

1.2.1 Number of Add on /Certificate /value added programs offered during the last five years (10)

22

1.2.2 Percentage of students enrolled in Add-on/Certificate/ Value added programs as against the total number of students during the last five years (10)

Year 1-2017-2018						
Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
National Book Trust	Book Publishing Course	2017	1	7 days	43	43
Year 2-2018-2019						
Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
English Speaking and Personality development by YWCA	-	2019	1	03 months	6	5
Year 3-2019-2020						
Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
English Speaking and Personality development by YWCA	-	2019	1	03 months	8	8
Year 4-2020-2021						
Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
Decoding Disability in Children	-	2021 (February to March)	1	30 hours	32	32
Creative writing by UDAAN	UDAAN	2021(July to November)	1	30 hours	83	83
Research And Academic Writing by UDAAN	UDAAN	2021(July to November)	1	30 hours	78	78

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Year 5-2021-2022

Geo Informatics Technology	2021 (September)	1	30 hours	72	72
Digital Literacy Program certificate Course- Certificate course in data entry skill	2021 (October)	2	3 months	20+23	43
Digital Literacy Program certificate Course- Certificate course in customer relationship management BPO	2021 (October)	1	3 months	13	13
Digital Literacy Program certificate Course- Certificate course in showroom operations: retail Trainee Associate-	2021 (October)	1	3 months	10	10
Digital Literacy Program certificate Course- Certificate course in data entry skill	2021 (December)	1	3 months	24	24
Data Entry Skills	2021 (December)	2	4 months	46+133	179
Career Edge It Professional	2021 (December)	2	4 months	14+24	38
Career Edge Tally Essentials	2021 (December)	2	4 months	14+24	38
Showroom Operations: Retail Trainee Associate	2021 (December)	1	4 months	9	9
Logistics Management	2021 (December)	1	3 months	23	23
Customer Relationship Management Bpo-Voice	2021 (December)	1	4 months	11	11
Digital Marketing	2021 (December)	2	5 months	26+75	101

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Skill Building Training Course along with Zone 4 Solutions (Disaster management)		2021 (December)		1	30 hours	60	46
Communication And Leadership Skills	LEAD	2022 (January)		1	4 months	53	53
Cyber security essentials	Dr. Rajeev Kaur	2022 (April)		1	30 hours	90	90
Road safety and disaster management	Delhi Traffic Police and Hero motor Corp	2022 (may)		1	30 hours	100	100

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Ref. No. AM/2018/1995

Dated 7-5-18

The Director,  
National Book Trust, India,  
Vasant Kunj,  
DELHI

Sir,

Greetings of the day.

I am glad to inform you that one month's Certificate Course in Book Publication by NBT for our students was completed successfully last year. Our students were benefited by the said course.

In light of the above, we request you to kindly help us to start one month's Certificate Course in Book Publication by NBT for our students this year too.

Thanking you,

Yours faithfully,

*Mamta Sharma*  
(DR.MAMTA SHARMA)  
PRINCIPAL

s

*Mamta Sharma*

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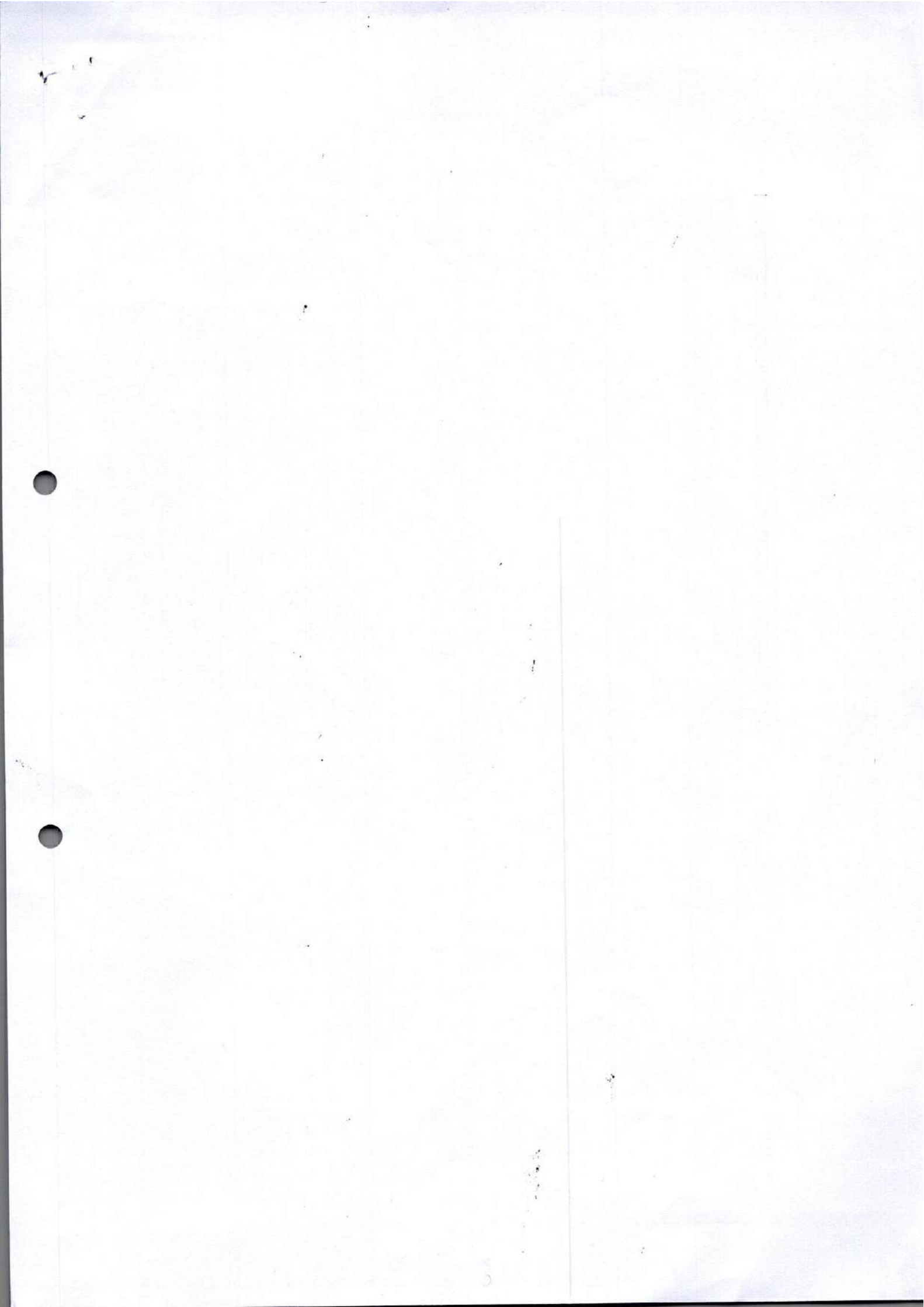
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NATIONAL BOOK TRUST, INDIA

Ministry of Human Resource Development, Government of India

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### प्रमाणित किया जाता है कि

सुश्री.नी. ममता अशोक ने

राष्ट्रीय पुस्तक त्रास, भारत तथा अदिति महाविद्यालय, दिल्ली विश्वविद्यालय के संयुक्त तत्वावधान में दिनांक 04 से 11 अगस्त, 2017 तक अदिति महाविद्यालय, बगाना, दिल्ली में आयोजित हुए पुस्तक प्रकाशन के सर्टिफिकेट कार्यक्रम में भाग लिया।

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