#### **TEACHER'S LESSON PLAN 2018-19**

Teacher's name	Department	Course Subjects
Dr.Aneesh T. V.	Social Work	B.A. SOCIAL WORK (HONORS)

#### **SUBJECT NAME**

### AREAS OF SOCIAL WORK PRACTICE 2018-19 AND 2019-20 (January-April)

SUBJECT NAME	AREAS OF SOCIAL WORK PRACTICE	2018-19 AND 20	)19-20 (January-Aբ	oril)
LINUTC	Sub Topics of Units No. of Lectures			
UNITS	sul		No. of Lectures	
Social Work with Families and	<u> </u>		•	
Children	a) Families and children: Needs and challenges			4
	b) Policies and programmes related to family and			
	children			4
	c ) Role of a social worker in dealing with families			
	and children in difficult			5
	circumstances			
	a) Women and society: Gender, Gender based			(
Social Work with Women	Violence and Identity issues			6
	b) Protecting the rights of Women: Policies and			6
	programmes			0
	c) Role of a social worker for the empowerment			4
	of women			4
Social Work with Person with				4
Disabilities	a Understanding disability			4
	a) Policies, legislations and programmes for			4
	persons with disability in India			4
	b) Role and challenges of social workers in			4
	working with persons with disabilities			4
Welfare and Development of	a) Needs and problems of Scheduled castes,			
Marginalized Groups	Scheduled tribes, Minorities and Other			6
	backward class (OBC)			
	b) Policies, legislation and programmes			6
	c) Role of social workers in the welfare and			
	development of marginalized groups			6
			Grand Total	59
				3)

### SUBJECT NAME

#### SOCIAL WORK WITH OLDER PERSONS

### YEAR-2019-20 (January-April) AND 2020-21

UNITS		sub topics	No. of Lectures	
	Sub Topics of Units			l
UNIT 3. Strategies for Active and Healthy Ageing.	a Civil society response: Role of NGOs, police system community groups, safe and group housing			7
	b Rights of older persons against neglect, abuse, violence and abandonment			5
	c Managing chronic diseases and promoting well- being in old age			5
	d Involvement of the elderly in community resource building;; Finance management and wealth creation			4

	) Programmes for active ageing: day care center, recreational center, self help/ support groups, involvement of elderly in community resource building	6
4 Social Work Intervention	a)Empowering elderly: Counselling and guidance services for preparation of old age, lifestyle management, retirement plan, second career, Grief and bereavement counselling	7
	b)Family Interventions and social support strategies; counselling services for caregivers, sensitizing children/families/ communities, creating favourable/safe environment for the elderly, emergency response systems: Helpline, peer counselling.	6
	<ul> <li>c) Interventions for enhancing wellbeing of the institutionalized elderly</li> </ul>	2
	d) Social work interventions in Hospice and palliative care	4
		46

### SUJECT NAME: Social Legislations and Human Rights 19-20 AND 2020-21

Unit 1	Indian Legal System and Social Work	
1.1	Law, Society and Social Change	
1.2	Constitution of India: The Preamble, Fundamental Rights & Duties and the Directive	
1.3	Social Legislation: Nature, scope and impact	
Unit-2	Social Legislations in India	
2.1	Social Legislation and Personal Laws	
2.2	Social Legislations for the Women, Children and Elderly	
2.3	Social Legislation for Marginalized Groups (SC,ST,OBC & Minorities)	
Unit-3	Understanding of Human Rights	
3.1	Concept and Historical Context of Human Rights	
3.2	The Universal Declaration of Human Rights 1948	
3.3	UN Convention of Human Rights: Civil, Political, Economic, Social and Cultural	
Unit-4	Human Rights in Indian Context	
4.1	Statutory Provisions- National Human Rights Commission, Protection of Human Rights Act.	
4.2	Code of Ethics of Social Work and protection of Human Rights.	

	Initiatives of Civil Society and Social
4.3	Work practice with Victims of Human
	rights Violations

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	TEACHER'S LESSON PLAN (2019-20 ANI 2020-21		No. of Lectures	
		sub topics		
SUJECT NAME:	SOCIAL WORK WITH YOUTH			
Unit 2	Challenges to Youth	1		
	Problems of youth: emotional, interpersonal			4
	2.1 and intergenerational			
	Problems of urban and rural youth: poverty			3
	2.2 and unemployment			כ
	Substance abuse, unrest, crime and			-
	2.3 communalism			5
Unit 4	Youth and Social Work Profession	_		
	Youth in the context of education, religion,	1		
	4.1 and population			5
	4.2 Youth and mass media	1		2
	Social work interventions with youth and role 4.3 of social workers			3
	!			22

## TEACHER'S LESSON PLAN (2017-18)

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati	Social Work	SW/ 612	NGO Management

Subject Name: NGO Management

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month
			and Mid-Semester in the third month.
Unit 1: Conceptual	1.1 Basic concepts: Government	7	1.5 week
Framework and	Organisation, NGOs, Voluntary Organization,		
Historical Development	Civil Society Organisations		
	1.2 Interface between GOs and NGOs	6	1 week
	1.3 Historical development of NGOs in India	7	1.5 week
			Assignment: Define the role of NGOs
			and its historical evolution in India
Unit 2: Establishing an	2.1 Formation, Registration of an organisation	10	2 weeks
NGO	and Relevant Legislations		
	2.2 Formulation of project proposal	4	1 week
	2.3 Project Implementation	6	1 week
			Assignment: Discuss various
			legislations for the registration of NGO

Unit 3: Managing NGO	3.1 Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation	10	2 weeks
	3.2 Training and Development	5	1 week
	3.3 Capacity Building	5	1 week
			Assignment: Write an essay on Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation
Unit 4: Resource	4.1 Mobilizing human and material resources	10	2 weeks
Mobilization and	4.2 Fund raising and Grant-in-aid	6	1 weeks
Management	4.3 Project monitoring and Evaluation	4	1 week
			Assignment: Discuss various fund raising patterns for supporting the initiatives by a grassroot organisation
			Mid Term: Design a project proposal for the empowerment of women

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati and Ms. Chandrakala Diyail	Social Work	SW (SEC) 412	Skills and Techniques of field work Practice

Subject Name: Skills and Techniques of field work practice

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month
			and Mid-Semester in the third month.
Unit 1: Developing	1.1 Understanding perception, self-awareness and	8	2 weeks
Personal and	sensitivity		
Professional Self	1.2 Goal setting and time management	6	1 week
	1.3Ethical concerns: Sense of responsibility,	6	1 week
	professional commitment and good conduct at field		Assignment: Discuss the phenomenon
	work		of professional commitment with
			appropriate field examples
Unit 2: Planning for	1.1Field work learning plan and strategic planning	8	2 weeks
Field Work Practice	1.2 Thematic learning modules for targeted	8	2 weeks
	populations		
	1.3 Social & resource mapping and use of PLA&	4	1 week
	PRA		Assignment: PRA is an instrument of
			enhanced people's participation.
			Comment.
Unit 3: Documentation	1.1Orientation, concurrent and block field work	4	1 week
of Various Components	records		
of Field Work	1.2 Group/Student conference paper: Preparation and	4	1 week
	presentation		
	1.3 Case records, field based assignments and records	12	2.5 weeks
	of rural camps		Assignment: Critically analyse the
			significance of concurrent field work
			in social work learning.

Unit 4: Essential skills	1.1 Public relation, advocacy and networking	8	2 weeks
and Techniques	1.2 Use of simulation exercises, games and role play	8	2 weeks
	1.3 Observation & analysis, counselling and	4	1 week
	guidance		Assignment: Role of mass media in
			changing perception towards the
			marginalised group.
			Mid Semester: PRA is an instrument of
			enhanced people's participation.
			Comment.

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati and Ms. Mali Devi	Social Work	SW 502	Social Action and Movement

Subject Name: Social Action and Movement

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month
			and Mid-Semester in the third month.
Unit 1: Understanding	1.1: Social action: Concept and meaning.	3	0.5 week
Social Action	1.2: Models and strategies of social action.	7	1.5 weeks
	1.3: Social action and social change.	10	2 weeks

			Assignment: Write an essay on the social action movements in post-independence India.
Unit 2: Social Work	2.1: History of radical social work practice	5	1 week
and Social Action	2.2: Anti Oppressive Social Work practice.	6	1 week
	2.3: Structural and Critical Social Work	9	2 weeks
	Social Work practice.		Assignment: Discuss the models of
			social action.
Unit 3: Approaches of Social Action	3.1: Concept of conscientisation and critical awareness.	4	1 week
	3.2: Paulo Friere contribution to Social Action.	8	1.5 weeks
	3.3: Saul Alinskey's contribution to Social	8	1.5 weeks
	Action.		Assignment: Critically analyse Saul
			Alinskey's approach to social action.
Unit 4: Social Movements	4.1: Social Movements: Concept, nature and components.	7	1.5 weeks
	4.2: Classification of Social Movements: Peasant, Women, Dalit, Tribal and environmental movements in India.	8	1.5 weeks
	4.3: Understanding Social Movements with	5	1 week
	Indian perspective.		Assignment: Discuss various
			components of Social Movements.
			Mid Semester: Write an essay on peasant movement in India.

