

ACADEMIC YEAR : 2020-2021

A meeting of Green Audit Committee was held on 30th July, 2021 in the Principal Office at 11:00 A.M.

Members Present :

1. Prof. (Dr.) Mamta Sharma *Mamta Sharma*
2. Dr. Neelam Rathi *Rathi*
3. Dr. Pooja Khanna
4. Dr. Manisha Dabas
5. Dr. Nalini Singh *Nalini Singh*
6. Dr. Ritu Sharma
7. Dr. Indu Nashier *Indu Nashier*
8. Dr. Poonam Lakra *Poonam Lakra*
9. Dr. Reema Lamba *Reema Lamba*
10. Dr. Manisha
11. Dr. Shadab Khan *Shadab Khan*
12. Dr. Mali *Mali*
13. Dr. Santosh Yadav

1. The meeting was held to have interaction with Dr Sanjeev Aggarwal and Dr Sudeep, who are representatives of "Environment Pollution Analysis Lab". The said lab has been nominated and approved by the College Governing Body vide meeting held on 6th July, 2021. The matter pertaining to green audit was taken forward with Dr Sanjeev Aggarwal and Dr Sudeep in the meeting. Dr Shadab's name was proposed by the committee members as an overall co-coordinator which includes co-ordination with "Environment Pollution Analysis Lab" The same has been agreed by all the committee members. Further, convener and co-convener of Eco-club of college (currently, Dr Indu Nashier and Dr Nalini Singh) will also help Dr Shadab Khan in coordinating the related work.

2. A questionnaire was shared in the meeting. This questionnaire has many queries related to sustainability issues / green practices that can be adopted by the college to bring out a positive change. Principal Ma'am requested the team members to distribute the work among themselves to ensure speedy completion of work and each one will be the Incharge of their own area / criteria.

The work was delegated as follows :

- | | |
|-----------------------------|---------------------------|
| 1. Prof. (Dr.) Mamta Sharma | Nodal Officer |
| 2. Dr. Neelam Rathi | Reporting |
| 3. Dr. Pooja Khanna | Reporting |
| 4. Dr. Manisha Dabas | Energy |
| 5. Dr. Nalini Singh | Co-Convener (Eco-Club) |
| 6. Dr. Ritu Sharma | Water |
| 7. Dr. Indu Nashier | Convener (Eco-Club) |
| 8. Dr. Poonam Lakra | Air |
| 9. Dr. Reema Lamba | Community Survey <i>A</i> |
| 10. Dr. Manisha | Waste Management |
| 11. Dr. Shadab | Overall Coordinator |
| 12. Dr. Mali | Carbon Management |
| 13. Dr. Santosh Yadav | Reporting |

The above minutes will be submitted to College Principal for consideration and approval.

ADITI MAHAVIDYALAYA
(UNIVERSITY OF DELHI)
BAWANA,
DELHI-110 039.

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON TUESDAY
THE 06TH JULY, 2021 FROM 2.30 PM IN THE PRINCIPAL OFFICE, ADITI
MAHAVIDYALAYA, DELHI AUCHANDI ROAD, BAWANA, DELHI 110039

NO. 114

PRESENT

1. Sh Prabhanjan Jha
2. Sh Dharam Vir Sharma
3. Sh Ajay Gupta
4. Sh Nitin Bahot
5. Sh Sumit Bhardwaj
6. Prof Kavita Sharma
7. Prof Rajni Abbi (University Representative)
8. Prof Rupam Kapur (University Representative)
9. Dr Reema Lamba (Teacher Representative)
10. Dr Poonam Yadav (Teacher Representative)
11. Sh Chander Shekhar (Special Invitee, Non-Teaching)
12. Prof Mamta Sharma, Member Secretary

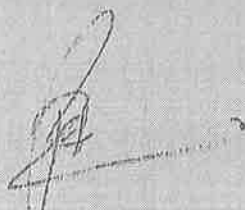
ITEM NO.1 To report the letters received from University/UGC/MHRD/Others.

