

Memorandum of Understanding

Project LEAD

Leadership through Education, Action & Determination

4 Months e-Certificate Course on Leadership & Communication

Vishwa Yuvak Kendra
and
Department of Social Work, Aditi Mahavidyalaya, University of Delhi

This Memorandum of Understanding (MoU) sets the terms and understanding between Vishwa Yuvak Kendra and Department of Social Work, Aditi Mahavidyalaya wherein to engage in a purposeful non-financial partnership towards attaining the common goal of empowering the youth population of India. This collaboration aims for holistic youth development and fostering youth participation for community development and nation building.

Organizational Background

Indian Youth Centers Trust established **Vishwa Yuvak Kendra** as a charitable organization with the vision to develop youth work in the country on scientific lines and to provide training on continuous basis in youth work aimed at Nation Building. Since its inception, the Kendra has trained numerous youth workers, many of whom have gone ahead and helmed national level institutions. To achieve its main objective, Vishwa Yuvak Kendra conducts free educational and training programmes, seminars, and workshops on relevant social issues, like education, health, entrepreneurship development, so as to enable youth workers working at the grass root level in the poorest and backward regions of the country to discharge their functions more efficiently. Vishwa Yuvak Kendra also works for the marginalized and vulnerable sections of the society in various forms.

Aditi Mahavidyalaya was established in 1994 and since two decades has been a pioneering institution bringing higher education to women students. Aditi Mahavidyalaya believes in bringing diversity in college education and hence recognizes and fosters the capacities and capabilities of the students coming from different socio-cultural and educational milieu. Aditi Mahavidyalaya plays a dynamic role in bringing in women empowerment to the marginalized women population of Delhi rural outskirts. Aditi Mahavidyalaya offers well designed honors and professional courses to make the students confident, skillful and self-

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reliant. Apart from these courses, students are motivated to participate in various co-curricular activities for their personality enhancement. The college is proud of the academic commitment of its faculty members and students, who have several achievements to their credit and have made valuable contribution to the field of academia.

Purpose

The importance of soft skills for students is enormous, both with regard to their studies and with regard to their future careers. Students who recognize the importance of soft skills on time are able to master their studies more successfully, complete their student obligations smoothly, make more acquaintances that may prove useful in the future and also play an important role in their future careers. While all soft skill trainings are important for the all-round development of a student, communication skill is the most important one among them.

Leadership plays an important role in every aspect of a student's life. Students go through many stages in life for career development where they need leadership skills. In the modern world, students are facing many career challenges, employment problems, and conflicts between idealism and materialism and require honed leadership skills to accept challenges, solve problems and analyze career direction.

Objectives

Through this collaboration, Vishwa Yuvak Kendra and Department of Social Work, Aditi Mahavidyalaya strive to collaborate their efforts, wherein VYK would design and prepare a four-month short term course on leadership and communication skills wherein identified and selected candidates would be provided training on leadership and communication, thereby improving their soft skills.

The major objectives will be as follows:

1. To develop communication skills and make participants capable of influencing and conflict management capabilities.
2. To make participants able to effectively connect to people and improve inter-personal skills.
3. To help the participants in developing critical thinking skills and make them capable of understanding change processes.
4. To make students capable to identify and formulate relevant decision making process.

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5. To develop leadership skills in participants making them competent to function effectively and manage and influence others.
6. Instill confidence in participants and pave way for future inspirational leaders.

Deliverables

VYK would design and develop a four-month short term course on leadership and communications skills for identified and selected participants. The course content will be delivered by the domain experts. Evaluation, follow-up and assessment would be taken care of by Department of Social Work, Aditi Mahavidyalaya.

Roles & Responsibilities of VYK

- Development of Programme Calendar/Timeline, Content finalization, Module Development.
- Development of IEC Material i.e., Brochure, e- banner, flyer etc.
- Mobilization of participants from academic institutions and other organizations
- Creating online form for registration of participants.
- Identification and selection of participants.
- Development of Zoom Credentials, Attendance Link, Feedback Link etc.
- Confirmation to the registered participants.
- Selection and finalization of Resource person in consultation with Aditi Mahavidyalaya
- Designing and distribution of e-certificate
- Designing of report (text report would be developed by Aditi Mahavidyalaya)

Roles & Responsibilities of Aditi Mahavidyalaya

- Mobilization of participants from academic institutions and other organizations
- Evaluation i.e., Attendance, Assessment (pre & post course assessment through MCQ)
- Report for each session
- Consolidated text report of the course (designing part will be taken care by VYK)

Vishwa Yuvak Kendra
(A Unit of Indian Youth Centres Trust)
Empowering Youth for Sustainable Development



Duration & Time

This collaborative partnership is envisioned for 4 months, starting from **15 January, 2022** and ending on **07th May, 2022**. During this period, the respective organizations would strive to collaborate their efforts and achieve the above-mentioned objectives. Overall 17 sessions will be conducted and each session will be of 2 hrs. The timing of the session would be from 5 PM to 7 PM on every Saturday.

Key Contact Persons

Ms. Mukta Bhardwaj, Programme Officer, VYK and Dr. Manju Goel, Assistant Professor, Aditi Mahavidyalaya will be the key contact persons and will be leading this intervention together.

Authorized Signatories

Vishwa Yuvak Kendra Mr. Uday Shankar Singh Chief Controller, Pt. Uma Shankar Dikshit Road, Teen Murti Marg, Chanakyapuri, New Delhi- 110021 Phone: 011- 23013631 E-mail: vyk@vykonline.org	Aditi Mahavidyalaya Prof. Mamta Sharma Principal Delhi Auchandi Road Bawana, Delhi 110039 Phone: +919654619343 E-mail: principal@aditi.du.ac.in
 Signature Mr. Uday Shankar Singh Chief Controller, VYK	 Signature Prof. Mamta Sharma Principal, Aditi Mahavidyalaya

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Empowering Youth for Sustainable Development



**Vishwa Yuvak Kendra and
Department of Social Work,
Aditi Mahavidyalaya, University of Delhi**

Present

Project

LEAD

**Leadership through Education
Action and Determination**

4- month e-certificate course on
Leadership & Communication

15 Jan, 2022 - 7 May, 2022

(Every Saturday from 5 PM to 7 PM)

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Background

The changes in different sectors have increased numerous challenges for the competition in recent times. For the professional growth and development in career advancement it is one of the important skills that helps us to grab the opportunities namely "Communication and Leadership" skills. Communication and leadership go hand by hand. Good communication is a core leadership function and a key parameter of a good leader. Effective communication and effective leadership are closely intertwined. As a leader, one needs to be a skilled communicator in countless relationships at different levels such as the organizational level, in communities and group level, and at global level.

Keeping this in mind, Vishwa Yuvak Kendra in collaboration with the Department of Social Work, Aditi Mahavidyalaya, University of Delhi is going to organise a 4- month e-certificate course on "Leadership and Communication", which aims to provide personality development at professional as well as personal level with the help of communication and leadership skill.

Objectives

- 1 Developing an understanding of the essential components of effective communication and leadership.
- 2 Encouraging to practice effective communication and leadership skills to become a change maker and to create future leaders.
- 3 Enhancing strategic thinking, Decision- Making and Problem-Solving skills required to lead a balanced personal and work life.

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COURSE CONTENT

1. Leadership Skills
2. Communication Skills
3. Personality Development
4. Team Building
5. Conflict Management

WHO CAN PARTICIPATE?

