

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/04

Dated 28-7-2020

Minutes of the IQAC meeting held on 28th July, 2020

Venue: College

Time – 12.00 pm

Agenda: To organize a seminar on “Role of Vivekanand Centers in promoting Indian Culture”

Proceedings:

1. In this meeting the IQAC and Cultural committee decided that will organize a seminar on “Role of Vivekanand Centers in promoting Indian Culture”
2. The date for this seminar will be 06th August 2020 and the objective of this seminar is to promote the presence of Indian culture in other countries. It was also decided that who would be the participants and what are the roles and responsibilities of the committee members for successfully organizing this event.
3. List of resource person for the event was discussed and feasibility of working in coordination with the cultural committee was worked on.
4. It was also decided that process for compiling data for AQAR be initiated to avoid confusion last minute.

N.Rath

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Minutes of the IQAC meeting held on 28th July 2020 attended by the following members:

Committee Members:

1. Prof. Mamta Sharma (Principal)
2. Dr. Neelam Rathi (Convener) *N.Rathi*
3. Dr. Pooja Khanna *Khanna*
4. ~~Dr. Pooja Lohia~~
5. ~~Dr. Manisha Wadhwa~~
6. ~~Dr. Sachin Jain~~
7. Ms. Sneha Gangwar *Gangwar*
8. Ms. Manisha Pal *Pal*
9. Ms. Indu *Indu*
10. Dr. Parul Goel *Parul*
11. Dr. Shadab Khan *Shadab*
12. Dr. Mamta Arora *Arora*

N.Rathi
I.Q.A.C.
Coordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IQAC/05

Dated 03-8-2020

Minutes of the IQAC meeting held on 3rd August 2020

Venue: College Time – 12.00 pm

Agenda: To organize series of workshops on different themes for the faculty members from 7th August to till 14th August.

Proceedings:

1. The IQAC analyzed the situation of Covid-19 where everything has been converted from offline to online mode. The universities is also moving from offline to online mode due to pandemic situation, so it was decided that committee should organize a workshop on “Flexible Higher Education System” on 07th August 2020.
2. It was also proposed in the meeting that IQAC should organize one workshop in collaboration with Shiksha Sanskriti Nyas on “Vartaman Sandarbh May Paryavaran ki Bhartiya Dristi” on 08th August 2020. So committee members were instructed to attend the same and help in organizing this workshop.
3. It was discussed that since everything is turning towards online mode so for making the teachers comfortable with technology, the IQAC also needs to organize one workshop specially for the faculty members on the topic of “Hands on Faculty training program on development and delivery of course using Moodle and Google App for teaching”. The date will be for this workshop from 10th to 14th August 2020. All members must ensure that they attend this workshop.
4. For organizing all these workshops committee members were assigned duties like certificates, attendance etc.

K. Rathi
**I.Q.A.C. –
Cordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039**

Mamta Sharma
प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Minutes of the IQAC meeting held on 3rd August 2020 attended by the following members:

Committee Members:

1. Prof. Mamta Sharma (Principal)

2. Dr. Neelam Rathi (Convener)

N Rathi

3. Dr. Pooja Khanna

P Khanna

~~4. Dr. Pooja Khanna~~

~~5. Dr. Manisha Wadhwa~~

~~6. Dr. Sushmita~~

7. Ms. Sneha Gangwar

S Gangwar

8. Ms. Manisha Pal

M Pal

9. Ms. Indu

I Indu

10. Dr. Parul Goel

P Goel

11. Dr. Shadab Khan

S Khan

12. Dr. Mamta Arora

M Arora

N Rathi
**I.Q.A.C.
Coordinator
Aditi Mahavidyala
Bawana, Delhi-110039**

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IQAC/06

Dated 10-9-2020

Minutes of the IQAC meeting held on 10th September 2020

Venue: CollegeTime – 2.00 pm

Agenda: To organize webinar on “National Education Policy: Role of Hindi languages: opportunities and challenges and “Bhasha ka Aadhunikikaran aur Hindi May rojgar ki Sambhavnayan

Proceedings:

1. A meeting of IQAC held for organizing workshops with a view to understand importance of Hindi language, on “National Education Policy: Role of Hindi languages: opportunities and challenges”
2. This workshop is to be organized On 14th September 2020 by IQAC.
3. The second webinar is proposed the theme of “Bhasha ka Aadhunikikaran aur Hindi May rojgar ki Sambhavnayan” and this will be organized on 19th September 2020.
4. All committee members will be helping for organizing these webinars. And the convener will share the duty list soon.
5. Update on filling of AQAR and assignment of roles and responsibilities for the same was discussed.