1/1 The Governing Body welcomed new members viz. Prof. Rajni Abbi, Faculty of Law, University of Delhi and Prof. Rupam Kapoor, Department of Botany, University of Delhi as University Representative on the college Governing Body for a period of one year w.e.f. 25.2.2021 vide University letter No. CS-1(108)/UR/GB/AM/2021/411 dated 18.3.2019 and No. CS-1/(108)/UR/GB/AM/2021/411 dated 24.2.2021.

1/2 The GOVERNING BODY welcomed Dr.Poonam Yadav as Teachers' Representative on the college Governing Body for one year w.e.f. 26.12.2020 vide University letter No. CS-1(108)/TR/GB/AM/2021/426 dated 24.2.2021.

1/3 University letter No. DG/GB/2021 dated 7.6.2021 regarding extension of GB for three months w.e.f. 13.6.2021 was presented before the Governing Body. The Governing Body noted the same.

Page



- The Governing Body approved the same.
- 5/2 Approval of the ex-gratia payment to teachers working on adhoc basis for the session 2019-20 was placed before the Governing Body for approval
- The Governing Body approved the same
- 5/3 Appointment of Mr. Jamil as System & Network Administrator on contractual basis from 25.5.2021 to 180 days vide permission granted on 22.5.2021.
- The Governing Body approved the same
- 5/4 Approval of the appointment of Mr. Pankaj Kumar to the post of Librarian on adhoc basis from 13.5.2021 to 120 days vide permission granted on 10.5.2021.
- The Governing Body approved the same
- 5/5 Approval of the promotion of Ms. Mukesh to the post of Library Assistant vide minutes of the meeting of Departmental Promotion Committee held on 12.4.2021.
- The Governing Body approved the same
- 5/6 Approval of the payment for Library automation vide permission granted on 01.07.2021.
- The Governing Body approved the same
- 5/7 Approval of the purchase of various items related to laboratories as inspection team will visit the college vide the University letter CB-II/260/New Courses/FOS/2020/664 dated 22.1.2020 regarding the introduction of B.Sc. (Life Science) in our college.
- The Governing Body approved the same
- 5/8 Approval of the vendor of the Green Audit of the College mandatory under NAAC to M/S Environment Pollution Analysis Lab., Bhiwadi, Alwar, Rajasthan
- The Governing Body approved the same.
- 5/9 Approval of purchase of new DVR and repair of CCTV cameras
- The Governing Body approved the same.



Manoj Kumar Page

12/3

Proposal to start the process of acquiring Disability Software for campus navigation was placed before Governing Body. This would be a step towards making college disabled friendly.

The GOVERNING BODY approved the same in principle.

ITEM NO.13

Opening of Vaccination Center in the College vide Office order no. 2(16)/20-21/North/NHM/RCH/Imm./Covid-19 Vaccine rollout/987-991 dated 02.07.2021 from the office of District Immunization Officer, North District, Dr Manish Saini was placed before the Governing Body.

The Governing Body appreciated the same.

ITEM NO.14

Starting of Quarantine Centre for CRPF Jawans vide letter no. SDM/NL/COVID-19/2021/6010 dated 19.04.2021 from the office of SDM Narela was placed before the Governing Body.

The Governing Body appreciated the same.

Any other matter with the permission of Chair

A. The Governing Body welcomed Sh Chander Shekhar Sharma as the special invitee, Non-teaching Representative vide letter no.

B. The completion of probation period of Sh Pradeep Dabas and Sh Amar Singh as Junior Assistant was reported in the Governing Body.

The GOVERNING BODY approved the same.



PRINCIPAL/
MEMBER SECRETARY

CONFIRMED BY



CHAIRMAN



Academic Year 2020 - 2021

A meeting of Green Audit Committee was held on 30th August, 2021 in the Principal Office at 11:00 A.M.