Students/ Working Professionals/ Individuals

Basic understanding of computer and internet

Qualification: Minimum 12th Standard

Working Knowledge of Hindi & English Languages

METHODOLOGY

The course shall be conducted using diverse methods and tools following principles of adult and experiential learnings. Looking at the COVID-19 amidst this virtual programme would include the following methods and tools.

PPT Presentation

Video Lectures

Discussions

Success Stories

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LEARNING MATERIALS

e-Learning Refrence materials shall be provided during the course.

COURSE FEE

The course involves significant amount of expenses towards development and implementation of the programme. Considering the current Covid-19 scenario in our country, the course fees has been waived off.

CERTIFICATE

Successful participants shall be felicitated with course certificate for which 60% attendance is mandatory.

The course certificate will be jointly issued by Aditi Mahavidyalaya, University of Delhi and Vishwa Yuvak Kendra.

COURSE DURATION AND MEDIUM

This is a 4-month e-certificate course comprising of online sessions, readings and group activities. This course would be delivered in both Hindi and English languages. Participants who are comfortable in both languages are only encouraged to register and participate. The course is going to commence from 15 January, 2022 – 7 May, 2022. The timing of the programme will be from 5.00 PM to 7.00 PM on Every Saturday.

COURSE FACULTIES

Diverse set of faculties, domain experts and resource persons of national and international repute shall facilitate the sessions along with the experienced in-house faculties of Vishwa Yuvak Kendra and Aditi Mahavidyalaya. A dedicated team from VYK and Aditi Mahavidyalaya will be coordinating the course along with timely mentoring and coaching support to the participants.

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COURSE FACULTIES



Mr. Surinder Narain Ahuja
Management Consultant



Dr. Jayanti Dutta
Clinical Psychologist



Mr. Suneel Keswani
Motivational Speaker



Mr. Lalit Sharma
Founder, Life Cradle



Mr. Govind Mishra
Public Speaker

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LEADERSHIP



Prof. Mamta Sharma
Principal, Aditi Mahavidyalaya
University of Delhi



Mr. Uday Shankar Singh
Chief Controller
Vishwa Yuvak Kendra

COORDINATION TEAM



Dr. Sunita Bahmani
Associate Professor and Head
Department of Social Work
Aditi Mahavidyalaya



Mr. Ajit Kumar Rai
Sr. Officer
Sustainability & Development



Dr. Manju Goel
Assistant Professor
Department of Social Work
Aditi Mahavidyalaya



Ms. Mukta Bhardwaj
Programme Officer
Vishwa Yuvak Kendra



Ms. Manisha Pal
Assistant Professor
Department of Social Work
Aditi Mahavidyalaya

HOW TO APPLY

Register here - <https://vykonline.org/vykregistration/>

Please note that the Last date for the registration is 13 January, 2022. For any further information or support, please feel free to contact us at the following:

Ms. Mukta Bhardwaj, Programme Officer, VYK – 7303883801, mukta@vykonline.org

Dr. Manju Goel, Assistant Professor, Aditi Mahavidyalaya – 9212201119, goelmanju12@gmail.com

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**Vishwa Yuvak Kendra and Department of Social Work,
Aditi Mahavidyalaya, University of Delhi**

Present

Project

LEAD

**Leadership through Education
Action and Determination**

4- month e-certificate course on
Leadership & Communication

15 Jan, 2022 - 7 May, 2022

(Every Saturday from 5 PM to 7 PM)

PROGRAMME CALENDAR

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JANUARY

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30	31					

22 January, 2022

Shri Suneel Keswani
Leadership:
Concept, Types and Styles

29 January, 2022

Shri Govind Mishra
Traits and qualities
of Leadership

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FEBRUARY

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5 February, 2022

Shri Govind Mishra

The spirit of collaborative success & team building

12 February, 2022

Shri Suneel Keswani

The power of Influence and key to effective leadership

19 February, 2022

Shri S N Ahuja

Communication: Concept, Types & Importance

26 February, 2022

Shri S N Ahuja

Non-verbal Communication

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MARCH

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5 March, 2022

Shri S N Ahuja
Communication: Process, Techniques
Principles & Barriers

12 March, 2022

Shri S N Ahuja
How to become an effective Communicator

19 March, 2022

Dr. Jayanti Dutta
Understanding Stress and its causes

26 March, 2022

Dr. Jayanti Dutta
How to Minimise stress and Maximise happiness

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APRIL

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2 April, 2022

Lalit Sharma

Time Management: Concept
Importance and Techniques

9 April, 2022

Dr. Jayanti Dutta

Conflict Management: Concept
Styles and Strategies

16 April, 2022

Shri S N Ahuja

Personality: Concept & dimensions
Attitude & Motivation

23 April, 2022

Shri S N Ahuja

How to build personal and
professional personality

30 April, 2022

Experience Sharing and
success stories

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7 May, 2022

Valedictory Session

Mamta Sharma

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7 May, 2022

Valedictory Session

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Vishwa Yuvak Kendra

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Empowering Youth for Sustainable Development



Vishwa Yuvak Kendra and Department of Social Work Aditi Mahavidyalaya, University of Delhi

Project

LEAD

Leadership through Education Action and Determination

4- month e-certificate course Leadership & Communication

15 Jan, 2022 - 7 May, 2022
(Every Saturday from 5 PM to 7 PM)

GUEST SPEAKERS

LEADERSHIP



Dr. Dinesh Singh
Vice Chancellor
Aditi Mahavidyalaya



Prof. Rajni Abbi
Chairperson, Aditi Mahavidyalaya
Proctor, Delhi University



Dr. O P Goel
Head- Bosch India Foundation
CSR & Skill Development



Prof. Mamta Sharma
Principal, Aditi Mahavidyalaya
Delhi University



Mr. Uday
Chief
Vishwa Yuvak

COORDINATION TEAM



Dr. Sunita Bahmani
Associate prof. & Head
Department of Social Work
Aditi Mahavidyalaya



Mr. Ajit Kumar Rai
Sr. Officer
Sustainability & Development
Vishwa Yuvak Kendra



Dr. Manju Goel
Assistant Prof.
Department of Social Work
Aditi Mahavidyalaya



Ms. Mukta Bhat
Programme C
Vishwa Yuvak

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Empowering Youth for Sustainable Development



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Aditi Mahavidyalaya, University of Delhi**

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Aditi Mahavidyalaya
Bawana, Delhi-110039



Vishwa Yuvak Kendra

(A Unit of Indian Youth Centres Trust)

Empowering Youth for Sustainable Development



**Vishwa Yuvak Kendra and
Department of Social Work,
Aditi Mahavidyalaya, University of Delhi**

Present

Project

LEAD

**Leadership through Education
Action and Determination**

4- month e-certificate course on
Leadership & Communication

15 Jan, 2022 - 7 May, 2022

NAAC
Coordinator
Mahavidyala

Saturday from 5 PM to 7 PM

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर/Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

I.Q.A.C.
Coordinator
Aditi Mahavidyala
Bawana, Delhi-110039

MAY

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7 May, 2022

Valedictory Session


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Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
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APRIL

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2 April, 2022

Lalit Sharma
Time Management: Concept
Importance and Techniques

9 April, 2022

Dr. Jayanti Dutta
Conflict Management: Concept
Styles and Strategies

16 April, 2022

Shri S N Ahuja
Personality: Concept & dimensions
Attitude & Motivation

23 April, 2022

Shri S N Ahuja
How to build personal and
professional personality

30 April, 2022

Experience Sharing and
success stories


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Background

The changes in different sectors have increased numerous challenges for the competition in recent times. For the professional growth and development in career advancement it is one of the important skills that helps us to grab the opportunities namely "Communication and Leadership" skills. Communication and leadership go hand by hand. Good communication is a core leadership function and a key parameter of a good leader. Effective communication and effective leadership are closely intertwined. As a leader, one needs to be a skilled communicator in countless relationships at different levels such as the organizational level, in communities and group level, and at global level. Keeping this in mind, Vishwa Yuvak Kendra in collaboration with the Department of Social Work, Aditi Mahavidyalaya, University of Delhi is going to organise a 4- month e-certificate course on "Leadership and Communication", which aims to provide personality development at professional as well as personal level with the help of communication and leadership skill.