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati and Dr. Waghmare Babu	Social Work	SW- GE 322 (GENERIC ELECTIVE COURSE)	Palliative Care in Social Work

Subject Name: Palliative Care in Social Work

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES	TIME PERIOD ALLOCATION (week-wise) Pls include 'assignment' after every month and Mid-Semester in the third month.
Unit-1: Introducing Palliative Care	1.1 Concept, meaning, nature and scope of palliative care.	6	1 week
	1.2 Origin of palliative care – historical development, international and national instruments ensuring palliative care provisions	6	1 week
	1.3 Models of palliative care- Western model, Indian model (special reference to Kerala model of palliative care)	8	1.5 weeks Assignment: Discuss the meaning, nature, and scope of Palliative care.
Unit-2: Dimensions in Palliative Care	2.1 Understanding patient and families - distress, coping, adaptation, truth telling, psycho-social care, culture sensitive needs and care, spiritual care	8	1.5 weeks
	2.2 Ethical and legal issues in palliative care- euthanasia, withdrawal of assistive treatment	5	1 week

	& devices, preferences for death and dying 2.3 Understanding families- caregiving burden, grief, bereavement, supportive interventions for caregivers	7	1.5 weeks Assignment: Write an essay on the ethics and morality attached to euthanasia.
Unit-3: Symptoms Management and Interventions	3.1 Symptoms and sufferings at the end of life for diseases like- cancer, HIV/AIDS, cardio-vascular and respiratory, Intimations of dying	6	1 week
	3.2 Complex interventions, role of multidisciplinary team	5	1 week
	3.3 Palliative care outcome evaluation tools-assessment and implementation	9	2 weeks Assignment: Discuss the tools of monitoring and evaluation in palliative care.
Unit-4: Need Assessment and Palliative Care Programme Development	4.1 Understanding needs- Maslow, Bradshaw's taxonomy, economist perspective, Approaches to needs assessment- epidemiological approach, corporate approach, comparative approach	10	2 weeks
	4.2 Evaluation of quality of care services- Maxwell, check land and Donabedian model	5	1 week
	4.3 Components of programme development and evaluation	5	1 week Assignment: Critically analyse the present programs on Palliative Care in India.
			Mid Semester: Discuss the meaning, nature, and scope of Palliative care.

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati and Ms. Chandrakala Diyail	Social Work	SW 403	Areas of Social Work Practice

Subject Name: Areas of Social Work Practice

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month
			and Mid-Semester in the third month.
Unit 1: Social Work	1.1: Families and children: Needs and challenges	8	1.5 weeks
with Families and	1.2: Policies and programmes related to family and	6	1 week
Children	children		1 week
	1.3: Role of a social worker in dealing with families	6	Assignment: Elucidate the policies and
	and children in difficult circumstances		programs for the welfare of families
			and children since 1990.
Unit 2: Social Work	2.1: Women and society: Gender, Gender based	8	1.5 weeks
with Women	Violence and Identity issues		
	2.2: Protecting the rights of Women: Policies and	5	1 week
	programmes		
	2.3: Role of a social worker for the empowerment of	7	1.5 weeks
	women		Assignment: Discuss the concerns of
			women and how at the microlevel
			social workers can work for their
			emancipation.

Unit 3: Social Work	3.1: Understanding disability	6	1 week
with Person with	3.2: Policies, legislations and programmes for	8	1.5 weeks
Disabilities	persons with disability in India		
	3.3: Role and challenges of social workers in	6	1 week
	working with persons with disabilities		Assignment: Discuss the magnitude of
			disability in India and the initiatives
			taken by the government for their
			inclusion in the mainstream society.
Unit- 4: Welfare and	4.1: Needs and problems of Scheduled castes,	8	1.5 weeks
Development of	Scheduled tribes, Minorities and Other backward		
Marginalized Groups	class (OBC)		
	4.2: Policies, legislation and programmes	7	1.5 weeks
	4.3: Role of social workers in the welfare and	5	1 week
	development of marginalized groups		Assignment: Discuss the role of social
			workers for the empowerment of
			marginalised groups.
			Mid Semester: Discuss the magnitude
			of disability in India and the initiatives
			taken by the government for their
			inclusion in the mainstream society.

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati	Social Work	SW - 112 (GENERIC ELECTIVE COURSE )	DISABILITY AND SOCIAL WORK

Subject Name: (GE2) DISABILITY AND SOCIAL WORK

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise) Pls include 'assignment' after every month and Mid- Semester in the third month.
Unit-1: Understanding	1.1 Concept and meaning: Disability,		Semester in the time month
Disability	Impairment, Handicap and differently able persons	10	2
	1.2 Causes of disability, incidence and prevalence of disability in national and	6	1.5
	international perspectives	_	0.5
	1.3 Categories of persons with disability: Physical, orthopedic, visual, motor & sensory,	4	0.5
	mental and multiple disability		Assignment: Discuss the magnitude of the
			problem and the social economic concerns of the differently abled.
Unit -2: Needs,	2.1 Needs and problems of persons with	10	2
Problems and Services	disability, legislations related with disability (PWD Act)		
	2.2 Disability movement; from welfare to right based approach, Institutional and mon-	7	1.5
	institutional services		
	2.3 Models of Disability: The charity model, bio-centric model, functional model and	3	0.5
	human rights model, inclusive education		Assignment: Discuss the right-hand approach,
	models		how is it different from the charity model?
Unit - 3: Prevention	3.1 Prevention of Disability	7	1.5
and Rehabilitation	3.2 Societal attitude toward Persons with	4	0.5
	Disability (PWD): Stigma, discrimination.		
	Oppression and social exclusion		
		9	1.5

	3.3 Rehabilitation - concept nature and efforts by government and non-governmental organization, Community based rehabilitation		Assignment: Write an essay on how the societal attitude towards differently abled be changed recognizing their equal rights.
Unit- 4: Disability: rights-based perspective	4.1 Human rights and person with disability – UN Declaration of human rights of disabled persons	8	1.5
	4.2 Human rights violations and protection of rights of differently abled	4	1
	4.3 Mainstreaming and empowerment ideology as social work intervention	8	1.5
			Assignment: Write an essay on the salient characteristics of the recommendations of the UN in the rights of differently abled.
			Mid Semester: Discuss the social economic concerns of differently abled.

## TEACHER'S LESSON PLAN (YEAR)

Teacher's name	Department	Course	Subject
Baldev Singh Gulati	Social Work	SW/ 612	NGO Management

Subject Name: NGO Management

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month
			and Mid-Semester in the third month.
Unit 1:	1.1 Basic concepts: Government	7	1.5 week
Conceptual	Organisation, NGOs, Voluntary Organization,		
Framework and	Civil Society Organisations		
Historical	1.2 Interface between GOs and NGOs	6	1 week
Development	1.3 Historical development of NGOs in India	7	1.5 week
			Assignment: Define the role of NGOs
			and its historical evolution in India
Unit 2:	2.1 Formation, Registration of an organisation	10	2 weeks
Establishing an	and Relevant Legislations		
NGO	2.2 Formulation of project proposal	4	1 week
	2.3 Project Implementation	6	1 week
			Assignment: Discuss various
			legislations for the registration of NGO

Unit 3: Managing NGO	3.1 Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation	10	2 weeks
	3.2 Training and Development	5	1 week
	3.3 Capacity Building	5	1 week
			Assignment: Write an essay on Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation
Unit 4: Resource	4.1 Mobilizing human and material resources	10	2 weeks
Mobilization and	4.2 Fund raising and Grant-in-aid	6	1 weeks
Management	4.3 Project monitoring and Evaluation	4	1 week
			Assignment: Discuss various fund raising patterns for supporting the initiatives by a grassroot organisation
			Mid Term: Design a project proposal for the education of tribal girls.

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati	Social Work	SW SEC 311 (Skill Enhancement Course)	Communication for Development

Subject Name: Communication For Development

### Semester: III

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and Mid-
			Semester in the third month.
Unit-1: Understanding	1.1 Communication : concept, principles	7	1
Communication	and its significance for development		
	1.2 Process of communication	8	1.5
	1.3 Forms of communication	5	1
			Assignment: Write an essay on the principles of
			communication?
Unit -2: Communication	2.1 Self Awarenesss in Communication	7	1.5
Competenciess	2.2 Listening - stages, functions ,	7	1.5
	barriers	6	1
	2.3 Develop communication		Assignment: What is SWOT analysis? How it
	competence to work in diverse settings		helps an individual to improve himself/herself.
Unit - 3: Communication	3.1 Types of Communication: Intra	8	1.5
in Social Work	personal, Interpersonal, group and mass		
Intervention	communication		
	3.2 Barriers in Communication	4	1
	3.3 Information Education and		
	Communication - types, relevance,	8	1.5
	effective usage		
			Assignment: Write an essay in different types of
			communication and how a trainee can use them
			in the concurrent field work.
Unit- 4: Mass	4.1 Means of mass communication	8	1.5
Communication and	4.2 Propaganda, public opinion, and role	6	1
Development	of mass communication in social change		

4.3 Development Communication in Social Work Profession	6	1
		Assignment: Write an essay on the role of Mass Communication for social change. Mid sem- Discuss principles, meanings, and scope of communication.