Members Present :

| | | | |
|-----|--------------------------|---------------------|------------------------|
| 1. | Prof. (Dr.) Mamta Sharma | <i>Mamta Sharma</i> | Nodal Officer |
| 2. | Dr. Neelam Rathi | <i>Neelam Rathi</i> | Reporting |
| 3. | Dr. Pooja Khanna | | Reporting |
| 4. | Dr. Manisha Dabas | | Energy |
| 5. | Dr. Nalini Singh | <i>Nalini Singh</i> | Co-Convener (Eco-Club) |
| 6. | Dr. Ritu Sharma | | Water |
| 7. | Dr. Indu Nashier | <i>Indu Nashier</i> | Convener (Eco-Club) |
| 8. | Dr. Poonam Lakra | <i>Poonam</i> | Air |
| 9. | Dr. Reema Lamba | <i>Reema</i> | Community Survey |
| 10. | Dr. Manisha | | Waste Management |
| 11. | Dr. Shadab | <i>Shadab</i> | Overall Coordinator |
| 12. | Dr. Mali | <i>Mali</i> | Carbon Management |
| 13. | Dr. Santosh Yadav | | Reporting |

Green Audit Committee conducted many works / tasks.

Dr. Indu Nashier labeled all the campus plants and put up the name plates on trees.

Small herb Garden was developed in the college which has large number of medicinal plants.

A community survey was done to explore the environmental awareness about energy, water and waste management by Dr. Manisha Wadhwa, Dr. Ritu Goel and Dr. Manisha Dabas.

Water harvesting is being done by planting broad pipes in the ground to collect rain water, although ground level in Bawana is high.

All teachers discussed / reported their work and Principal Ma'am gave few suggestions and ended the meeting.

The above minutes will be submitted to the College Principal for consideration and approval.

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Members Present :

- | | | | |
|-----|--------------------------|---------------------|------------------------|
| 1. | Prof. (Dr.) Mamta Sharma | <i>Mamta Sharma</i> | Nodal Officer |
| 2. | Dr. Neelam Rathi | <i>Neelam Rathi</i> | Reporting |
| 3. | Dr. Pooja Khanna | | Reporting |
| 4. | Dr. Manisha Dabas | | Energy |
| 5. | Dr. Nalini Singh | <i>Nalini Singh</i> | Co-Convener (Eco-Club) |
| 6. | Dr. Ritu Sharma | | Water |
| 7. | Dr. Indu Nashier | <i>Indu Nashier</i> | Convener (Eco-Club) |
| 8. | Dr. Poonam Lakra | <i>Poonam</i> | Air |
| 9. | Dr. Reema Lamba | <i>Reema</i> | Community Survey |
| 10. | Dr. Manisha | | Waste Management |
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The above minutes will be submitted to the College Principal for consideration and approval.

ACADEMIC YEAR : 2021-2022

Green Audit Committee

A meeting of was held on 27th December, 2021 in the Principal Office.

Agenda : To monitor the progress in the matter "Green Campus".

Members Present :

| | | | |
|-----|--------------------------|---------------------|------------------------|
| 1. | Prof. (Dr.) Mamta Sharma | <i>Mamta Sharma</i> | Nodal Officer |
| 2. | Dr. Neelam Rathi | <i>Neelam Rathi</i> | Reporting |
| 3. | Dr. Pooja Khanna | — | Reporting |
| 4. | Dr. Manisha Dabas | | Energy |
| 5. | Dr. Nalini Singh | <i>Nalini Singh</i> | Co-Convener (Eco-Club) |
| 6. | Dr. Ritu Sharma | | Water |
| 7. | Dr. Indu Nashier | <i>Indu Nashier</i> | Convener (Eco-Club) |
| 8. | Dr. Poonam Lakra | <i>Poonam Lakra</i> | Air |
| 9. | Dr. Reema Lamba | <i>Reema Lamba</i> | Community Service |
| 10. | Dr. Manisha | | Waste Management |
| 11. | Dr. Shadab | <i>Shadab</i> | Overall Coordinator |
| 12. | Dr. Mali | <i>Mali</i> | Carbon Management |
| 13. | Dr. Santosh Yadav | | Reporting |

All the committee members asked to present, what progress they have made in the criteria / area assigned to them.

