Raj
11.	Sh Yash	Sh Balkishan
12.	Md. Niyaz Ahmed	Md Khursheed Ahmed

Library Attendant

S.No.	NAME	FATHER'S NAME
1.	Sh Saurabh	Sh Azad Singh
2.	Sh Gaurav Saini	Sh Umed Singh

The Governing Body approved the contractual appointments on sanctioned posts mentioned above.

5/9

Approval to advertise the other sanctioned posts as and when the roster of these post is cleared from the university vide permission dated 02.09.2021.

Matter was deferred till the roster is approved by University.

- 5/10 Approval of Appointment of Sh Pradeep Dabas, Junior Assistant will do the work Caretaker in place of Sh Dilbir Singh as the latter is going to retire in the January, 2022. vide permission dated 08.09.2021.
- 5/11 Approval of awarding College Security to M/S Tiger Force Security on recommendations of Purchase Committee after completion of process through GeM vide permission dated 30.07.2021.
- 5/12 Approval for continuation of outsourcing of Sanitation and Mali with the M/S Detective Security Agency for a further period of three months and within this period bidding process for the above mentioned services be completed by GeM. This is vide permission dated 03.09.2021.
- 5/13 Approval of Short Term courses as per minutes of IQAC Committee for Short Term Courses vide permission dated 03.09.2021.
- 5/14 Approval of MoU with National Productivity Council under the Research Advisory Committee vide permission dated 09.09.2021.
- 5/15 Appointment of Sh Badal Gupta as internal auditor vide permission dated 24.08.2021 by Chairperson.
- 5/16 Approval of tentative budget submitted by Teacher in charges/Committee Conveners/Society Conveners for the year 2021-22 vide permission dated 07.09.2021.
- 5/17 Approval of ERP Module by Platinumgate Technologies Pvt. Ltd. for the college for modules like Admission, Attendance, Internal Assessment, BOT Feature, Faculty Feedback and mentorship, Online Fee, Student Identity Card (Data provided as per I-card Design, Employee Leave Module **Total Cost – Rs 1,35,000** vide permission dated 24.08.2021.
- 5/18 Approval of MoU between Aditi Mahavidhyalaya and Environment Pollution Analysis Lab to establish a frame work for capacity building exercises like workshops, short term courses, research (including Undergraduate research) etc. vide permission dated 23.08.2021.

Governing Body endorsed all the approvals given by the Chairperson.

- 5/19 Approval of various promotions that have taken place in the college under various schemes in the intervening period.

S.No.	Name of Teacher/ Department	Promotion	Date of Selection Committee Meeting
1.	Dr.Sadhna Jain/ Home Science	Associate Professor to Professor	5.8.2021
2.	Dr.Reema Lamba/	Associate Professor to	5.8.2021

	Home Science	Professor	
3.	Dr.Priya Bir/ Psychology	Associate Professor to Professor	4.8.2021
4.	Dr.Indu Nashier B.El.Ed.-Biology	Associate Professor to	4.8.2021
5.	Dr.Poonam Lakra Home Science	Associate Professor to Professor	3.8.2021
6.	Dr.Pooja Khanna/ English	Associate Professor to Professor	28.7.2021
7.	Dr.Bhawna Rajput/ Commerce	Associate Professor to	15.7.2021

Governing Body approved the same

5/20

Approval of the adhoc appointment of the following Assistant Professors in the pay scale of Rs.57,700.00 (Academic Level 10) (As per VII CPC) plus other usual allowances permissible under the University rules for a period of 120 days mentioned against the names or till the permanent appointments are made, whichever is earlier, subject to approval of the Governing Body vide approval by Chairperson dated 19.07.2021 and 05.08.2021.

Sl.No.	Name	Subject	Period
1.	Dr.Bhupender Singh	Chemistry	10.8.2021 to 7.12.2021
2.	Ms.Priya Khurana	Education-B.El.Ed.	10.8.2021 to 7.12.2021
3.	Ms.Alka Verma	Education-B.El.Ed.	10.8.2021 to 7.12.2021
4.	Dr.Neetu Malik	Geography	10.8.2021 to 7.12.2021
5.	Ms.Mamta Arora	Geography	10.8.2021 to 7.12.2021
6.	Dr.Roshani Devi	Geography	10.8.2021 to 7.12.2021
7.	Ms. Shikha Yadav	Geography	10.8.2021 to 7.12.2021
8.	Dr.Sunita Dahiya	Commerce	10.8.2021 to 7.12.2021
9.	Dr.Parul Goel	Commerce	10.8.2021 to 7.12.2021
10.	Ms.Rashi Paliwal	Commerce	10.8.2021 to 7.12.2021
11.	Ms. Indu	Commerce	10.8.2021 to 7.12.2021
12.	Dr.Asha Devi	Hindi	10.8.2021 to 7.12.2021
13.	Dr.Kamlesh Kumari	Hindi	10.8.2021 to 7.12.2021
14.	Dr.Harkesh	Hindi	10.8.2021 to 7.12.2021
15.	Dr.Devender Bhardwaj	Hindi	10.8.2021 to 7.12.2021
16.	Dr.Ritu Khatri	Hindi	10.8.2021 to 7.12.2021
17.	Dr.Manju Goel	Social Work	10.8.2021 to 7.12.2021
18.	Ms.Manisha Pal	Social Work	10.8.2021 to 7.12.2021