Teacher's name	Department	Course	Subject
Baldev Gulati	Social Work	SW/ 311	Communication for Development

# TEACHER'S LESSON PLAN (YEAR)

Subject Name: Communication for Development

UNIT	SUB-UNITS	NO. OF LECTURES	TIME PERIOD ALLOCATION (week-wise) Pls include 'assignment' after every month and Mid-Semester in the third month.
Unit-1: Understanding	1.1 Communication : concept, principles	7	1 week
Communication	and its significance for development		
	1.2 Process of communication	6	1 week
	1.3 Forms of communication	8	1.5 week
			Assignment: Define the role of NGOs and its history in India.

Unit -2:	2.1 Self Awarenesss in Communication	8	2 weeks
Communication Competenciess	<ul><li>2.2 Listening - stages, functions ,barriers</li><li>2.3 Develop communication</li><li>competence to work in diverse settings</li></ul>	4 5	1 week  1 week  Assignment: Discuss various legislations for the registration of NGO
Unit - 3: Communication in Social Work Intervention	3.1 Types of Communication: Intra personal, Interpersonal, group and mass communication 3.2 Barriers in Communication 3.3 Information Education and Communication - types, relevance, effective usage	8 4 6	2 weeks  1 week  1 week  Assignment: Write an essay on Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation

Unit- 4: Mass  Communication and  Development	4.1 Means of mass communication 4.2 Propaganda, public opinion, and role of mass communication in social change 4.3 Development Communication in Social Work Profession	10 6 4	2 weeks 1 weeks 1 week  Assignments:- Discuss principles, meanings, and scope of communication.
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Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati	Social Work	SW 321	Integrated methods in social work practice-I (GE)

Subject Name: Integrated methods in social work practice-I (GE)

Semester: III

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and Mid-
			Semester in the third month.
Unit-1: Understanding	1.1 Communication : concept,	7	1
Communication	principles and its significance for		
	development	8	1.5
	1.2 Process of communication	5	1
	1.3 Forms of communication		

			Assignment: Write an essay on the principles of communication?
Unit -2: Communication	2.1 Self Awarenesss in Communication	7	1.5
Competenciess	2.2 Listening - stages, functions,	7	1.5
Competenciess	barriers	6	1.5
	2.3 Develop communication	O	Assignment: What is SWOT analysis? How it
	competence to work in diverse settings		helps an individual to improve himself/herself.
Unit - 3: Communication	3.1 Types of Communication: Intra	8	1.5
in Social Work		O	1.5
Intervention	personal, Interpersonal, group and mass communication		
intervention		4	1
	3.2 Barriers in Communication	4	1
	3.3 Information Education and	0	1.5
	Communication - types, relevance,	8	1.5
	effective usage		A
			Assignment: Write an essay in different types of
			communication and how a trainee can use them
			in the concurrent field work.
Unit- 4: Mass	4.1 Means of mass communication	8	1.5
Communication and	4.2 Propaganda, public opinion, and role	6	1
Development	of mass communication in social change		
	4.3 Development Communication in	6	1
	Social Work Profession		
			Assignment: Write an essay on the role of Mass
			Communication for social change.
			Mid sem- Discuss principles, meanings, and
			scope of communication.

Teacher's name	Department	Course	Subject
Mr. Baldev Gulati	Social Work	SW/ 612	NGO Management

# TEACHER'S LESSON PLAN (2020-21)

Subject Name: NGO Management

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and
			Mid-Semester in the third month.
Unit 1: Conceptual	1.1 Basic concepts: Government	7	1.5 week
Framework and	Organisation, NGOs, Voluntary Organization,		
Historical Development	Civil Society Organisations		
1	1.2 Interface between GOs and NGOs	6	1 week
	1.3 Historical development of NGOs in India	7	1.5 week
			Assignment: Define the role of NGOs
			and its historical evolution in India
Unit 2: Establishing an	2.1 Formation, Registration of an organisation	10	2 weeks
NGO	and Relevant Legislations		
	2.2 Formulation of project proposal	4	1 week
	2.3 Project Implementation	6	1 week
			Assignment: Discuss various
			legislations for the registration of NGO

Unit 3: Managing NGO	3.1 Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation	10	2 weeks
	3.2 Training and Development	5	1 week
	3.3 Capacity Building	5	1 week
			Assignment: Write an essay on Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation
Unit 4: Resource	4.1 Mobilizing human and material resources	10	2 weeks
Mobilization and	4.2 Fund raising and Grant-in-aid	6	1 weeks
Management	4.3 Project monitoring and Evaluation	4	1 week
			Assignment: Discuss various fund raising patterns for supporting the initiatives by a grassroot organisation
			Mid Term: Design a project proposal for the empowerment of women

Teacher's name	Department	Course	Subject
Mr. Baldev Gulati	Social Work	SW (SEC) 412	Skills and Techniques of field
			work Practice

Subject Name: Skills and Techniques of field work practice

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and
			Mid-Semester in the third month.
Unit 1: Developing	1.1 Understanding perception, self-awareness and	8	2 weeks
Personal and	sensitivity		
Professional Self	1.2 Goal setting and time management	6	1 week
	1.3Ethical concerns: Sense of responsibility,	6	1 week
	professional commitment and good conduct at field		Assignment: Discuss the phenomenon
	work		of professional commitment with
			appropriate field illustrations.
Unit 2: Planning for	1.1Field work learning plan and strategic planning	9	2 weeks
Field Work Practice	1.2 Thematic learning modules for targeted	8	2 weeks
	populations		
	1.3 Social & resource mapping and use of PLA&	6	1 week
	PRA	_	Assignment: PRA is an instrument of
			enhanced people's participation.
			Discuss
Unit 3: Documentation	1.1Orientation, concurrent and block field work	4	1 week
of Various Components	records	•	1 Week
of Field Work	1.2 Group/Student conference paper: Preparation and	4	1 week
of field Work	presentation	т	1 WCCK
	1.3 Case records, field based assignments and records	10	2.5 weeks
	of rural camps	10	
	or rurar vamps		Assignment: Critically analyse the
			significance of field work in social
			work learning for a student

Unit 4: Essential skills	1.1 Public relation, advocacy and networking	8	2 weeks
and Techniques	1.2 Use of simulation exercises, games and role play	8	2 weeks
	1.3 Observation & analysis, counselling and	4	1 week
	guidance		Assignment: Role of mass media in changing perception towards the marginalised group.
			Mid Semester: PRA is an instrument of enhanced people's participation.  Comment.

Teacher's name	Department	Course	Subject
Baldev Gulati	Social Work	SW/ 612	NGO Management

# TEACHER'S LESSON PLAN (2020-21) January - April

Subject Name: NGO Management

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and
			Mid-Semester in the third month.
Unit 1: Conceptual	1.1 Basic concepts: Government	7	1.5 week
Framework and	Organisation, NGOs, Voluntary Organization,		
Historical Development	Civil Society Organisations		
1	1.2 Interface between GOs and NGOs	6	1 week
	1.3 Historical development of NGOs in India	7	1.5 week
			Assignment: Define the role of NGOs
			and its historical evolution in India
Unit 2: Establishing an	2.1 Formation, Registration of an organisation	10	2 weeks
NGO	and Relevant Legislations		
	2.2 Formulation of project proposal	4	1 week
	2.3 Project Implementation	6	1 week
			Assignment: Discuss various
			legislations for the registration of NGO

Unit 3: Managing NGO	3.1 Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation	10	2 weeks
	3.2 Training and Development	5	1 week
	3.3 Capacity Building	5	1 week
			Assignment: Write an essay on Planning, Organizing, Staffing, Directing, Coordinating, Reporting & Budgeting, and Monitoring & Evaluation
Unit 4: Resource	4.1 Mobilizing human and material resources	10	2 weeks
Mobilization and	4.2 Fundraising and Grant-in-aid	6	1 weeks
Management	4.3 Project monitoring and Evaluation	4	1 week
			Assignment: Discuss various fundraising patterns for supporting the initiatives by a grassroot organisation
			Mid Term: Design a project proposal for the education of tribal girls.