The committee members shared their observation and feedback, and even made relevant suggestions that could be implemented for successful outcome.

The Chair directed the team members to incorporates the same in the relevant issues.

The meeting was ended with Vote of Thanks.

The above minutes will be submitted to the College Principal for consideration and approval.

ACADEMIC YEAR : 2021-2022

A meeting was held in the Principal Office on 9th Jan., 2023.

Members Present :

| | | | |
|-----|--------------------------|---------------------|------------------------|
| 1. | Prof. (Dr.) Mamta Sharma | <i>Mamta Sharma</i> | Nodal Officer |
| 2. | Dr. Neelam Rathi | <i>Neelam Rathi</i> | Reporting |
| 3. | Dr. Pooja Khanna | | Reporting |
| 4. | Dr. Manisha Dabas | | Energy |
| 5. | Dr. Nalini Singh | <i>Nalini Singh</i> | Co-Convener (Eco-Club) |
| 6. | Dr. Ritu Sharma | | Water |
| 7. | Dr. Indu Nashier | <i>Indu Nashier</i> | Convener (Eco-Club) |
| 8. | Dr. Poonam Lakra | <i>Poonam Lakra</i> | Air |
| 9. | Dr. Reema Lamba | <i>Reema Lamba</i> | Community Service |
| 10. | Dr. Manisha | | Waste Management |
| 11. | Dr. Shadab | <i>Shadab</i> | Overall Coordinator |
| 12. | Dr. Mali | <i>Mali</i> | Carbon Management |
| 13. | Dr. Santosh Yadav | | Reporting |

Agenda : The submission of work related to the areas / issues of Green Audit.

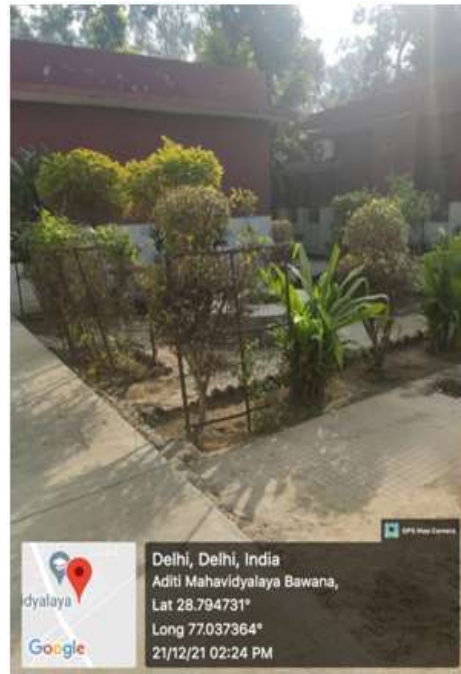
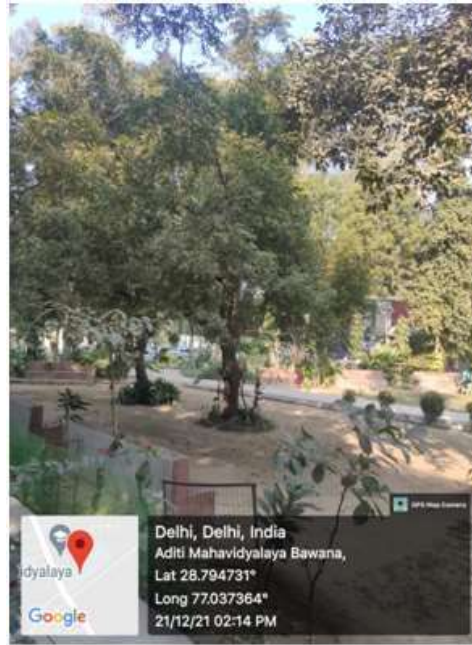
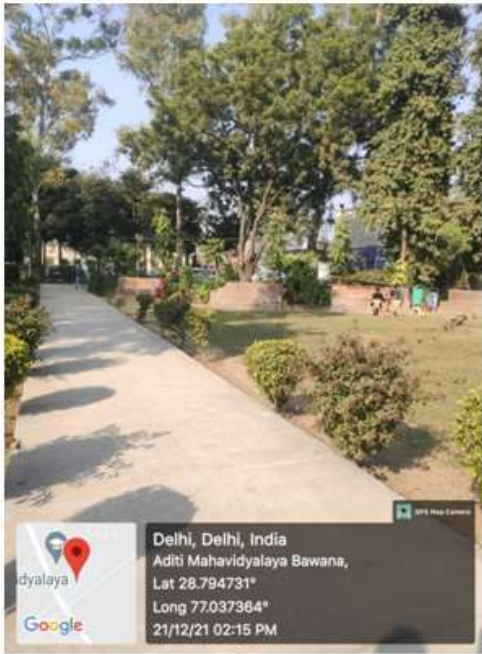
The submission of work related to the issue was done.