Aditi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/ Bawana, Delhi-110039

Minutes of the IQAC meeting held on 10th September, 2020 attended by the following members:

Committee Members:

1. Prof. Mamta Sharma (Principal)
2. Dr. Neelam Rathi (Convener) *N.Rathi*
3. Dr. Pooja Khanna *Khanna*
4. Ms. Sneh Gangwar *Gangwar*
5. Ms. Manisha Pal *Pal*
6. Ms. Indu *Indu*
7. Dr. Parul Goel *Parul*
8. Dr. Shadab Khan *Shadab Khan*
9. Dr. Mamta Arora *Mamta Arora*

N.Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IAAC/07

Dated. 12-10-2020

Minutes of the IQAC meeting held on 12th Oct. 2020

Venue: CollegeTime – 1.00 pm

Agenda: AQAR and Screening of Promotion files

- The meeting began with the coordinator welcoming the newly inducted members in the team.
- The Student Representatives Ms. Shristhi and Ms. Gargi were introduced to the committee.
- The student representatives were assigned the task of holding regular meetings with the stakeholders (students) from all departments in the college. They were asked to maintain proper records of these meetings and share the minutes of the same with the Co-coordinator.
- The allocation of the work for AQAR was done. The new members were assigned criteria's corresponding to the ones they had work on in NAAC. Smaller teams were made to ensure accountability.
- The coordinator assured the House that the format of AQAR would be posted on the group soon after consultation with the principal.
- A "delegation of work list" is allocated for reference.
- Regarding promotions files the following was decided upon.
- The shortfall in the forms of few teachers was brought to light by the IQAC screening committee. The coordinator will communicate the same to the principal so that work can be completed by the weekend.
- It was also decided that stage wise eligibility check proforma be made by IQAC so that the individual forms, stage wise, can be crosschecked for proper documentation and Records.
- It was also decided that an official from nonteaching be assigned to officially verify eligibility dates of the candidates for promotion after initial screening by IQAC.

Ratni
I.Q.A.C.
Coordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta
प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.....

Dated.....

- The team shall meet next week at a mutually convenient date and time to be notified by the coordinator to process the forms and complete all formalities.
- Individual and department wise synopsis will be prepared after the meeting.
- The coordinator also assured the house to seek a copy of the files for promotion under MPS 98-Senior Scale/Reader/ Pending Cases for record of IQAC, though screening of 2010 forms would not be done by the current IQAC. The above would only be for data compilation.
- Verification of Files of promotion to Professorship under stage IV is pending SOPs from the university.
- The meeting ends with the vote of thanks to the house for their cooperation.

Ratna
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AQAR

Dated.....

Work delegation

Section A: Dr. Pooja Khanna

Ms. Sneh

Ms. Lovely

Dr. Sunita

Criteria 1,6 : Dr. Sadhna

Dr. Shadab

Dr. Jagmohan

Dr. Parul Chopra

Criteria 2,3 +

Future Plan : Dr. Manisha Wadhwa

Ms. Alka

Ms. Juhi

Dr. Sangeeta

Ms. Indu

Criteria 4,5,7 : Dr. Poonam Lakhra

Dr. Sheetal

Dr. Harkesh

Dr. Aneesh

Ms. Sashi Prabha

Dr. Parul Goel

Ms. Mamta Arora

Dr. Manju Goel + Ms. Manisha Pal to assist Dr. Neelam Rathi in overall
compilation/typing/Maintenance of records.

NRathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

E-mail : mamta610@gmail.com, principal@aditi.du.ac.in, info@aditi.du.ac.in

Website : <http://www.aditi.du.ac.in>

Minutes of the IQAC meeting held on 12th October 2020 attended by the following members:

Committee Members:

1. Prof. Mamta Sharma (Principal)
2. Dr. Neelam Rathi (Convener) *N Rathi*
3. Dr. Pooja Khanna *Pooja*
4. Dr. Poonam Lakra *Poonam*
5. Dr. Manisha Wadhwa *Manisha*
6. Dr. Sadhna Jain *Sadhna*
7. Ms. Sneha Gangwar *Sneha*
8. Ms. Manisha Pal *Manisha*
9. Ms. Indu *Indu*
10. Dr. Parul Goel *Parul*
11. Dr. Shadab Khan *Shadab*
12. Dr. Mamta Arora *Mamta*
13. Dr. Sunita Dahiya *Sunita* (NAAC member)
14. Dr. Parul Chopra *Parul* (NAAC member)
15. Dr. Manju Goel *Manju* (NAAC member)
16. Ms. Alka *Alka* (NAAC member)
17. Dr. Aneesh.T.V *Aneesh* (NAAC member)
18. Dr. Harkesh *Harkesh*
19. Dr. Sangeeta *Sangeeta* (NAAC MEMBER)
20. Ms. Lovely *Lovely* (NAAC MEMBER) 12/10/2020. *Sharma*
21. Ms. Juhi Bhatnagar *Juhi*
22. Ms. Shashi *Shashi*
23. Mr. Jagmohan *Jagmohan* (NAAC) 28/11/21
24. Dr. Sheetal Sharma *Sheetal*

N Rathi

I.Q.A.C. —
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IQAC/08

Dated 17-11-2020

Minutes of the IQAC meeting held on 17/11/2020

Venue: College

Time: 2.00 PM

Agenda of the meeting: Discussion on SOP regarding promotion

Proceedings:

- The Co-coordinator informed the committee that lists of experts has been received for most departments for screening for forms. The availability of dates of the experts would be sought to commence the process.
- The coordinator also apprised the principal about Departments for which lists have not been received yet and the Principal assured to follow it up immediately with the University.
- It was decided that the forms for professorship be returned to the applicants for necessary corrections/additions as per the SOP guidelines of the University. The applicants are also to be intimated about ensuring plagiarism report for all the published work for which research score has been claimed the forms would be recollected only after revised guidelines/SOP from the university. Urkund availability with the college librarian Sh. Pankaj to be also intimated to all concerned.
- Even for Promotion to Stage II,III the concerned teachers to be advised to keep plagiarism report ready as per SOP received from university.

K. Rathore
I.Q.A.C.
Cordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/ Bawana, Delhi-110039

Minutes of the IQAC meeting held on 17/11/2020 attended by the following members:

Core Committee Members:

1. Prof. Mamta Sharma

2. Dr. Neelam Rathi

3. Dr. Pooja Khanna

4. Dr. Poonam Lakra

5. Dr. Manisha Wadhwa

N. Rathi

Khanna

Poonam

Manisha

N. Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IQAC/09

Dated 08-12-2020

Minutes of the IQAC core committee held on 8th December 2020.

Venue: College

Time: 2.00 pm

Meeting attended by:

Prof. Mamta Sharma (Chair)

Dr. Neelam Rathi- IQAC Convener

Dr. Manisha Wadhwa

Dr. Sadhna Jain

Dr. Poonam Lakra

Dr. Pooja Khanna

Dr. Priya Bir

Dr. Sandhya Vatsayana

Dr. Archana Sawshilya

N. Rathi

Manisha

Sadhna

Poonam

Pooja

Priya

Sandhya

Archana

Agenda:

- Regarding screening of promotion forms
- Payment of honorarium for resource persons for conducting webinars

Proceedings:

- The Chair approved the members of the need to revise the forms that have been previously submitted to align then along the revised SOP received from the university.
- It was decided that 6 sets to be submitted instead of the earlier 5 sets after revision and supplementation of additional document in accordance with the SOP.
- The member were informed that plagiarism report has to be submitted for all publications for which research score is being claimed w.e.f 2018 UGC/EC resolution.

N. Rathi

I.Q.A.C.

Cordinator

Aditi Mahavidyala

Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma

प्रोफेसर-प्राचार्य /Professor-Principal

अदिति महाविद्यालय/Aditi Mahavidyalaya

दिल्ली विश्वविद्यालय/University of Delhi

बवाना, दिल्ली-110039/Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.....

Dated.....