Teacher's name	Department	Course	Subject
Mr. Baldev Gulati/Dr. Mali Sawariya	Social Work	GE	Social Work with Elderly

### Subject Name: **Social work with Elderly**

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and Mid- Semester in the third month.
Unit? Ctrataging for	2.1 Dights of older nergons against	7	Semester in the third month.
Unit3: Strategies for	3.1 Rights of older persons against	/	1
Active and Healthy Ageing	neglect, abuse, violence and		
	abandonment		
	3.2 Managing chronic diseases and		
	promoting well-being in old age,	8	1.5
	Programmes for active ageing: day care		
	centre, recreational centre, self help/		
	support groups		
	,3.3 Involvement of the elderly in		
	community resource building; Finance		
	management and	5	1
	wealth creation, Role of NGOs, police		Assignment: Write an essay on elderly and
	system, community groups, safe and		means to maintain their well-being?
	group housing		means to mantam their wen semig.
	group nousing		
Unit -4:Social Work	4.1 Empowering elderly: Counselling	7	1.5
Interventions	and guidance services for preparation of		
	old age,		
	lifestyle management, retirement plan,		
	second career, grief and bereavement		
	counselling, addressing spiritual needs		
		7	1 [
	4.2 Family Interventions and social	/	1.5

support strategies; counselling services			
for caregivers,			
sensitizing children/families/			
communities, creating favourable/safe			
environment for the			
elderly,emergency response systems:			
Helpline, peer counselling.			
4.3 Interventions for enhancing			
wellbeing of the institutionalized	6	1	
elderly		Assignment: How can elderly be empowered	
		and Discuss about the scope of intervention	
		with elderly	

Teacher's name	Department	Course	Subject
Mr. Baldev Singh Gulati	Social Work	SW/311(GE)	Criminal Justice and Social Work

## TEACHER'S LESSON PLAN (2021-22)Aug to Jan

Subject Name: Criminal Justice and Social Work

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)
			Pls include 'assignment' after every month and
			Mid-Semester in the third month.
		7	1.5 week
Unit 2: Concept, Nature	2.1 Social Defence: Concept, Philosophy and		
and Scope of Social	changing dimensions.		
Defence.			1 week
	2.2 Children in need of care and protection,	6	1 Week
	children in conflict with law, street and	O	
	working children, older persons, offenders.		
	working emiaten, order persons, ortenders.		
	2.3 Crimes against children, women and older	7	1.5 week
	persons, Alcoholism and drug abuse	/	1.5 week
	1 / 5		A
			Assignment: Define Social Defence and
			explain crimes against women in India

	3.1 Introduction to IPC, CrPC and Indian	8	2 weeks
Unit 3: Social Defence Legislations and	Evidence Act		
criminal Justice System	3.2 Criminal Justice System: Components, processes and perspectives- Police, Prosecution, Judiciary and Correctional institutions	6	1 week
	3.3 JJ Act 2015, Immoral Traffic Prevention Act 1986, Beggary Prevention Acts, Narcotics Drugs and psychotropic Substances Act 1986, Prisoners Act	8	2 weeks Assignment: Discuss various social defence legislations

Teacher's name	Department	Course	Subject
Mr. Baldev Gulati	Social Work	SW (SEC) 321	Skills and Techniques of field work Practice

## Subject Name: Skills and Techniques of field work practice

UNIT	SUB-UNITS	NO. OF	TIME PERIOD ALLOCATION
		LECTURES	(week-wise)

			Pls include 'assignment' after every month and Mid-Semester in the third month.
Unit 1: Developing Personal and	1.1 Understanding perception, self-awareness and sensitivity	8	2 weeks
Professional Self	1.2 Goal setting and time management	6	1 week
	1.3Ethical concerns: Sense of responsibility,	6	1 week
	professional commitment and good conduct at field work		Assignment: Discuss the phenomenon of professional commitment with appropriate field examples
Unit 2: Planning for	1.1Field work learning plan and strategic planning	8	2 weeks
Field Work Practice	1.2 Thematic learning modules for targeted populations	8	2 weeks
	1.3 Social & resource mapping and use of PLA& PRA	4	1 week Assignment: PRA is an instrument of enhanced people's participation. Comment.
Unit 3: Documentation of Various Components	1.10rientation, concurrent and block field work records	4	1 week
of Field Work	1.2 Group/Student conference paper: Preparation and presentation	4	1 week
	1.3 Case records, field based assignments and records	12	2.5 weeks
	of rural camps		Assignment: Critically analyse the
			significance of concurrent field work
			in social work learning.
Unit 4: Essential skills	1.1 Public relation, advocacy and networking	8	2 weeks
and Techniques	1.2 Use of simulation exercises, games and role play	8	2 weeks
-	1.3 Observation & analysis, counselling and	4	1 week
	guidance		Assignment: Role of mass media in changing perception towards the marginalised group.

	Mid Semester: PRA is an instrument of
	enhanced people's participation.
	Comment.

Teacher's name	Department	Course	Subject
Baldev Gulati	Social Work	SW/602	Social Policy and Development

## TEACHER'S LESSON PLAN (2022)

Subject Name: Social Policy and Development

UNIT	SUB-UNITS	NO. OF LECTURES	TIME PERIOD ALLOCATION (week-wise)
			Pls include 'assignment' after every month and Mid-Semester in the third month.
Unit 1: Understanding	1.1 Social Policy: concept, significance and	7	1.5 week
social policy	scope		
	<ul><li>1.2 Principles and models of social policy</li><li>1.3 Social policy and Indian constitution</li></ul>	6	1 week
	1.3 Social policy and indian constitution	7	1.5 week
			Assignment: Define social policy and its models.
Unit 2: Social Planning	2.1 Social Planning: concept, scope, principles and types	10	2 weeks
	2.2 Inter-relationship between social policy and development	4	1 week
	2.3 Planning Commission, NITI Aayog, 5 year plans and social planning in India	6	1 week

			Assignment: discuss social planning and 5 year plans.
Unit 3:Introduction to Social Development	3.1 social development: concept, dimensions, prerequisites, strategies and indicators	10	2 weeks
	<ul> <li>3.2 Models of development: Capitalism, socialism and mixed economy</li> <li>3.3 factors of development: economic, social, cultural, political, sustainable development, MDGs and SDGs.</li> </ul>	5 5	1 week 1 week Assignment: Write an essay on Social development and its models.
Unit 4: Understanding Human Development	4.1 Human Development: Concept, definition, objectives and indicators	6	1 week
	4.2 UNDP and human development, HDI	5	1 weeks
	4.3Approaches to Human development	4	1 week
			Assignment: Discuss HUman development and significance of HDI.
			Mid Term: What is Human Development nad its approaches.

Teacher's name	Department	Course	Subject
Mr. Baldev Gulati/ Dr. Mali Devi	Social Work	SW SEC 311 ( Skill Enhancement Course)	Social Work with Elderly

# ${\bf Subject\ Name:\ Social\ Work\ With\ Elderly}$

### Semester:4

UNIT	SUB-UNITS	NO. OF LECTURES	TIME PERIOD ALLOCATION (week-wise) Pls include 'assignment' after every month and Mid- Semester in the third month.
Unit3: Strategies for Active and Healthy Ageing	3.1 Rights of older persons against neglect, abuse, violence and abandonment	7	1
	3.2 Managing chronic diseases and promoting well-being in old age, Programmes for active ageing: day care centre, recreational centre, self help/support groups, 3.3 Involvement of the elderly in community resource building; Finance	8	1.5
	management and wealth creation, Role of NGOs, police system, community groups, safe and group housing	5	1 Assignment: Write an essay on elderly and means to maintain their well-being

Unit -4:Social Work	4.1 Empowering elderly: Counselling	7	1.5
Interventions	and guidance services for preparation of		
	old age,		
	lifestyle management, retirement plan,		
	second career, grief and bereavement		
	counselling, addressing spiritual needs		
	4.2 Family Interventions and social		
	support strategies; counselling services	7	1.5
	for caregivers,		
	sensitizing children/families/		
	communities, creating favourable/safe		
	environment for the		
	elderly,emergency response systems:		
	Helpline, peer counselling.		
	4.3 Interventions for enhancing	6	1
	wellbeing of the institutionalized		Assignment: How can elderly be empowered
	elderly		and Discuss about the scope of intervention
			with elderly.

### **TEACHER'S LESSON PLAN 2017-2018**

July-Dec 2017

Teacher's name Department	Course	Subjects
Dr Beena Antony		
Reji Social work Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME** Working with Groups

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES
Unit: 1	Introduction to Social Group Work	
1.1	Concept of group work: Evolution, Definition, and objectives	6
1.2	Basic values and principles of group work	4
1.3	Models of group work practice	4
Unit: 2	Group Processes and Dynamics	
2.1	Group behavior: Interaction patterns and Dynamics	2
2.2	Stages of group work	4
2.3	Role of group worker in different stages of group work practice	2
Unit: 3	Techniques and Skills of Social Group Work	
3.1	Group work skills: facilitation, analytical thinking, leadership building	6
3.2	Techniques of group work: group counseling, group discussion, group	6
3.3	Programme planning and evaluation	4
Unit: 4	Social Group Work Practice in Different Settings	
4.1	Application of group work with different groups: children, adolescents,	8
4.2	Areas of group work practice: Health and education	2
4.3	Working with Special Groups: Juvenile in conflict with law and Substance	

### Jan-May 2018

### Semester VI

	Social Wellare Administration	
LINUTC	Sub Topics of Units	No. of Lectures
UNITS	sub topics	No. of Lectures
1.1	Concept and nature of Scial welfare administration	$\epsilon$
1.2	History of social welfare administration	4
1.3	Principles of social welfare administration	4
2.1ntı	ral social welfare board, Ministry of women and child, social welfare director	6
2.2	Establishment of human service organisation	6
2.3	Group processes in administration	6
3.1	Management of human service organisation	4
3.2	Decision making processes	5
3.3	Role of communication in administration	6
4.1	Fund raising, Resource mobilisation, Grant-in-aid	8
4.2	Practice of administration in different settings	9
4.3	Social Welfare Administration as an instrument of social change	8
TO	DTAL	72