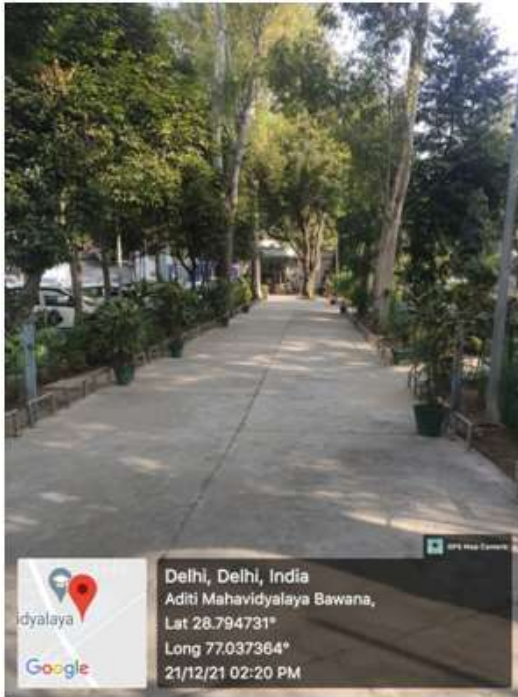
All the committee members made a presentation before the Chair showcasing the final outcome of their criteria / area assigned to them.

Principal approved the document with minor changes.

The meeting ended by the handing over of the completed task to the Chair for further perusal.

The above minutes will be submitted to the College Principal for consideration and approval.





ACADEMIC YEAR : 2022-2023

A meeting of Green Audit Committee was held on 15th Feb, 2023 in the Principal Office at 11:00 A.M.

- | | | | |
|-----|--------------------------|---------------------|------------------------|
| 1. | Prof. (Dr.) Mamta Sharma | <i>Mamta Sharma</i> | Nodal Officer |
| 2. | Dr. Neelam Rathi | <i>Neelam Rathi</i> | Reporting |
| 3. | Dr. Pooja Khanna | | Reporting |
| 4. | Dr. Manisha Dabas | | Energy |
| 5. | Dr. Nalini Singh | <i>Nalini Singh</i> | Convener (Eco-Club) |
| 6. | Dr. Ritu Sharma | | Water |
| 7. | Dr. Indu Nashier | <i>Indu Nashier</i> | Co-Convener (Eco-Club) |
| 8. | Dr. Poonam Lakra | <i>Poonam Lakra</i> | Air |
| 9. | Dr. Reema Lamba | <i>Reema Lamba</i> | Community Service |
| 10. | Dr. Manisha | | Waste Management |
| 11. | Dr. Shadab | <i>Shadab</i> | Overall Coordinator |
| 12. | Dr. Mali | <i>Mali</i> | Carbon Management |
| 13. | Dr. Santosh Yadav | | Reporting |

In the beginning of the Academic Session (2022-2023), the activities related to Green Audit were discussed to review. To speed-up the work of Green Audit Committee, allocation of duties were done.

The above minutes will be submitted to the College Principal for consideration and approval.







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Delhi, 110042, India
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Delhi, Delhi, India
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Delhi, 110042, India
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