- Undertaking for originality is to be provided for all publication prior to 2018.
- The applicants have the option of revising originally submitted forms or may add a new spiral bound document with supplementary required papers.
- The applicants are also expected to submit complete papers (Research) instead of the earlier requirement of the cover page only.
- It was proposed to keep 20th December 2020 as the last date for submission of the revised applications.
- The Chair also informed the members that the screening of the forms for professors will be done in association with the university representatives and the IQAC would not be involved in the screening process.
- The committee members observed that the committee has been organizing webinars since the month of April 2020. However, no honorarium was paid to the Resource Persons due to lockdown. The committee recommends the authority to process payment to the resource persons as per norms. Also please permit payment to resource persons assisting on organization of all IQAC activities in future.

Ratna
I.Q.A.C. -
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Minutes of the IQAC core committee held on 8th December 2020.

Venue: College

Time: 2.00 pm

Meeting attended by:

Prof. Mamta Sharma (Chair)

Dr. Neelam Rathi- IQAC Convener

Dr. Manisha Wadhwa

Dr. Sadhna Jain

Dr. Poonam Lakra

Dr. Pooja Khanna

Dr. Priya Bir

Dr. Sandhya Vatsayana

Dr. Archana Sawshilya

NRathi

Manisha

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

NRathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No. AM/IQAC/10

Dated 09-01-2021

Minutes of the IQAC meeting held on 9th January, 2021

Venue: College

Agenda: Regarding observations for screening of professorship

Proceedings:

Observations made by chair and IQAC for kind attention to all applicants applied for professorship.

1. Do not unnecessarily attach papers – if one document is evidence/proof do not attach supporting documents
2. Attach all enclosures with PBAS and give reference numbers to corresponding details in APAR.
3. Put all documents for which academic score is being claimed as successive enclosures so that it is easy to locate.
4. Ensure flagging to direct the committee to relevant sections for which ARS is claimed.
5. Try getting spiral bound with double side printing to reduce bulk.
6. Please provide exact data i.e if tenure served as Associate Professor is asked specify in years, months, and days.
7. Your period of assessment begins from the date of your last promotion and concludes on the date from which you claim eligibility. However APAR is to filled only for 3 academic years.
8. Do self attest required documents.
9. Ensure numbering the entire document.
10. Index page with detailed signage for enclosures must be prepared.

N. Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/Bawana, Delhi-110039

Minutes of the IQAC meeting held on 9th January 2021 attended by the following members:

Core Committee Members:

1. Prof. Mamta Sharma
2. Dr. Neelam Rathi *Rathi*
3. Dr. Pooja Khanna *Khanna*
4. Dr. Poonam Lakra *On leave*
5. Dr. Manisha Wadhwa *Manisho*

Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/11

Dated 28-01-2021

Minutes of the IQAC meeting held with NAAC Committee on 28th January 2021

Venue: College

Agenda: Meeting with NAAC team members regarding various points related to NAAC and IQAC.

Proceedings:

- A discussion was held on various points related to IQAC.
- The presentations of all the departments need to be prepared. Departments will be asked to prepare and submit the same.
- Need to maintain all the files criteria wise.
- Department were instructed to prepare and maintain data and compile by 10th February 2021. Audit will be done from 11th to 16th February 2021. Final audit tentatively will be done by 18th February 2021.
- A checklist will be prepared today (list is attached herewith).
- An inter-department audit list is prepared (list is attached herewith)

Rathi

**I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039**

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/ Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.....

Dated.....

Departmental Check List

The following information is to be furnished for five years 2014 onwards till 2019 by all the Departments.

1. Workload
2. Time- Table
3. Personal File
4. Result
5. Activity Report (Hardcopy/ Detailed Report)
6. Activity Report (PPT)
7. Alumnus data with NET/SET/Competitive exam
8. Mentor-Mentee
9. Updated Stock Register
10. Updated Minutes Register
11. Question Bank
12. Lesson Plan
13. Programme outcomes + Paper outcomes

N.Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.....

Dated.....