### **TEACHER'S LESSON PLAN 2018-2019**

July-Dec 2018

Teacher's name Department	Course	Subjects
Dr Beena Antony		
Reji Social work Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME** Working with Groups

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES
Unit: 1	Introduction to Social Group Work	LECTURES
1.1	Concept of group work: Evolution, Definition, and objectives	6
1.2	Basic values and principles of group work	4
1.3	Models of group work practice	4
Unit: 2	Group Processes and Dynamics	
2.1	Group behavior: Interaction patterns and Dynamics	2
2.2	Stages of group work	4
2.3	Role of group worker in different stages of group work practice	2
Unit: 3	Techniques and Skills of Social Group Work	
3.1	Group work skills: facilitation, analytical thinking, leadership building	6
3.2	Techniques of group work: group counseling, group discussion, group	6
3.3	Programme planning and evaluation	4
Unit: 4	Social Group Work Practice in Different Settings	
4.1	Application of group work with different groups: children, adolescents,	8
4.2	Areas of group work practice: Health and education	2
4.3	Working with Special Groups: Juvenile in conflict with law and Substance	

### Jan-May 2019

### Semester VI

UNITS	Sub Topics of Units	No. of Lectures
UNITS	sub topics	No. or Lectures
1.1	Concept and nature of Scial welfare administration	6
1.2	History of social welfare administration	4
1.3	Principles of social welfare administration	4
2.1n	tral social welfare board, Ministry of women and child, social welfare director	6
2.2	Establishment of human service organisation	6
2.3	Group processes in administration	6
3.1	Management of human service organisation	4
3.2	Decision making processes	5
3.3	Role of communication in administration	6
4.1	Fund raising, Resource mobilisation, Grant-in-aid	8
4.2	Practice of administration in different settings	9
4.3	Social Welfare Administration as an instrument of social change	8
7	TOTAL	72

### **TEACHER'S LESSON PLAN 2019-2020**

July-Dec 2019

Teacher's name Department	Course	Subjects
Dr Beena Antony		
Reji Social work Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME** Working with Groups

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES
Unit: 1	Introduction to Social Group Work	
1.1	Groups in Social work: Significance Characteristics and type	6
1.2	Concepts og Group work: Meaning, evolution, nature and principles	4
1.3	Models of group work practice	4
Unit: 2	Skills and Techniques of Social Group work	
2.1	Skills in Group Work: Facilitation, analytical thinking, leadership &	2
2.2	Techniques in group work: Group counselling, group discussion,	4
2.3	Programme Planning	2
Unit: 3	Group behaviour and Dynamics	
3.1	Group behaviour: Interaction patterns, emergence of conflict situation	6
3.2	Group Dynamics: Determinants, indicators & outcomes	6
3.3	Leadership and role of group worker	4
Unit: 4	Social Group Work Practice	
4.1	Stages of group work: Planning, beginning, middle, ending	8
4.2	Evaluation and Recording in group work practice	2
4.3	Application of group work with different groups: children, adolescents,	5

### Jan-May 2020

### Semester VI

UNITS		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
1.1	C	Concept and nature of Scial welfare administration	6
1.2		History of social welfare administration	4
1.3		Principles of social welfare administration	4
2.1	ntral social welt	fare board, Ministry of women and child, social welfare director	6
2.2		Registration of social welfare organisation	6
2.3		NGOs and Gos as service providers	6
3.1		Management of human service organisation	4
3.2	Decision n	naking processes Role of communication in Administration	5
3.3		Group processes in social welfare administration	6
4.1	Fund raisi	ng, Resource mobilisation, Grant-in-aid, Social Marketing	8
4.2		Practice of administration in different settings	9
4.3	Social V	Velfare Administration as an instrument of social change	8
	TOTAL		72

### **TEACHER'S LESSON PLAN 2020-2021**

July-Dec 2020

Teacher's name Department	Course	Subjects
Dr Beena Antony		
Reji Social work Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME** Working with Groups

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES
Unit: 1	Introduction to Social Group Work	
1.1	Groups in Social work: Significance Characteristics and type	6
1.2	Concepts og Group work: Meaning, evolution, nature and principles	4
1.3	Models of group work practice	4
Unit: 2	Skills and Techniques of Social Group work	
2.1	Skills in Group Work: Facilitation, analytical thinking, leadership &	2
2.2	Techniques in group work: Group counselling, group discussion,	4
2.3	Programme Planning	2
Unit: 3	Group behaviour and Dynamics	
3.1	Group behaviour: Interaction patterns, emergence of conflict situation	6
3.2	Group Dynamics: Determinants, indicators & outcomes	6
3.3	Leadership and role of group worker	4
Unit: 4	Social Group Work Practice	
4.1	Stages of group work: Planning, beginning, middle, ending	8
4.2	Evaluation and Recording in group work practice	2
4.3	4.3 Application of group work with different groups: children, adolescents,	

### Jan-May 2021

### Semester VI

UNITS	Sub Topics of Units	No. of Lectures	
UNIIS	sub topics	No. or Lectures	
1.1	Concept and nature of Scial welfare administration	6	
1.2	History of social welfare administration	4	
1.3	Principles of social welfare administration	4	
2.1nt	ral social welfare board, Ministry of women and child, social welfare director	6	
2.2	Registration of social welfare organisation	6	
2.3	NGOs and Gos as service providers	6	
3.1	Management of human service organisation	4	
3.2	Decision making processes Role of communication in Administration	5	
3.3	Group processes in social welfare administration	6	
4.1	Fund raising, Resource mobilisation, Grant-in-aid, Social Marketing	8	
4.2	Practice of administration in different settings	9	
4.3	Social Welfare Administration as an instrument of social change	8	
Т	OTAL	72	

### **TEACHER'S LESSON PLAN 2021-2022**

July-Dec 2021

Teacher's name Department	Course	Subjects
Dr Beena Antony		
Reji Social work Social Work	B.A. (H) Social Work	Social Work

### SUBJECT NAME

Working with Groups

Semester: III

UNIT	SUB-UNITS	NO. OF LECTURES	
Unit: 1	Introduction to Social Group Work		
1.1	Groups in Social work: Significance Characteristics and type	6	
1.2	Concepts og Group work: Meaning, evolution, nature and principles	4	
1.3	Models of group work practice	4	
Unit: 2	Skills and Techniques of Social Group work		
2.1	Skills in Group Work: Facilitation, analytical thinking, leadership &	2	
2.2	Techniques in group work: Group counselling, group discussion,	4	
2.3	Programme Planning	2	
Unit: 3	Group behaviour and Dynamics		
3.1	Group behaviour: Interaction patterns, emergence of conflict situation	6	
3.2	Group Dynamics: Determinants, indicators & outcomes	6	
3.3	Leadership and role of group worker	4	
Unit: 4	Social Group Work Practice		
4.1	Stages of group work: Planning, beginning, middle, ending	8	
4.2	Evaluation and Recording in group work practice	2	
4.3	4.3 Application of group work with different groups: children, adolescents,		

#### **TEACHER'S LESSON PLAN 2017-18**

Teacher's name	Department	Course	Subjects
Dr. Gvanvati	Social Work	B.A. (H) Social Work	Social Work

SUBJECT NAME	Social Policy & Development

UNITS	Sub	Sub Topics of Units	No. of Lectures
o.u.is		sub topics	
1	а	Social policy: Concept and significance, Historical perspective	8
	b	Social policy in relation to the Idea of social justice	4
	С	Models of Social Policy	4
2	a	Concept of social development	4
	b	Theories and models of development and underdevelopment	8
	С	Perspectives on social development: Gandhi, Ambedkar and Jai Prakash	8
3	а	Human Development and Human Development Index	12
	b	Human Development and Social Development: Theories	8
	С	Challenges to Human Development: Contemporary Issues	4
4	a	Concept and scope of Social Planning	8
	b	Planning as an instrument of social policy and development	4
	С	Five Year Plans: An overview of social planning	14
	TOTAL		86

SUBJECT NAME Communication for Development (SEC)

30DJECT IVAIVIE		communication for bevelopment (SEC)	
UNITS	Sub Topics of Units		No. of Lectures
ONTS		sub topics	No. of Lectures
1	а	Communication: concept, principles and its significance for development	4
	b	Process of Communication	2
	С	Forms of communication	4
2	a	Self Awareness in communication	2
	b	Listening- stages, functions, barriers	4
	С	Develop communication competence to work in diverse settings	2
	TOTAL		18

SUBJECT NAME		Social Psychology for Social Work	
UNITS		Sub Topics of Units	No. of Lectures
UNITS		Sub topics	No. of Lectures
1	a	An introduction to social psychology	4
	b	Methods of social psychology	8
	С	Relevance of social psychology to social workers	2
2	a	Social Perception	6
	b	Social Influence	6
	С	Interpersonal Attraction	6
3	a	Group: Definition, Types, Process	4
	b	Group development and dynamics	5
	С	Crowd and mob: Characteristics and dynamics	6
4	_	Social attitudes: Definition, Features and formation, measurement and	0
4	а	change	9
	b	Prejudice and stereotypes	6
	С	Leaderships: Traits, styles and types	8
	TOTAL		70
SUBJECT NAME		Skills & Techniques in Field Work Practice	
UNITS		Sub Topics of Units	No. of Lectures
0.4.15		sub topics	1401 OF ECCUATES
1	a	Orientation, concurrent and block field work records	3
	b	Group/Student conference paper: Preparation and presentation	3
	С	Case records, field based assignments and records of rural camps	4
2	a	Public relation, advocacy and networking	7
	b	Use of simulation exercises, games and role play	3
	С	Observation & analysis, counselling and guidance	6
	TOTAL		26