Objectives

- 1 Developing an understanding of the essential components of effective communication and leadership.
- 2 Encouraging to practice effective communication and leadership skills to become a change maker and to create future leaders.
- 3 Enhancing strategic thinking, Decision- Making and Problem-Solving skills required to lead a balanced personal and work life.


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COURSE CONTENT

1. Leadership Skills
2. Communication Skills
3. Personality Development
4. Team Building
5. Conflict Management

WHO CAN PARTICIPATE?

Students/ Working Professionals/ Individuals

Basic understanding of computer and internet

Qualification: Minimum 12th Standard

Working Knowledge of Hindi & English Languages

METHODOLOGY


The course shall be conducted using diverse methods and tools following principles of adult and experiential learnings. Looking at the COVID-19 amidst this virtual programme would include the following methods and tools.

PPT Presentation

Video Lectures

Discussions

Success Stories


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Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
Principal

Arzoo
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

LEARNING MATERIALS

e-Learning Reference materials shall be provided during the course.

COURSE FEE

The course involves significant amount of expenses towards development and implementation of the programme. Considering the current Covid-19 scenario in our country, the course fees has been waived off.

CERTIFICATE

Successful participants shall be felicitated with course certificate for which 60% attendance is mandatory.

The course certificate will be jointly issued by Aditi Mahavidyalaya, University of Delhi and Vishwa Yuvak Kendra.


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COURSE DURATION AND MEDIUM

This is a 4-month e-certificate course comprising of online sessions, readings and group activities. This course would be delivered in both Hindi and English languages. Participants who are comfortable in both languages are only encouraged to register and participate. The course is going to commence from 15 January, 2022 – 7 May, 2022. The timing of the programme will be from 5.00 PM to 7.00 PM on Every Saturday.

COURSE FACULTIES

Diverse set of faculties, domain experts and resource persons of national and international repute shall facilitate the sessions along with the experienced in-house faculties of Vishwa Yuvak Kendra and Aditi Mahavidyalaya. A dedicated team from VYK and Aditi Mahavidyalaya will be coordinating the course along with timely mentoring and coaching to the participants.


प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्रधान / Professor-Principal
अडिति महाविद्यालय / Aditi Mahavidyalaya


**In-charge
Coordinator**
Aditi Mahavidyalaya
Bawana, Delhi-110039

COURSE FACULTIES



Mr. Surinder Narain Ahuja
Management Consultant



Dr. Jayanti Dutta
Clinical Psychologist



Mr. Suneel Keswani
Motivational Speaker



Mr. Lalit Sharma
Founder, Life Cradle



Mr. Govind Mishra
Public Speaker


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Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर-प्रचार्य / Professor Mamta Sharma
प्रोफेसर-प्रचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya

N. R. Rao
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

LEADERSHIP



Prof. Mamta Sharma
Principal, Aditi Mahavidyalaya
University of Delhi



Mr. Uday Shankar Singh
Chief Controller
Vishwa Yuvak Kendra

COORDINATION TEAM



Dr. Sunita Bahmani
Associate Professor and Head
Department of Social Work
Aditi Mahavidyalaya



Mr. Ajit Kumar Rai
Sr. Officer
Sustainability & Development



Dr. Manju Goel
Assistant Professor
Department of Social Work
Aditi Mahavidyalaya



Ms. Mukta Bhardwaj
Programme Officer
Vishwa Yuvak Kendra



Ms. Manisha Pal
Assistant Professor
Department of Social Work
Aditi Mahavidyalaya

NSAC
Coordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039

I.Q.A.C.
Coordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039

HOW TO APPLY

Register here <https://vykonline.org/vykregration/>

Please note that the Last date for the registration is 13 January, 2022. For any further information or support, please feel free to contact us at the following:

Ms. Mukta Bhardwaj, Programme Officer, VYK – 7303883801, mukta@vykonline.org

Dr. Manju Goel, Assistant Professor, Aditi Mahavidyalaya – 9212201119, goelmanju12@gmail.com


Report on Digital Literacy Campaign

Aditi Mahavidyalaya in association with NIIT foundation initiated a digital literacy campaign. The aim of the digital literacy campaign is to empower the students, teaching and non-teaching staff with digital literacy skills. Digital literacy campaign will bring the set of knowledge, skills, attitudes and values that will enable the participants to confidently and autonomously learn, and socialize in digital environment.

- 1. Online orientation program-** On 22nd September, 2021 an online orientation program was conducted for the students of B.A. Program, B.A. (H) Social Work, B. A. (H) Geography, B.A. (H) Journalism, and B.Com. The purpose of the orientation program was to orient the students about the different courses offered by NIIT foundation. Around 80 students have joined the online orientation program. The resource person were Ms. Simran Arora, Mr. Monaz Khan, Mr. Akram Ali from NIIT foundation. Prof. Mamta Sharma, Principal, Aditi Mahavidyalaya encouraged the students to pursue the courses.




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1
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प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
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2. **Online orientation program B.El.Ed. students-** On 30th September, 2021 an online orientation program was conducted for B.El.Ed. students. The aim of the orientation program was to orient the students about the digital literacy courses offered by NIIT foundation which are specifically useful for the teacher training programs. Around 50 B.El.Ed. students joined the program. The resource persons were Mr. Monaz Khan, Mr. Akram Ali, and Ms. Abha Tripathi from NIIT foundation.



3. **Inaugural of Digital Literacy Campaign-** The Digital Literacy Campaign was launched on 7th October, 2021. The chief guest was Shri Balendu Sharma Dadhich, Director, Microsoft. The online inaugural event was also graced by Prof. Rajni Abbi, Chairperson, Aditi Mahavidyalaya, and Ms. Charu Kapoor, Chief Operations Officer, NIIT Foundation. Prof. Mamta Sharma, Principal, Aditi Mahavidyalaya .


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Mamta Sharma

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 प्रोफेसर-प्राचार्य / Professor-Principal
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Bawana, Delhi-110039



We cordially invite you to an exclusive
 inaugural of
Digital Literacy Campaign
 07 October 2021
 01:00 PM
<https://meet.google.com/qile-dcyi-eyo>

Please join us while we set a milestone in social commitment.