Inter- Department Audit List

1. Commerce – Social Work
2. Chemistry- EVS- Physical Education
3. Economics- Mathematics
4. Geography- Education/B.El.Ed
5. Home Science- FT/NHE/HDFE
6. Hindi- English- Sanskrit
7. Music- OMSP
8. Political Science- History
9. Psychology- Socciology

N.Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Minutes of the IQAC meeting held on
following members:

28th January, 2021 attended by the

Committee Members:

1. Prof. Mamta Sharma (Principal)
2. Dr. Neelam Rathi (Convener) *Rathi*
3. Dr. Pooja Khanna *Khanna*
4. Dr. Poonam Lakra *Poonam 28/1/21*
5. Dr. Manisha Wadhwa *Manisha*
6. Dr. Sadhna Jain *Sadhna*
7. Ms. Sneh Gangwar *Gangwar 28/1/21*
8. Ms. Manisha Pal *Manisha 28/1/21*
9. Ms. Indu *Indu 28/1/21*
10. Dr. Parul Goel *Parul 28/1/21*
11. Dr. Shadab Khan *Shadab*
12. Dr. Mamta Arora *Arora*
13. Dr. Sunita Dahiya (NAAC member - *Sunita*)
14. Dr. Parul Chopra (*Parul* NAAC member)
15. Dr. Manju Goel (*Manju* NAAC member)
16. Ms. Alka (*Alka* NAAC member)
17. Dr. Aneesh.T.V (*Aneesh* NAAC member)
18. Dr. Harkesh (*Harkesh* NAAC member)
19. Dr. Sangeeta K. (*Sangeeta* NAAC member)
20. Ms. Lovely (*Lovely* NAAC member)
21. Ms. Juhi Bhatnagar *Juhi*
22. Ms. Shashi (*Shashi* NAAC member)
23. Mr. Jagmohan (*Jagmohan* NAAC member)
24. Dr. Sheetal Sharma (*Sheetal* NAAC member)

Rathi

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/01

Dated. 02-2-2021

Minutes of the IQAC meeting held as per details:

Date: 2/02/2021

Time: 4:00 pm

Venue: Google Meet

Agenda: To start vaccination center in college

To start quarantine center in college

- Due to the challenging ongoing pandemic Covid-19 the committee prepared action to aid in shouldering responsibility of society.
- It was proposed to initiate the process of opening a vaccination center in college vide office order no. 2(16)/20-21/North/NHM/RCH/Imm/Covid-19.
- The proposal for the same was to be forwarded to the Governing Body.
- In addition to this it was also proposed to convert one block of the college to a quarantine centre for CRPF (Details forwarded).
- The meeting ended with a vote of thanks to the chair.

Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma
प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/ Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna
- Prof. Beena Antony Reji
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier
- ~~Prof. Anuradha~~

NRathi

Khanna

Beena

Manisha

Sadhna

Poonam

Indu

NRathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/02

Dated 25-2-2021

Minute of IQAC held as per details:

Date: 25/02/2021

Time: 2 pm

Venue: Principal Room

Agenda: To recommend proposal from UDAAN

- The committee deliberated upon the proposal received from UDAAN.
- It was decided that the causes offered would be beneficial for the students.
- As a pilot project 2 courses were approved:
 1. Creative Writing
 2. Academic & Research Writing
- It was proposed that an MOU be signed with team UDAAN for the online certificate courses.
- Further that Governing Body be requested to approve funding from Student's Fund.
- Rs. 30000/-per courses with minimum 50 and max. 90 students each for 2 courses was proposed for approval by Governing Body.

Rathi

**I.Q.A.C.
Cordinator**

Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य/Professor-Principal
अदिति महाविद्यालय/Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय/University of Delhi
बवाना, दिल्ली-110039/Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna
- Prof. Beena Antony Reji
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier
- ~~Prof. Sunita~~

NRathi

Khanna

Beena

Manisha

Sadhna

Poonam

Indu

NRathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/03

Dated

20-4-2021

Minute of IQAC held as per details:

Date: 20/04/2021

Time: 1 pm

Venue: Principal Room

Agenda: Approval for purchase of new DVR and repair of CCTV cameras/ PABX system console and phone sets.

- The committee received a requests from the system administor for purchase of a new DVR and repair of CCTV cameras. (Details attached)
- In addition request was also recall for PABX system console and phone sets. (Details attached).
- The committee approved of the same.