### **TEACHER'S LESSON PLAN 2018-19**

Teacher's name	Department	Course	Subjects
Dr. Gyanvati	Social Work	B.A. (H) Social Work	Social Work

### SUBJECT NAME Social Policy & Development

UNITS	Sub Topics of Units	No. of Lectures
UNITS	sub topics	No. of Lectures

1	а	Social policy: Concept and significance, Historical perspective	8
	b	Social policy in relation to the Idea of social justice	4
	С	Models of Social Policy	4
2	a	Concept of social development	4
	b	Theories and models of development and underdevelopment	8
	Ć.	Perspectives on social development: Gandhi, Ambedkar and Jai	8
	С	Prakash	0
3	a	Human Development and Human Development Index	12
	b	Human Development and Social Development: Theories	8
	C	Challenges to Human Development: Contemporary Issues	4
4	a	Concept and scope of Social Planning	8
	b	Planning as an instrument of social policy and development	4
	С	Five Year Plans: An overview of social planning	14
	TOTAL		86

SUBJECT NAME Communication for Development (SEC)

UNITS		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
1	а	Communication: concept, principles and its significance for development	4
	b	Process of Communication	2
	С	Forms of communication	4
2	a	Self Awareness in communication	2
	b	Listening- stages, functions, barriers	4
	С	Develop communication competence to work in diverse settings	2
	TOTAL		18

SUBJECT NAME		Social Psychology for Social Work	
UNITS		Sub Topics of Units	No. of Lectures
ONITS		Sub topics	No. of Lectures
1	a	An introduction to social psychology	4
	b	Methods of social psychology	8
	С	Relevance of social psychology to social workers	2
2	a	Social Perception	6
	b	Social Influence	6
	С	Interpersonal Attraction	6
3	a	Group: Definition, Types, Process	4
	b	Group development and dynamics	5
	С	Crowd and mob: Characteristics and dynamics	6
4		Social attitudes: Definition, Features and formation, measurement and	9
4	а	change	
	b	Prejudice and stereotypes	6
	С	Leaderships: Traits, styles and types	8
	TOTAL		70
SUBJECT NAME		Skills & Techniques in Field Work Practice	
UNITS		Sub Topics of Units	No. of Lectures
00		sub topics	
1	a	Orientation, concurrent and block field work records	3
	b	Group/Student conference paper: Preparation and presentation	3
	С	Case records, field based assignments and records of rural camps	4
2	a	Public relation, advocacy and networking	7
	b	Use of simulation exercises, games and role play	3
	С	Observation & analysis, counselling and guidance	6
	TOTAL		26

		TEACHER'S LESSON PLAN 2019-20	
Teacher's name	Department	Course	Subjects
Dr. Gyanvati	Social Work	B.A. (H) Social Work	Social Work
SUBJECT NAME		Social Policy & Development	
UNITS		Sub Topics of Units	No. of Lectures
ONITS		sub topics	No. of Lectures
1	a	Social policy: Concept and significance, Historical perspective	8
	b	Social policy in relation to the Idea of social justice	4
	С	Models of Social Policy	4
2	a	Concept of social development	4
	b	Theories and models of development and underdevelopment	8
	С	Perspectives on social development: Gandhi, Ambedkar and Jai Prakash	8
3	a	Human Development and Human Development Index	12
	b	Human Development and Social Development: Theories	8
	С	Challenges to Human Development: Contemporary Issues	4
4	a	Concept and scope of Social Planning	8

	b	Planning as an instrument of social policy and development	4
	С	Five Year Plans: An overview of social planning	14
	TOTAL		86
SUBJECT NAME		Social Psychology for Social Work	
UNITS		Sub Topics of Units	No. of Lectures
		Sub topics	
1	a	An introduction to social psychology	4
	b	Methods of social psychology	8
	С	Relevance of social psychology to social workers	2
2	a	Social Perception	6
	b	Social Influence	6
	С	Interpersonal Attraction	6
3	a	Group: Definition, Types, Process	4
	b	Group development and dynamics	5
	С	Crowd and mob: Characteristics and dynamics	6
4	a	Social attitudes: Definition, Features and formation, measurement and change	9
	b	Prejudice and stereotypes	6
	С	Leaderships: Traits, styles and types	8
	TOTAL		70
SUBJECT NAME		Social Work Respone to Health care	
UNITS		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
1	a	Health scenario of India: Major health issues and related implications	4
	b	2.2Social and cultural changes and its impact on health	4
	С	2.3 National Health Policy and government programmes	10
2	a	4.1 Environmental concerns and its impact on health	4
		4.2Community health and Life style diseases: communicable and	12
	b	non communicable(HIV/AIDS, T.B.,Cancer, diabetes, obc	12
	С	4.3 Pollution and health concern: water and airborne diseases	4
	TOTAL		38

		TEACHER'S LESSON PLAN 2020-21	
Teacher's name	Department	Course	Subjects
Dr. Gyanvati	Social Work	B.A. (H) Social Work	Social Work
SUBJECT NAME			
SUBJECT NAIVIE		Social Policy & Development  Sub Topics of Units	
UNITS		·	No. of Lectures
	_	sub topics	2
1	a	Social policy: Concept and significance, Historical perspective	<u>8</u> 4
	b	Social policy in relation to the Idea of social justice	
2	С	Models of Social Policy	4
2	a	Concept of social development	4
	b	Theories and models of development and underdevelopment	8
	С	Perspectives on social development: Gandhi, Ambedkar and Jai Prakash	8
3	a	Human Development and Human Development Index	12
	b	Human Development and Social Development: Theories	8
	С	Challenges to Human Development: Contemporary Issues	4
4	a	Concept and scope of Social Planning	8
	b	Planning as an instrument of social policy and development	4
	С	Five Year Plans: An overview of social planning	14
	TOTAL		86
SUBJECT NAME		Introduction to social psychology	
UNITS		Sub Topics of Units	No. of Lectures
		Sub topics	
1	a	An introduction to social psychology	4
	b	Methods of social psychology	8
	С	Relevance of social psychology to social workers	2
2	a	Social Perception, Social Influence	6
	b	Aggression, public opinion, propaganda and social media	6
	С	Interpersonal Attraction	6
3	а	Group: Definition, Types, Process	4
	b	Group development and dynamics	5
	С	Crowd and mob: Characteristics and dynamics	6
4	a	Social attitudes: Definition, Features and formation, measurement and change	9
	b	Prejudice and stereotypes	6
	С	Leaderships: Traits, styles and types	8
	TOTAL		70
SUBJECT NAME		Social Work Respone to Health care	
LINUTC		Sub Topics of Units	No. of Looking
UNITS		sub topics	No. of Lectures
1	а	Health scenario of India: Major health issues and related implications	4

	b	2.2Social and cultural changes and its impact on health	4
	С	2.3 National Health Policy and government programmes	10
2	а	4.1 Environmental concerns and its impact on health	4
	l h	4.2Community health and Life style diseases: communicable and non communicable(HIV/AIDS, T.B.,Cancer, diabetes, obc	12
	С	4.3 Pollution and health concern: water and airborne diseases	4
	TOTAL		38

		TEACHER'S LESSON PLAN December-2021	
Teacher's name		Course	Subjects
Dr. Gyanvati	Social Work	B.A. (H) Social Work	Social Work
SUBJECT NAME		Heath and social work	
UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	No. of Lectures
1	a	Health and Well-Being: Concepts, components, determinants, Indicators of health status	8
	b	Understanding diseases, Community health and Life style diseases: communicable and non-communicable (HIV/AIDS, T.B., Cancer, diabetes, obesity, PCOD	16
	С	Health scenario of India: Major Government Programmes and Policies	8
2	а	Concept, Definitions and components of mental health; Mental health as a positive concept	2
	b	Approaches to mental Illness: Biological, psychological and sociological	2
	С	Concept of abnormal behavior, Psychoactive substance use disorders, Schizophrenia, Mood disorders, Neurotic, Stress related, Somatoform disorders	14
3	а	Public Health, Health education, Reproductive and Child Health	6
	b	Structure of health care services in India: Primary, Secondary and tertiary level,	3
	С	Roles of social work profession in health settings : Preventive, promotive and rehabilitative approaches	3
4	a	Concept, meaning, scope, origin and models of palliative care.	6
	b	Understanding patient and families -distress, coping, adaptation, truth telling, psycho -social care, spiritual care, caregiving burden, Grief and Bereaveement	12
	С	Ethical and legal issues in palliative care- euthanasia, withdrawal of assistive treatment, issues death and dying	8
	TOTAL		88