 Sh. Balendu Sharma Dadhich Director-Localization and Accessibility Microsoft	 Prof. Rajni Abbi Chairperson Aditi Mahavidyalaya	
 Prof. Neelam Rathi Governor, RQIC Aditi Mahavidyalaya	 Ms. Charu Kapoor Chief Operating Officer NIIT Foundation	 Prof. Mamta Sharma Principal Aditi Mahavidyalaya
Co-ordinator, DLC Aditi Mahavidyalaya Dr. Manjit Goyal	Team, DLC Aditi Mahavidyalaya Dr. Anita Beniwal Dr. Samira Dahiya Dr. Sonjeeta Kumari Dr. Jyoti Bhatnagar	Co-ordinator, DLC NIIT Foundation Mr. Monaz Khan Mr. Akram Ali

4. Batches of digital literacy courses for Aditi Mahavidyalaya students- 4 digital literacy courses started from 8th October, 2021 for the students of Aditi Mahavidyalaya-

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3
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 प्रोफेसर-प्राचार्य / Professor-Principal
 अदिति महाविद्यालय / Aditi Mahavidyalaya
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- A) Certificate course in data entry skill-3 months/1.5 months - 2 Batches
- B) Certificate course in customer relationship management BPO -3 months/1.5 months – 1 Batch
- C) Certificate course in showroom operations: retail Trainee Associate-3 months/1.5 months – 1 Batch

5. Batch of NCWEB students- An orientation of NCWEB students of Aditi Mahavidyalaya was organized on 28th December, 2021. 24 students enrolled for the certificate course in data entry skill-3 months/1.5 months. The first batch of NCWEB students started on 29th December, 2021.

ADITI MAHAVIDYALAYA
in association with
NIIT FOUNDATION
organizing an

ORIENTATION PROGRAM

Mr. Monaz Khan **Ms. Simran** **Mr. Akram Ali**

**Certificate Course in Data Entry Skills
for NCWEB Students, Aditi Mahavidyalaya**

December 28, 2021
12:00 PM - 01:00 PM

<https://meet.google.com/wzf-mxcw-yho>

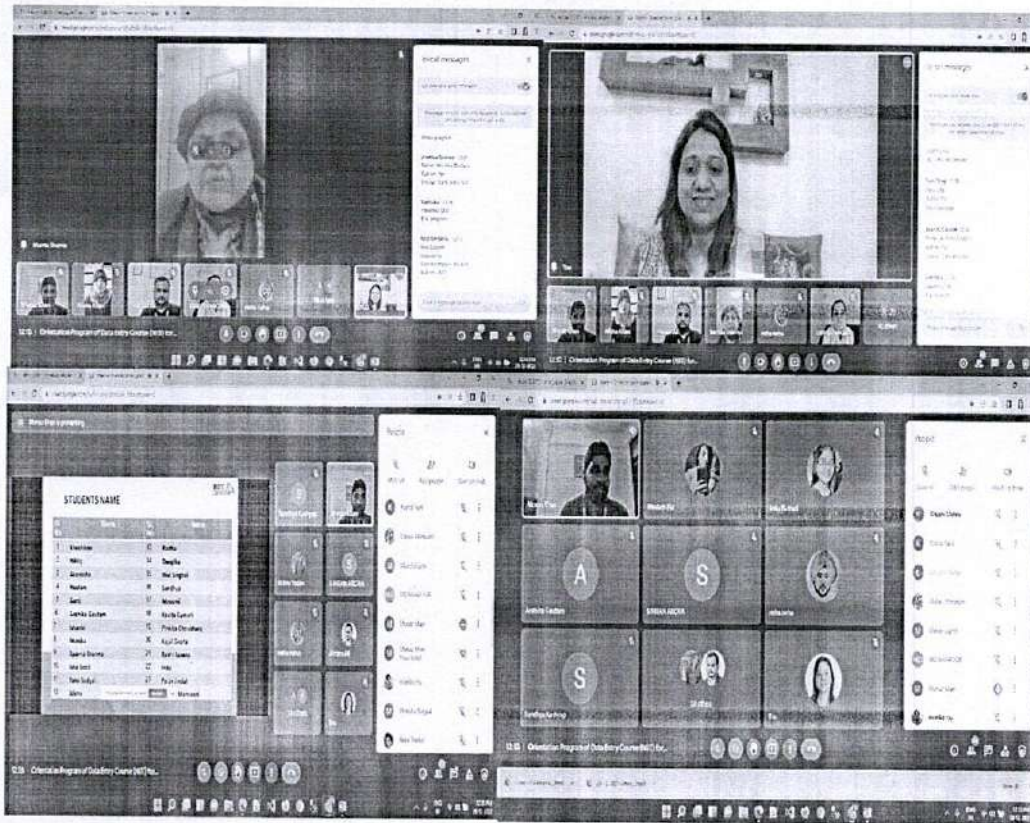
Dr. Manju Goel
Coordinator
Digital Literacy Campaign

Prof. Mamta Sharma
Principal
Aditi Mahavidyalaya


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Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma
Mamta Sharma
4
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
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K.Patel
I.Q.A.C.
Cordinator
Aditi Mahavidyala
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 Bawana, Delhi-110039

Mamta Sharma
 प्रोफेसर ममता शर्मा / Professor Mamta Sharma
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Vishwa Yuvak Kendra
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Empowering Youth for Sustainable Development



**Vishwa Yuvak Kendra and Department of Social Work,
Aditi Mahavidyalaya, University of Delhi**

Present

Project

LEAD

**Leadership through Education
Action and Determination**

4- month e-certificate course on
Leadership & Communication

15 Jan, 2022 - 7 May, 2022

(Every Saturday from 5 PM to 7 PM)

PROGRAMME CALENDAR


**NAAC
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Bawana, Delhi-110039


प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
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JANUARY

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22 January, 2022

Shri Suneel Keswani

Leadership:
Concept, Types and Styles

29 January, 2022


Shri Govind Mishra

Traits and qualities
of Leadership

Mamta Sharma


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I.Q.A.C.
Coordinator

FEBRUARY

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5 February, 2022

Shri Govind Mishra

The spirit of collaborative success & team building

12 February, 2022

Shri Suneel Keswani

The power of Influence and key to effective leadership

19 February, 2022

Shri S N Ahuja

Communication: Concept, Types & Importance

26 February, 2022

Shri S N Ahuja

Non-verbal Communication

Mamta Sharma



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दिल्ली विश्वविद्यालय/University of Delhi
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Director

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

MARCH

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5 March, 2022

Shri S N Ahuja

Communication: Process, Techniques
Principles & Barriers

12 March, 2022

Shri S N Ahuja

How to become an effective Communicator

19 March, 2022

Dr. Jayanti Dutta

Understanding Stress and its causes

26 March, 2022

Dr. Jayanti Dutta

How to Minimise stress and Maximise happiness


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Aditi Mahavidyala
Bawana, Delhi-110039

Participants of LEAD Project from Aditi Mahavidyalaya, University of Delhi, A joint collaboration of Department of Social Work, Aditi Mahavidyalaya and Vishwa Yuvak Kendra

B.A. (H) Social Work IIIrd year 2021-22

1. Nupur Miglani
2. Samidha
3. Neha (04)
4. Kajol
5. Nikita
6. Sapna Mehra
7. Aakansha
8. Pooja Saini
9. Kanika
10. Pooja (26)
11. Muskan
12. Shreya
13. Laxmi
14. Geetanjali
15. Neha (46)

Nupur
Samidha
Neha
Kajol
Nikita
Sapna
Aakansha
Pooja
Kanika
Pooja
Shreya
Laxmi
Geetanjali
Neha

B.A. (H) Social Work IIInd year 2021-22

1. Aditi Tyagi
2. Khushi Sagar
3. Dolly rohilla
4. Kanika
5. Prerna Priya
6. Eti
7. Riya
8. Shruti
9. Ritu
10. Yogita
11. Ritika Rosy
12. Pratibha kumari
13. Afsana
14. Kanika
15. Sonali
16. Kunjika
17. Sheetal
18. Arpita
19. Emmanuella Darkowaah Appiah
20. Maansi
21. Ntokozo Happiness Ndlovu
22. Manvi Chaudhary
23. Dickey Negi