19.	Shri Rakesh Choudhary	Social Work	10.8.2021 to 7.12.2021
20.	Ms. Gyanwati	Social Work	10.8.2021 to 7.12.2021
21.	Ms. Shashi Kumari	Commerce	10.8.2021 to 7.12.2021
22.	Ms. Juhi Bhatnagar	Political Science	10.8.2021 to 7.12.2021
23.	Dr. Santosh Kumar Yadav	Mathematics	10.8.2021 to 7.12.2021
24.	Ms. Parul Chopra	Commerce	10.8.2021 to 7.12.2021
25.	Dr. Annie Ray	Hindi	10.8.2021 to 7.12.2021
26.	Dr. Sangeeta Kumari	Hindi	10.8.2021 to 7.12.2021
27.	Ms. Mali Devi	Social Work	10.8.2021 to 7.12.2021
28.	Shri Baldev Gulati	Social work	10.8.2021 to 7.12.2021
29.	Dr. Manish Vats	Physical Education	10.8.2021 to 7.12.2021
30.	Ms. Shashi Prabha	Home Science (NHE)	10.8.2021 to 7.12.2021
31.	Ms. Lovely	Commerce	10.8.2021 to 7.12.2021
32.	Shri Aneesh T.V.	Social Work	10.8.2021 to 7.12.2021
33.	Shri Jagmohan	Geography	10.8.2021 to 7.12.2021
34.	Dr. Sheetal Sharma	Geography	20.7.2021 to 16.11.2021
35.	Dr. Sneh Gangwar	Geography	20.7.2021 to 16.11.2021
36.	Dr. Shadab Khan	Geography	20.7.2021 to 16.11.2021
37.	Dr. Rashmi Gupta	Physical Education	20.7.2021 to 16.11.2021
38.	Dr. Anita Beniwal	Education – B.El.Ed.	20.7.2021 to 16.11.2021
39.	Dr. Gomti	Education – B.El.Ed.	20.7.2021 to 16.11.2021
40.	Dr. Promila	Economics	20.7.2021 to 16.11.2021

Governing Body approved the same

ITEM NO.6 Matters related to Non-Teaching Staff of the College

6/1

Application of enhancement of salary by Sh Jamil Khan as per university of Delhi rules vide his request dated 08.09.2021 was placed before the Governing Body.

Governing Body approved the same in principle and resolved that the same may be processed as per rule.

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6/2

Principal proposed felicitation of the following non- teaching staff for bravely saving the college property as the fire broke down in the college on 02.09.2021:

1. Sh Jitender Gulia
2. Sh Dilbir Singh
3. Sh Ishwar Lal
4. Sh Ashu
5. Sh Chatter Sein
6. Sh Nitesh
7. Sh Ashwini
8. Sh Amar Singh
9. Sh Jamil

Governing Body approved the same

ITEM NO.7

Accounts related matters

7/1

Approval of revised Budget of the year 2021-22 and Budget Estimate of year 2022-23

Governing Body approved the same

7/2

Decisions taken by Provident Fund Committee in its meeting held on 25.08.2021.

1. Approval of investment of Rs 25500000 for FDR in Union Bank of India.
2. PF withdrawal of Rs 800000 in case of Sh Dhurinder Singh, Chowkidar for House renovation
3. PF withdrawal of Rs 400000 in case of Sh Satya Prakash, Safai Karamchari for House renovation

Governing Body approved the same

7/3

Appointment of Sh Badal Gupta as internal auditor vide permission dated 24.08.2021 by Chairperson.