### TEACHER'S LESSON PLAN FOR YEAR 2017-18

Teacher's name	Department	Course	Subjects
Manisha Pal	Social Work	B.A. (Hons.) Social Work	Social Work
SUBJECT NAME		Fundamentals of Social Work	
UNITS		Sub Topics of Units	No. of Lectures
		sub topics	
	1 a	1.1 Concept and definitions of social work [SEP]	4
	b	1.2 Emergence of professional social work in Europe, U.S.A. and UK	6
	С	1.3 Emergence of professional social work in India [1]	5
	2 a	2.1 Social welfare and social development [SEP]	6
	b	2.2 Social service and social reform	6
	С	2.3 Scope and concerns of social work practice [SEP]	5
	3 a	3.1 Values and Principles of social work	5
	b	3.2 Basic skills of social work practice	6
	С	3.3 Functions of social work [F]	5
	4 a	4.1 Attributes of a profession [SEP]	6
	b	4.2 Social work as a profession and challenges	6
	С	4.3 Roles of professional social worker	5
	TOTAL		65
Teacher's name	Department	Course	Subjects
Manisha Pal	Social Work	B.A. (Hons.) Social Work	Social Work
Widinshia i ai	Jocial Work	B.A. (HOIS!) Social Work	Social Work
SUBJECT NAME		Integrated Methods of Social Work	
UNITS		Sub Topics of Units	No. of Lectures
		sub topics	
	1 a	1.1 Interrelationship between social justice and human rights	4
	b	1.2 Interrelationship between justice, equality and equity	6
	С	1.3 Distinction between social work practice and praxis in social practice	5
	2 a	4.1 Social work and homeless [SEP]	4
	b	4.2 Social work and poverty(sep)	4
	С	4.3 Social Work and family issues [F]	4
			27
SUBJECT NAME		Contemporary Social Concerns	
		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
<u> </u>	1 a	1.1 Social problems: Concept and Nature (SEP)	4
	b	1.2 Types of social problems: Genesis and Manifestation [5].	6
	c	1.3 Social work response to social problems	5
	2 a	2.1 Understanding gender [12]	4
		2.2 Gender discrimination [5]	4
	b		4
	С	2.3 Gender based violence: Domestic Violence, Sexual Harassment	
	_	3.1 Scheduled Castes, Scheduled Tribes, Other Backward Classes	
	3 a	and Minorities	5
	b	3.2 Street and working children [5]	6
	С	3.3 Problem of older persons: Nature and extent	5
	4 a	4.1 Reproductive and Child Health	6
	b	4.2 Health education, HIV/AIDS and community health	6
	С	4.3 Mental Health: Issues and concerns	5
	TOTAL		65
	TEACHER'S LESS	SON PLAN 2018-19	
Teacher's name	Department	Course	Subjects
Manisha Pal	Social Work	B.A. (Hons.) Social Work	Social Work
		, ,,,,,,,,	

# SUBJECT NAME UNITS

# Understanding Psychology for Social Work Sub Topics of Unit: No. of Lectures

1 1.1 Relevance of	f p:	4
1.2 Learning an	ıd N	9
1.3 Intelligence		5
2 2.1 Growth and	de	5
2.2 Principles of	f gr	4
2.3 Developmen	ntal	4
•		
3 3.1 Childhood		4
3.2 Adolescence	2	3
3.3 Adulthood		3
4 4.1 Concept of I	Per	4
_		
4.2 Determinan	ts	
of Personality:		
Role of Heredity	<i>I</i>	
and Environmer		
in Personality		
Development		4
4.3 Freud's Psyc	cho	6
-	CHG	-
Total		55

# SUBJECT NATE UNITS

### Skills and techniq lind Year Sub Topics of Unit: No. of Lectures

Total

1	1.1 Understandin	5
	1.2 Goal setting a	3
	1.3Ethical	
	concerns:Sense	
	of responsibility,	
	professional	
	commitmentand	
	good conduct at	
	field work	3
2	1.1Field work lea	3
	1.2 Thematic lear	3
	1.3 Social & resour	3

### **TEACHER'S LESSON PLAN FOR YEAR 2019-20**

20

Teacher's name	Department	Course	Subjects
Manisha Pal	Social Work	B.A. (Hons.) Social Work	Social Work

SUBJECT NAME	Fundamentals of Social Work	
LINUTC	Sub Topics of Units	No. of Leatures

ONITS	sub topics	INO. OI LECTUIES
1 a	Concept, definitions and scope of social work [5]	4
	Related concepts: Social welfare, Social development, Social	
	service and Social	
b	reform	6
С	Paradigm shift in the practice of social work	5
2 a	Emergence of professional social work in UK and USA	6
b	Emergence of professional social work in India	6
С	19thand 20thcentury reformers and reform movements in India	5
3 a	Values and code of ethics in social work	5
b	Principles of social work: Core and Generic	6
С	Skills in social work practice	5
4 a	4.1 Attributes of a profession [SEP]	6
b	4.2 Social work as a profession and challenges	6
С	4.3 Roles of professional social worker	5
TOTAL		65

### SUBJECT NAME

### **Social Work with Youth**

UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	No. of Lectures
	1 a	Concept and definition of youth, youth welfare and its importance	4
	b	Demographic profile of youth: International and Indian context	3
	С	Youth and modernization, identity and self image	4
		National Youth Policy, Value education and Life skill education to youth	
•	3 a	in schools in India	5
	b	Involvement of youth in National Youth Programmes: NCC, NSS, NYK	5
		Role of the youth in development of the Nation: youth movements,	
	С	hostels, clubs	4
	TOTAL		25

Teacher's name Manisha Pal		Department: Social Work B.A. (Hons.) Social Work	
SUBJECT NAME		Understanding Psychology for Social Work	
UNITS		Sub Topics of Units	No. of Lectures
	1 a	1.1 Learning , Motivation	4
	b	1.2 Intelligence , emotions	5
	С	1.3 Relevance of psychological processes for social work practice	5
	2 <b>a</b>	2.1 Growth and development: Meaning and differences	5
	b	2.2 Principles of growth and development	5
	С	2.3 Child-rearing practices	5
	3 <b>a</b>	3.1 Developmental tasks, needs and challenges at prenatal, infancy and be 3.2 Developmental tasks, needs and challenges of Early childhood, Late childhood and	4
	b	Adolescence	4
	С	3.3 Roles, needs and challenges of Adulthood and Old age	4
	4 a	4.1 Personality: concept, definition and interface of heredity and environr 4.2 Personality theories: Freud's psycho-analytic, Erikson's psycho-	<b>7</b>
	b	social	6
	С	4.3 Behaviour modification and Learning theories: Skinner and Ivon Pavl	6

Total 59

SUBJECT NATE UNITS	Skills and t	echniq lind Year of Units	No. of Lectures	
	1 a	1.1 Understanding ones"s perception, self-awareness and sensitivity: signi	5	
	b	1.2 Goal setting and time management: Concept, significance and practice	3	
	С	1.3Ethical concerns:Sense of responsibility, professional commitmentand	3	
	2 a	2.1Field work learning plan and strategic planning: Concept, iimportance	3	
	b	2.2 Thematic learning modules for targeted populations: Children, adolese	3	
	С	2.3 Participative Techniques:Social/resource mapping, PLA& PRA and the	3	
	Total		20	

### TEACHER'S LESSON PLAN FOR YEAR 2020-21

Teacher's name	Department	Course	Subjects
Manisha Pal	Social Work	B.A. (Hons.) Social Work	Social Work

SUBJECT NAME	Fundamentals of Social Work
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UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	No. of Lectures
	1 a	Concept, definitions and scope of social work [1]	4
		Related concepts: Social welfare, Social development, Social	
		service and Social	
	b	reform	6
	С	Paradigm shift in the practice of social work	5
	2 a	Emergence of professional social work in UK and USA	6
	b	Emergence of professional social work in India	6
	С	19thand 20thcentury reformers and reform movements in India	5
	3 a	Values and code of ethics in social work	5
	b	Principles of social work: Core and Generic	6
	С	Skills in social work practice	5
	4 a	4.1 Attributes of a profession [1]	6
	b	4.2 Social work as a profession and challenges	6
	С	4.3 Roles of professional social worker	5
	TOTAL		65

### SUBJECT NAME Social Work with Youth

Г	UNITS		Sub Topics of Units	No. of Lectures
L	UNITS		sub topics	No. of Lectures
	1	а	Concept and definition of youth, youth welfare and its importance	4
		b	Demographic profile of youth: International and Indian context	3
		С	Youth and modernization, identity and self image	4
			National Youth Policy, Value education and Life skill education to youth	
	3	a	in schools in India	5
		b	Involvement of youth in National Youth Programmes: NCC, NSS, NYK	5
			Role of the youth in development of the Nation: youth movements,	
		С	hostels, clubs	4
		TOTAL		25

### **TEACHER'S LESSON PLAN 2017-18**

Teacher's			
name	Department	Course	Subjects
Rakesh			
Choudhary	Social Work	B.A(H) S.W	2