Aditi
Khushi
Dolly
Kanika
Prerna
Eti
Riya
Shruti
Ritu
Yogita
Ritika
Pratibha
Afsana
Kanika
Sonali
Kunjika
Sheetal
Arpita
Emmanuella
Maansi
Ntokozo
Manvi
Negi

Mamta Sharma

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24. Emmanuel Remruotmawi

B.A. (H) Social Work 1st year 2021-22

1. Nancy
2. Vandana
3. Kiran
4. Naziya
5. Shagufta
6. Visha Sharma
7. Tannushree
8. Poojita
9. Khushi Jha
10. Rakshita
11. Kajal pal
12. Karishma
13. Monisha
14. Laxmi

Emmanuel

Nancy
Vandana

Kiran

Naziya
Visha

Tannushree
Poojita

Rakshita

Kajal

Karishma
Monisha

Laxmi

N.Ratu

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Mamta Sharma

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प्रोफेसर-आचार्य/Professor-Principal
अदिति महाविद्यालय/Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय/University of Delhi
बबाना, दिल्ली-110039/Bawana, Delhi-110039



CERTIFICATE OF PARTICIPATION

Vishwa Yuvak Kendra and Department of Social Work, Aditi Mahavidyalaya, University of Delhi certify that...**Dr. Manju.Goel**..... has successfully completed 4-month e-Certificate course in Leadership & Communication under the Project LEAD: Leadership through Education, Action and Determination.

Duration- Jan 15 to May 07, 2022

Wishing you all the success in future endeavours!

Uday Shankar Singh
Chief Controller
Vishwa Yuvak Kendra
New Delhi

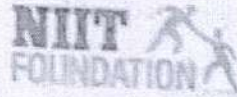
Prof. Mamta Sharma
Principal
Aditi Mahavidyalaya
Delhi University

Mamta Sharma

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
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ADDENDUM TO THE MOU DATED 10th August 2021

BETWEEN

"Aditi Mahavidyalaya" (First Party) AND "NIIT FOUNDATION" (Second Party)

WHEREAS through this addendum, the two parties agree to hereby add 2 more NF accredited courses
The new course that will run at Aditi Mahavidyalaya campus is **Certificate Course in Cybersecurity Essentials**

The original MoU continues to be the reference document for all other intent and purposes

Signed By

(Prof. Mamta Sharma)

For and on behalf of

Aditi Mahavidyalaya (First Party)

Signed By

(Ms Charu Kapoor)

An Authorized Signatory duly nominated

NIIT Foundation (Second Party)

Dated: 09-March-2022

Page 1 of 2

Mamta Sharma

**I.Q.A.C.
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Aditi Mahavidyala
Bawana, Delhi-110039**

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Bawana, Delhi-110039**

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दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Annexure I

NIIT FOUNDATION Approved Course to be run for Aditi Mahavidyalaya Students:

1.) Certificate Course in Cybersecurity Essentials-

Cybersecurity Essentials covers foundational knowledge and essential skills for all cybersecurity domains including information security, systems security, network security, ethics and laws, and defense and mitigation techniques used in protecting businesses.

Duration: 30 Hours

Payment Schedule

Fee Head	Fee Per Participant (Rs)	Payment Structure	Impact
Cybersecurity Essentials	No Charges	No Charges	Approx. 200 students to be impacted in a year



Mamta Sharma

Page 2 of 2

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DEPARTMENT OF COMMERCE

REPORT – M.O.U. (addendum) Signing & Orientation Program

The Department of Commerce had organized a M.O.U. Signing & Orientation Program for a 30 hour short term course "Cyber Security Essentials" on 10th March 2022 in college reading room. The course will be conducted in online mode by training partners "N.I.I.T. Foundation". Mr. Raghvendra Pandey from the Foundation oriented the students about the course and its benefits as Resource Person. M.O.U. (addendum) was signed by the Principal Prof. Mamta Sharma in presence of esteemed Governing Body members of college and Chairman Advocate Shri . Prince Sharma. Principal maam and Chairman sir congratulated the Convener of course Dr. Rajeev Kaur on introduction of the course which is indispensable for all in today's internet dominated world, where all personal and profession information is available easily in e –space. The event was attended by 73 students and various faculty members desirous of enrolling for the course.

Mamta Sharma

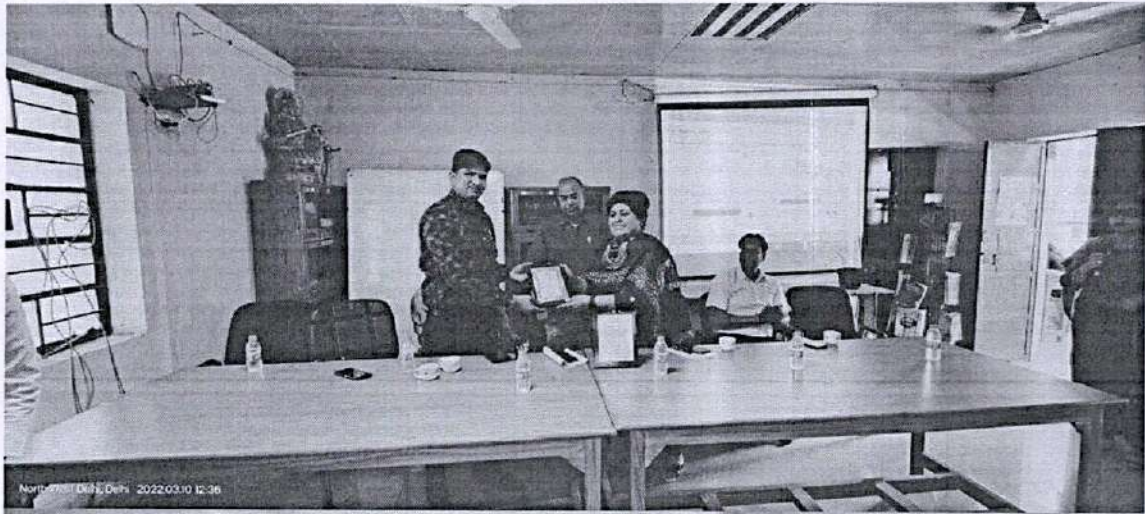
प्रोफेसर मनता शर्मा/Professor Mamta Sharma
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अदिति महाविद्यालय/ Aditi Mahavidyalaya
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Rajeev Kaur

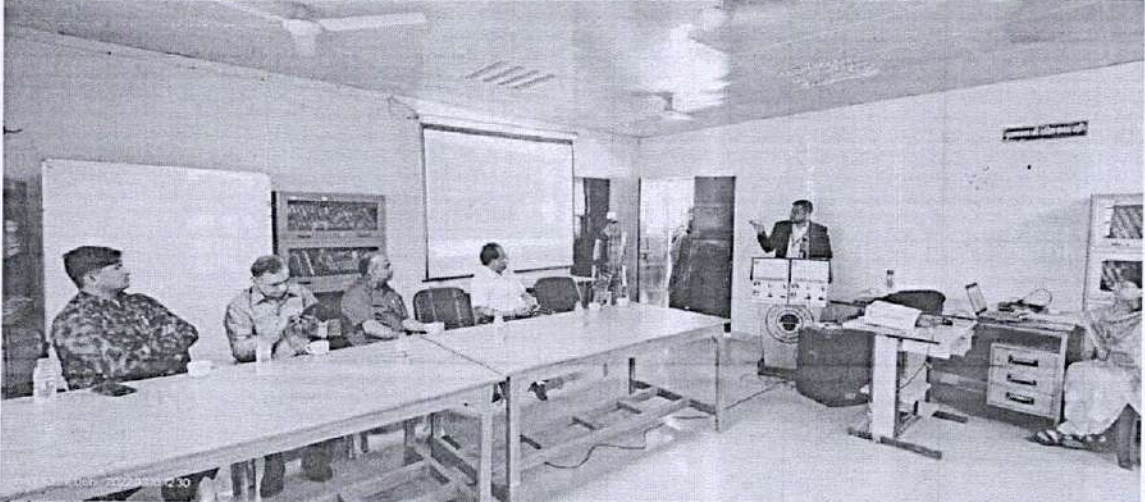
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Rajeev Kaur