Refer to 5/15

7/4

Payment of bill of Rs 98, 320 received vide diary no.192 dated 24.02.2021 to Sh Badal Gupta on account of Professional Fees in connection with TDS Return Filing Fees/GST Return filing Fees/Filing of Income Tax Return/Income Tax Cases for the period 15.06.2020 to 22.02.2021.

Governing Body approved the same

ITEM NO.8

The report of Laptop Committee was placed before the Governing Body.

The Governing Body approved the same and one of the member expressed discontentment and demanded accountability.



ITEM NO.9 The report of Condemnation Committee was placed before the Governing Body.

The report is approved however Governing Body resolved that the stock assets register be updated and reported in the next governing body meeting. The residual and book value of assets as per university norms must also be put down for each and every item. Laptop report must be referred during the condemnation of IT items.

ITEM NO.10 The report of Counselling Committee was placed before the Governing Body.

As per report the scope of the committee was only counselling so the matter may be referred to the Governing Body.

GB resolved that all the three teachers viz., Dr Mala Mishra, Dr Sandhya Vatsayana and Dr Manju may be given the provisional letters subject to furnishing of Affidavit that decisions of court/competent authorities will be acceptable to them. The same may be sent to the university for approval.

ITEM NO.11 The status of Dr Meena Budhiraja as per report of the committee was placed before the Governing Body.

The Governing Body approved the same

ITEM NO.12 The report of Infrastructure Committee was placed before the Governing Body.

The Governing Body approved the same in principle and the same may be processed as per GFR after taking financial approval from next Governing Body

ITEM NO.13 The report of Canteen Committee was placed before the Governing Body.

The Governing Body approved the same in principle and the same may be processed as per GFR after taking financial approval from next Governing Body

ITEM NO.14 The report of Hall Renovation Committee was placed before the Governing Body.

The Governing Body approved the same in principle and the same may be processed as per GFR after taking financial approval from next Governing Body

ITEM NO.15 The recommendations of IQAC of the College

1. To start Bachelors of Management Studies in the college as per recommendation of Department of Commerce
2. The committee recommended a proposal for partnership with Venture Village - A Finland based organisation. The committee recommends a payment of Rs. 5000 /- for 100 students.
3. The committee also proposes to establish academic collaboration with Sri Lankan institutes. As such a proposal is being sent to Director, Indian cultural center, Colombo.



The collaboration would involve academic collaboration for the following subjects: English, Hindi, Sanskrit and media. Prof. Neelam Rathi is appointed nodal officer for the same.

4. To encourage financial and banking literacy webinar to be organised in collaboration with Dept. of commerce. Dr. Rajeev Kaur would co-ordinate the same on behalf of Vidhya Vistar and IQAC.

The Governing Body approved the same

ITEM NO.16 Matters related to Teaching Staff

- 16/1 Aditi Mahavidyalaya has been selected for two projects Pramaan (worth Rs 1,18,25,320 and Pravaah (worth Rs 67,26,969) in which we will be working with TATA Institute of Social Sciences (TISS) and National AIDS Control organization Ministry of Health and family welfare (NACO). Prof Beena Reji is the Faculty in Charge in both these projects.

Governing Body appreciated the same

- 16/2 Under the Vidya Vistar scheme, Aditi Mahavidyalaya has collaborated with Kirodimal Government Arts and science College, Raigarh, Chattisgarh. The college is in the stage of signing the MOU.

Governing Body appreciated the same

Any other matter with the permission of Chair

- A. **To conduct Gender, Disability and RTI Audit as recommendations of IQAC**

The Governing Body approved the same

- B. **Fees waiver for the First and second year students for the session 2021-22 in view of COVID-19 pandemic.**

The Governing Body approved the same

- C. **Ex-gratia payment for the adhoc (seven) for the session 2021-22**

The Governing Body approved the same.

- D. **Approval to conduct FDP in collaboration with Mahatma Hansraj Faculty Development Centre, Hansraj College from 06.09.2021 to 11.09.2021 as permission given by Chairperson.**

Governing Body noted the same.



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- E. Screening of Ms Sushma, Department of Sociology and Dr Santosh Kumar, Department of Sanskrit has been completed by IQAC

The Governing Body noted the same

- F. Letter from Sh Ashutosh Aggarwal was placed in the Governing Body.

Governing Body unanimously agreed to the recommendation of Mr. Ashutosh Aggarwal regarding employing Mr. Anil Kumar for the post Lab Attendant on purely contractual basis purely on contractual basis on gross salary of Rs 15,700 per month, till the permanent appointment is made. He can be terminated without assigning any reason.



**PRINCIPAL/
MEMBER SECRETARY**

CONFIRMED BY



CHAIRMAN