NRathi

**I.Q.A.C.
Coordinator**

Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna
- Prof. Beena Antony Reji
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier
- ~~Prof. Sharmila~~

N Rathi

Khanna

Beena

Manisha

Sadhna

Poonam

Indu

N Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/04

Dated. 23-4-2021

Minute of IQAC held as per details:

Date: 23/04/2021

Time: 12 pm

Venue: Conference Room

Agenda: Approval of Green audit Vendor

- Green audit is mandate for NAAC
- The committee decided to go ahead and allow the vendor (details attached) to facilitate the Green Audit of the college.
- For final approval the proposal is being forwarded to the Governing Body.

KRati

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य /Professor-Principal
अदिति महाविद्यालय/ Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय /University of Delhi
बवाना, दिल्ली-110039/ Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna
- Prof. Beena Antony Reji
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier
- ~~Prof. Anjali~~

N. Rathi

Khanna

Beena

Manisha

Sadhna

Poonam

Indu

N. Rathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/05

Dated

13-5-2021

Minute of IQAC held as per details:

Date: 13/05/2021

Time: 4 pm

Venue: Google Meet

Agenda: Covid – related items purchase approval

- The committee-received requests to make Covid related purchases, like sanitizer dispenser, Thermal temperature controls tc.
- The committee deliberated on the demand and decided to forward the same to the Governing Body for approval.
- The Covid Warriors Committee further chalked out the plan of action to handle the pandemic effectively.

Rathi

**I.Q.A.C.
Coordinator
Aditi Mahavidyalaya
Bawana, Delhi-110039**

Mamta Sharma

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna
- Prof. Beena Antony Reji
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier
- ~~Prof. Sanchi~~

NRathi

Khanna

Beena

Manisha

H

Poonam

Indu

NRathi

I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IAAC/06

Dated.

19-5-2021

Minute of IQAC held as per details:

Date: 19/05/2021

Time: 2 pm

Venue: Principal Room

Agenda: To request approval of 2 posts of Studio Assistants.

- The committee received requests to approve apartments of 2 studio assistants for the 2 media laboratories of the college.
- The committee unanimously approved the same and forwarded the request to the Principal for final call in the Governing Body meeting.
- The meeting ended with a vote of thanks to the chair.

Rathi

**I.Q.A.C.
Coordinator**
Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा / Professor Mamta Sharma
प्रोफेसर-प्राचार्य / Professor-Principal
अदिति महाविद्यालय / Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय / University of Delhi
बवाना, दिल्ली-110039 / Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener *NRathi*
- Prof. Pooja Khanna *Khanna*
- Prof. Beena Antony Reji *Beena*
- Prof. Manisha Wadhwa *Manisha*
- Prof. Sadhna Jain *Sadhna*
- Prof. Poonam Lakra *Poonam*
- Prof. Indu Nashier *Indu*
- ~~Prof. Sushma~~

NRathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039

अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



Aditi Mahavidyalaya

(University of Delhi)

Auchandi Road, Bawana, Delhi-110039

Telephone : 27751317

Ref. No.

AM/IQAC/07

Dated

03-6-2021

Minute of IQAC held as per details:

Date: 3/06/2021

Time: 1 pm

Venue: Principal Room

Agenda: Regarding proposal received from NIIT

- The committee received a proposal from NIIT to initiate a certificate course on Digital literacy.
- The members deliberated on the proposal and found it feasible for students.
- In addition to the students, it was proposed to keep the option open for teaching and non-teaching staff.
- An MOU to be signed for the same.
- Proposal to be forwarded for approval by Governing Body.

N. Ratli

**I.Q.A.C.
Coordinator**

Aditi Mahavidyalaya
Bawana, Delhi-110039

Mamta Sharma

प्रोफेसर ममता शर्मा/Professor Mamta Sharma
प्रोफेसर-प्राचार्य/Professor-Principal
अदिति महाविद्यालय/Aditi Mahavidyalaya
दिल्ली विश्वविद्यालय/University of Delhi
बवाना, दिल्ली-110039/Bawana, Delhi-110039

Minutes of the IQAC core committee:

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener *N Rathi*
- Prof. Pooja Khanna *Khanna*
- Prof. Beena Antony Reji *Beena*
- Prof. Manisha Wadhwa *Manisha*
- Prof. Sadhna Jain *Sadhna*
- Prof. Poonam Lakra *Poonam*
- Prof. Indu Nashier *Indu*
- ~~Prof. Suman~~

N Rathi
I.Q.A.C.
Cordinator
Aditi Mahavidyala
Bawana, Delhi-110039