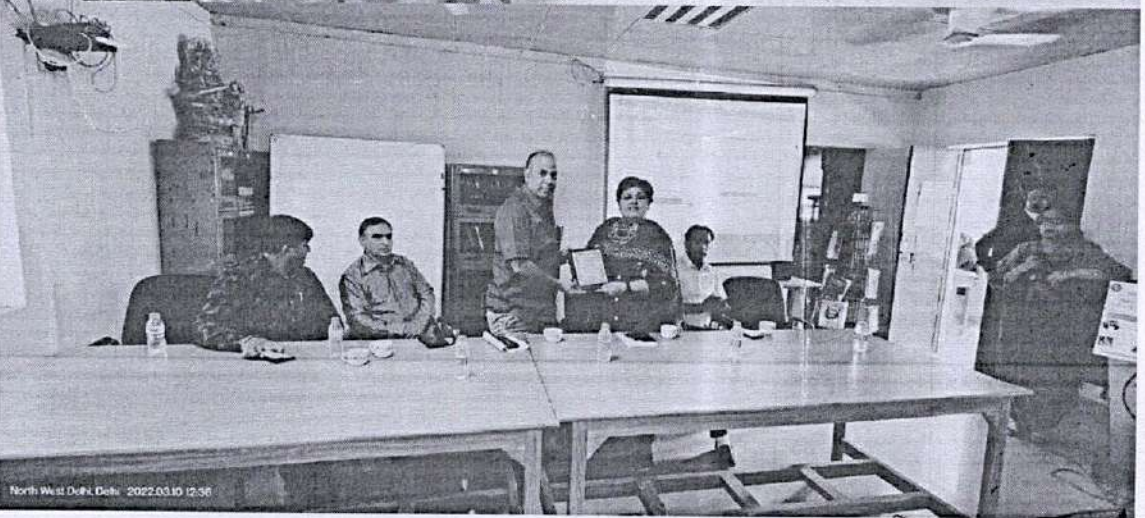
**NAAC
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2:30



North West Delhi, Delhi 2022.03.10 12:36

Mamta Sharma

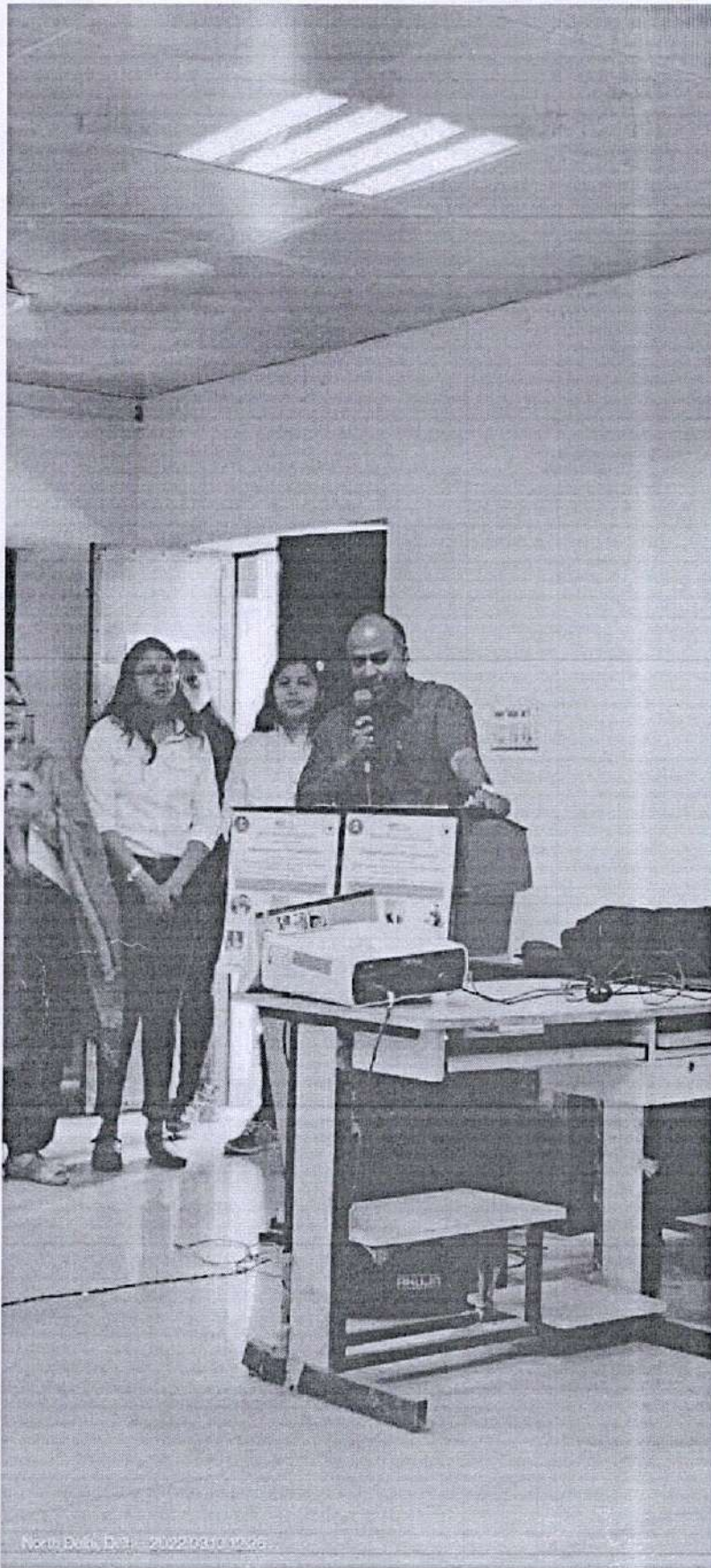
प्रोफेसर नमता शर्मा / Professor
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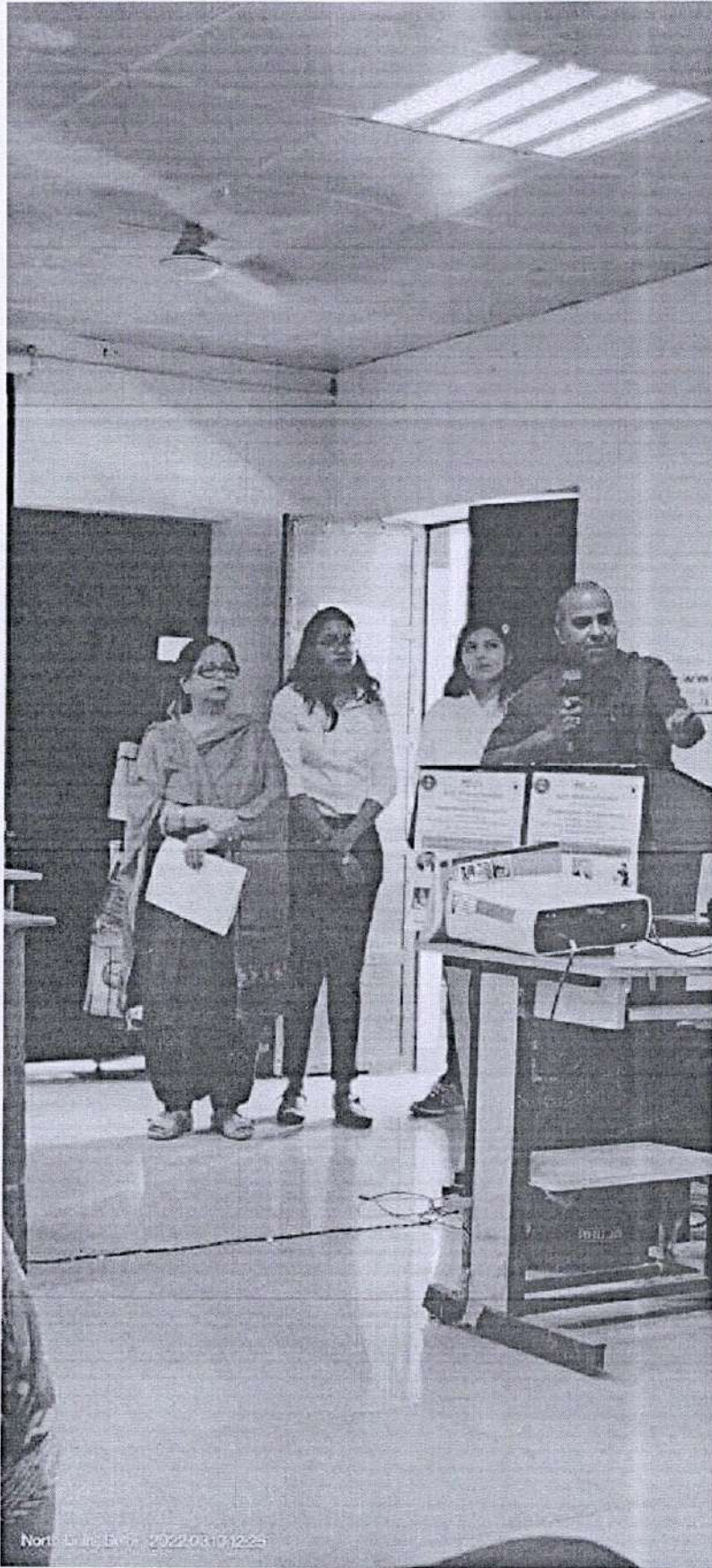
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 Parul
 Nitu
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 Prof. Bhawna
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 SAKSHI
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Gunjan
Ritika
Komal
Kiran
Shailly
Anjali
Kalyani
Dev
Kiran
Manya
Sonalika
Snehal
Sapna
Manasvi
Radhika
Indra
Manju
Sarita
Naina
Himanshi
Rolly
Srishti
Manisha
Shailvi
Rishu
Anjali
Srishty
Samridhi
Parishi
Priya
Roshani

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Introduction to Cybersecurity

For completing the Cisco Networking Academy® Introduction to Cybersecurity course, and demonstrating the ability to explain the following:

- Global implications of cyber threats
- Ways in which networks are vulnerable to attack
- Impact of cyber-attacks on industries
- Cisco's approach to threat detection and defense
- Why cybersecurity is a growing profession
- Opportunities available for pursuing network security certifications

Snehal jain

Student

NIIT Foundation

Academy Name

India

Location

Laura Quintana
Laura Quintana
VP & General Manager, Cisco Networking Academy

Mamta Sharma
Mamta Sharma
Professor/Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
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बवाणा, दिल्ली-110039 / Bawana, Delhi-110039

19 Apr 2022

Date

A. Mahavidyalaya

**I.Q.A.C.
Coordinator**
Aditi Mahavidyalaya
Bawana, Delhi-110039

A. Mahavidyalaya

**NAAC
Coordinator**
Aditi Mahavidyalaya
Bawana, Delhi-110039

ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA, DELHI-110 039.

Dated

As proposed by Dr.Mali Devi Sawariya, Programme Officer, Services Scheme, we would like to seek your permission that Delhi Traffic Hero MotoCorp wants to organise a 30-Hours Summer Camp course from 17th June, 2022 for college.

The Camp will be organized at our premises. We will conduct activities for this summer camp which includes:

1. Road Safety Awareness sessions and Traffic Drill by Delhi Traffic Police.
2. Two Wheeler Riding safety tips and Practical Demonstration of two wheeler riding provided by Hero Motocorp.
3. Language of the Road by Synergy.
4. First Responders training by Faculty of Head Injury Department.
5. Fire Safety Training by Delhi Fire Service.
6. Disaster Management Training by DDMA.
7. Self defence training by SPUWAC.
8. Danger Prediction Training by Honda.
9. Tyres Safety training by JK Tyres.

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Bawana, Delhi-110039

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Aditi Mahavidyalaya
Bawana, Delhi-110039

After these trainings, we will conduct a Road Safety competition for students. Winners will be felicitated by the seniors of Delhi Police and Hero MotoCorp.

Also, the participants will be provided with refreshment and drinks by Hero MotoCorp.

Kindly allow us to collaborate with Delhi Police and Hero MotoCorp.

**SPECIAL SAFE RIDING TRAINING PROGRAMME FOR ADITI
MAHAVIDYALAYA - 13th to 17th June 2022**

S.No.	NAME	PHONE NUMBER	COURSE	Roll no.	
1	SANJANA	9354502670	BA PROG	2101378	<u>Sanjana</u>
2	NIKKI	8168271833	BA PROG		<u>Nikki</u>
3	RIDHI SOLANKI	9266725986	BA PROG	2101166	
4	PRERNA ANAND	9599515008	BA PROG	2001424	<u>Prerna anand</u>
5	REENA	9811657583	BA PROG	2001138	
6	ANJU KANOJIYA	9650147622	BA PROG	2101199	<u>Anjukanojiya</u>
7	SEEMA	7065817972	B. EL. ED	2007036	<u>Seema</u>
8	KOMAL KUMARI GUPTA	9754272774	B. COM PROG	2105181	<u>Parti</u>
9	PRITI KUMARI	7061035095	BA HONS GEO	2102072	<u>Rachna</u>
10	RACHNA	8528915359	BA PROG	2101049	<u>Prachi</u>
11	PRACHI	9354678955	B. EL. ED	2007003	<u>Prachi</u>
12	MANISHA DWIVEDI	7309102030	BA HONS GEO	2102019	<u>Manisha</u>
13	SANDHYA CHAUDHARY	7902009828	BA PROG	2101692	<u>Sandhya</u>
14	AMRAPALI	7091072796	BA HONS GEO	2102070	<u>Amrapali</u>
15	MANSI PANDEY	9311680735	BA PROG	2001517	<u>Mansi</u>
16	UMANG RATHOUR	9310342689	BA PROG	2001147	<u>Umang</u>
17	NIDHI	8448709594	BA PROG	2001623	<u>Nidhi</u>
18	MONIKA	8882360020	BA PROG	2101550	<u>Monika</u>
19	ANKITA	8700762016	B.COM PROG	2105037	<u>Ankita</u>
20	MANSI	9667156469	BA prog. (Hindi +	2001213	<u>Mansi</u>
21	DEEPU DUGGAL	9354346420	BA PROG	2001090	<u>Deepu</u>
22	DEEPIKA	9205436635	B. EL. ED	2007077	<u>Deepika</u>
23	RUCHIKA	8527405407	B. EL. ED	2007026	<u>Ruchika</u>
24	RITIKA	9205678757	B. EL. ED	2007027	<u>Ritika</u>
25	POOJA RAWAT	7982379325	BA PROG	2102072	<u>Pooja</u>
26	NAMITA	7678599267	BA PROG	2001503	<u>Namita</u>
27	KAVITA	7409414375	BA PROG	2001466	<u>Kavita</u>
28	NEHA	7838511456	BA HON	2103031	<u>NEHA</u>
29	PRIYA SINGH	9873596066	BA PROG	2101309	<u>Priya</u>
30	PAVITRI RANI	9896492742	BA PROG	2101706	<u>Pavitra</u>
31	SHIPRA	9026902218	BA HONS GEO	2102014	<u>Shipra</u>
32	SHIVA RATHAUR	9528045883	BA HONS GEO	2102056	<u>Shiva</u>
33	ADITI TYAGI	8506954038	BA HONS SOCIAL	2004005	<u>Aditi</u>
34	SHRUTI	8920060997	BA HONS SOCIAL	2004020	<u>Shruti</u>
35	MANSI	7289044851	BA PROG	2004040	<u>Mansi</u>
36	SUHANI SHARMA	9425443207	BA HONS	2102043	<u>Ma Suhani</u>
37	DEEPTI CHOUDHARY	8882777625	BA HONS GEO	2102002	<u>Deepati</u>
38	KIRAN	8076988440	B. EL. ED	2007083	<u>Kiran</u>
39	RISHITA GAUTAM	8853404488	BA HOND GEO	2102021	<u>Rishita</u>

(Signature)

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41	TANYA CHADHA	8860143163	BA HONS GEO	2002005
42	SHAGUFTA KHATOON	8851931545	BA HONS SOCIAL	2104010
43	SHREYA BALUJA	7048948500	BA PROG	2001221
44	HARSHITA CHAUHAN	9354069704	BA PROG	2001514
45	KIRTI	8929172824	BA PROG	2101051
46	PRERNA	9267940456	BA PROG	2001040
47	BHAVNA PATHAK	8851905457	BA PROG	2001544
48	PRIYANKA PATHAK	9312416619	BA PROG	2101123
49	BHAWNA BANSAL	7042980133	BA PROG	2101114
50	SHIVANI SHAKYA	8860159014	BA PROG	2101073
51	PANKHURI	6287266966	BA PROG	2101283
52	RITIKA MAYTI	8527675567	BA PROG	2001301
53	TANYA JAIN	9654188830	BA PROG	2001533
54	KAJAL PANDEY	7307871054	B. COM	2101003
55	DIVYA. PANDEY	9267977515	BA PROG	2101585
56	TANYA KUMARI	8595363375	BA PROG	2101444
57	KAJAL KUMARI	8076466995	BA PROG	2001528
58	SNOWIA	8868842869	BA PROG	2101240
59	KAMNA	8750317934	BA PROG	2101022
60	POOJITA KATARI	9910144260	BA HONS SOCIAL	2101259
61	RIYA JAIN	9350609187	BA HONS SOCIAL	2104031
62	NANCY	9891686605	BA HONS SOCIAL	2104017
63	NEHA JHA	9958749548	BA PROG	2105003
64	REHNUMA KHATOON	8376927164	BA PROG	2101435
65	SHREYA	7428456613	BA PROG	2101404
66	KHUSHI TRIPATHI	9310866059	BA PROG	2101485
67	MANU SHREE	8800624774	BA PROG	2101592
68	SUHANI KUMARI	7903876662	BA HONS	2102063
69	RAGINI RAJPOOT	8840143998	BA PROG	2101617
70	NIKITA RANI	8810352077	BA HOND GEO	2102003
71	SAKSHI	8851448248	BA PROG	2101157
73	KRITIKA PACHOURI	9310414540	BA PROG	2001273
74	RESHMIKA	6009191233	BA PROG	2101477
75	BHUVI	9643658626	BA PROG	2101028
76	AARTI GUPTA	9654449640	BA PROG	2001545
77	HEENA RANI	8468866291	BA PROG	2101452
78	SWETA MISHRA	9354927328	B.EL.ED	2007086
79	KOMAL SINGH	8744885497	B.EL.ED	2007024
80	SHREYA SINGH	9599696308	BA PROG	2101380
81	ANJALI D	7827967200	BA PROG	2001318
82	DEEPANSHI	9625290656		2102079
83	BHAGYA SOOD	9354578979	BA PROG	2101386
84	SHREYA JAIN	7678256409	B. COM	2105080

Vanshika
 Tanya
 Shagufta
 Harshita
 Kirti
 Prerna
 Bhavna
 Priyanka
 Bhavna
 Shivani
 Pankhuri
 Ritika
 Tanya
 Kajal
 Divya
 Tanya
 Kajal
 Snowia
 Kamna
 Poojita
 Riya
 Nancy
 Neha
 Rehma
 Shreya
 Khushi
 Manu
 Suhani
 Nikita
 Sakshi
 Kritika
 Reshmika
 Bhuvi
 Aarti
 Sweta
 Shreya
 Anjali
 Deepanshi
 Bhagyee
 Shreya


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85 ANJALI VIRODHIA	9310437946 BA PROG	2001168	Anjali
86 KAVITA YADAV	9310736640 BA HONS SOCIAL	2001466	Kavita
87 REENA SUDARSHAN	9871402856	2102078	Reena
88 SUNEETA YADAV	8957660040 BA PROG	2101245	Suneeta
89 MICKY	6203225038 BA PROG	2101419	Micky
90 ANSHIKA YADAV	6388409286 BA PROG	2101228	Anshika
91 ANUSHKA NEGI	9311137240 BA PROG	2101002	Anushka
92 SEEMA YADAV	8851157757 BA PROG	2101662	Seema
93 NAZIYA	9315100815 BA HONS SOCIAL	2104011	Naziya
94 ANANYA	82877944905 BA PROG	2101489	Ananya
95 ANANYA WADHWA	8595865371	2101505	Ananya
96 MANSI PANDEY	9311680735 BA PROG	2001517	Mansi
97 PRIYA	9673596068 BA PROG		Priya
98 NISHU	7011086628 BA PROG	2101352	Nishu
99 URMILA	8950474050 BA PROG		Urmila
100 MANIKARNIKA	9198262235 BA PROG	2101652	Mani Karnika

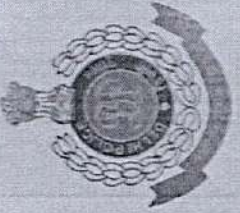

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 बवाना, दिल्ली-110039/Bawana, Delhi-110039

ID No. 024 J44....



CERTIFICATE

It is Certified that KIRTI
 of Aditi Mahavidyalaya
 has participated in . Special . safe . Riding . Training
 on 13 / 6 / 2022 TO 17 / 6 / 2022 Delhi Traffic Police appreciates his / her
 participation in the activity.

Dy Commissioner of Police
Traffic, Delhi

New Delhi
 Date _____ Dy Commissioner of Police
 Traffic, Delhi

Mamta Sharma

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