# SUBJECT SOCIAL DEVIANCE AND NAME SOCIAL PROBLEMS

UNITS		No. of Lectures		
UNITS	sub topics			
		1.1 Social deviance, crime, and Theories of social		
1	Social Deviance	deviance	3	
		1.2 social problem: Concept and nature; theories of social		
		change	3	
		1.3 Contemporary social issues related to poverty, caste,		
		crime and inequality	3	
2	2 Social Problems	2.1 Drug addiction, suicide, and juvenile delinquency	4	
		2.2 Beggary, Commercial sex work (prostitution), and		
		environmental degradation	4	
		2.3 Displacement and development	4	
3	3 Violence in Indian Society	3.1 Concept and nature of violence in Indian society	4	
		3.2 Caste and Communal violence	4	
		3.3 Violence against women and children	4	
			4	
4	1 Social Defence	4.1 Social defence: Concept, nature, and areas	4	
		4.2 Social defence services in Delhi and India	4	
		4.3 Social work interventions in social defence and		
		correctional services	5	
	Total		50	

### **SUBJECT**

### NAME Research In Social Work

LIMITE		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
	1 a. Basics of Research	Meaning, definition, nature, types of research- Basic and applied, application of research in social sciences,	3
	b. Social science research and social work research	Meaning, nature, significance and difference	3
	c. Ethics of social research		3
	a. Formulation of research		
	2 problem		3
	b. Review of literature		3
	c. Hypotheses	concept, meaning and process of formulation	3
	d. Research design	exploratory, descriptive, experimental	4

3	<ul><li>a. Concept of universe,</li><li>sample, sampling unit and</li><li>source list</li><li>b. Types of sampling frame</li></ul>	Probability and non-probability	3
	c. Sources of data ( primary and secondary), Methods of data collection(interview, observation, case study and focus group discussion)		3
	,	interview schedule, interview guide, questionnaire,	
	d. Tools of data collection	observation guide.	3
	e. Data editing management,		
	$processing \ and \ presentation.$		3
4	a. Science of statistics	concept, definition, functions and limitations measures of central tendency (mean, median, mode), Measures of dispersion (range, mean deviation, standard	3
	b. Descriptive statistics	deviation, coefficient of variation)	9
	Total		50

### **TEACHER'S LESSON PLAN 2018-19**

Teacher's				
name	Department	Course	Subjects	
Rakesh				
Choudhary	Social Work	B.A(H) S.W	2	

# SUBJECT NAME Research In Social Work

UNITS	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. of Lectures
1	a. Basics of Research b. Social science research and social work research	Meaning, definition, nature, types of research- Basic and applied, application of research in social sciences,  Meaning, nature, significance and difference	3
	c. Ethics of social research a. Formulation of research problem b. Review of literature c. Hypotheses d. Research design a. Concept of universe, sample, sampling unit and source list	concept, meaning and process of formulation exploratory, descriptive, experimental	3 3 3 4
5	b. Types of sampling frame  c. Sources of data ( primary and secondary), Methods of data collection(interview, observation, case study and	Probability and non-probability	4
	focus group discussion)		3

	d. Tools of data collection	interview schedule, interview guide, questionnaire, observation guide.	3
	<ul><li>e. Data editing management, processing and presentation.</li><li>4 a. Science of statistics</li></ul>	concept, definition, functions and limitations measures of central tendency (mean, median, mode),	3
	b. Descriptive statistics	Measures of dispersion (range, mean deviation, standard deviation, coefficient of variation)	9
	Total		50
SUBJECT NAT	SOIAL WORK RESPONSE TO HEALTH CARE		
UNITS		Sub Topics of Units	No. of Lectures
	2 a Haalth seamaria of India	sub topics	
	<ul> <li>2 a.Health scenario of India</li> <li>b. Social and cultural changes and its impact on health</li> <li>c. Health and Mental Health needs and services</li> </ul>	Major health issues, problems and concerns	5
	4 a. Environmental issues b. Disaster management C. Media and Health Total	Rescue, relief and rehabilitation	5 5 5 5
		TEACHER'S LESSON PLAN 2019-20	
Teacher's	Department	Course	Subjects
	<b>Department</b> Social Work	Course B.A(H) S.W	Subjects 3
name Rakesh	·		
name Rakesh Choudhary SUBJECT NAME	Social Work  SOCIAL DEVIANCE AND	B.A(H) S.W  Sub Topics of Units	3
name Rakesh Choudhary	Social Work  SOCIAL DEVIANCE AND	Sub Topics of Units sub topics	
name Rakesh Choudhary SUBJECT NAME	Social Work  SOCIAL DEVIANCE AND	Sub Topics of Units  sub topics  1.1 Social deviance, crime, and Theories of social deviance 1.2 social problem: Concept and nature; theories of social	3
name Rakesh Choudhary SUBJECT NAME	SOCIAL DEVIANCE AND SOCIAL PROBLEMS	Sub Topics of Units  sub topics  1.1 Social deviance, crime, and Theories of social deviance	No. of Lectures
name Rakesh Choudhary SUBJECT NAME	SOCIAL DEVIANCE AND SOCIAL PROBLEMS	Sub Topics of Units  sub topics  1.1 Social deviance, crime, and Theories of social deviance 1.2 social problem: Concept and nature; theories of social change 1.3 Contemporary social issues related to poverty, caste,	No. of Lectures

45

4 Social Defence	4.1 Social defence: Concept, nature, and areas	4
	4.2 Social defence services in Delhi and India	4
	4.3 Social work interventions in social defence and	
	correctional services	5
Total		50

# INTEGRATED METHODS IN SOCIAL WORK

### SUBJECT NATE PRACTICE

UNITS	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. of Lectures
	Social Work and Social	3.1 The Ecosystems Perspective: The Social System View, The	
	3 Systems	Ecological Perspective and the Ecosystem View	5
		3.2 Social Functioning: Adaptive, At-risk and	
		Maladaptive	5
		3.3 Client System in social work	5
	Contemporary Issues in Field		
	4 of Practice	4.1 Social work and homeless	5
		4.2 Social work and poverty	5
		4.3 Social Work and family issues	5
	Total		30

# SUBJECT APPLICATION OF NAME PROGRAMME MEDIA

Total

LIMITS	Sub Topics of Units		No. of Lostures
UNITS		sub topics	No. of Lectures
		1.1: Movie screening, discussion and review	
	Depiction of Audio-Visual		
	1 Media in Social Work		5
		1.2: Analysis of the changing nature of society	5
		1.3: Collage, poster making and exhibition	5
	Creative Writing in Social	2.1: Short story writing	
:	2 Work Practice	,	5
		2.2: Transcreations: Converting short stories into screen	
		play, slogans and songs	5
		2.3: Persuasive Writing: Brochures, Handouts, And	
		Pamphlets.	5
	Programme Media for	3.1: Puppet Shows	
:	3 Masses	11	5
		3.2: Street plays	5
		3.3: Role Plays	5

Teacher's			
name	Department	Course	Subjects
Rakesh			
Choudhary	Social Work	B.A(H) S.W	3

**SUBJECT SOCIAL DEVIANCE AND** NAME **CRIMINAL JUSTICE** 

UNITS	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. of Lectures

1.1 Social deviance: concept and theories

3

3

3

4

4

5

8

8

4

4

1 Social Deviance and crime 1.2 Crime: concept, causation, and its relation to social 1.3 Correctional services: concept, philosophy and changing perspectives Social Defence and criminal 2.1 Social Defence: Concept, Philosophy and changing 2 justice system dimensions 2.2 Criminal Justice System: Components, Processes and Perspectives 2.3 Role of social work profession in social defence Social Defence Legislation and Criminal Justice 3.1 Introduction to Indian Penal Code with special reference to 3 System women and children 3.2 Acts 3.3 Acts 4 Correctional services 4.1 Institutional services: 4.2 Non-institutional Services Total 50

#### CRIMINAL JUSTICE AND

#### SUBJECT NATE SOCIAL WORK

LINUTC	Sub Topics of Units		NI 6 I 1 1
UNITS		sub topics	No. of Lectures
	Crime and Correctional	1.1 Crime: concept, causation and its relation to social	
1	L Services	problems	6
		1.2 Changing dimensions of crime, Theories of crime and	
		punishment	6
		1.3 Correctional services: concept, philosophy and	
		changing perspectives	6
4	1 Correctional services	4.1 Institutional Correctional Services	6
		4.2 Non-institutional Services	6
	Total		30

#### **SUBJECT**

NAME **Research In Social Work** 

UNITS	Sub Topics of Units		No. of Lectures
UNITS		sub topics	ivo. or Lectures
		Meaning, definition, nature, types of research- Basic and	-
1	<ul><li>a. Basics of Research</li><li>b. Social science research</li></ul>	applied, application of research in social sciences,	3
	and social work research	Meaning, nature, significance and difference	3
	c. Ethics of social research		3
	a. Formulation of research		
2	problem		3
	b. Review of literature		3
	<ul><li>c. Hypotheses</li><li>d. Research design</li></ul>	concept, meaning and process of formulation exploratory, descriptive, experimental	3
	a. Concept of universe, sample, sampling unit and	exploratory, descriptive, experimental	4
3	source list		3
	b. Types of sampling frame	Probability and non-probability	4
	c. Sources of data ( primary and secondary), Methods of data collection(interview, observation, case study and		
	focus group discussion)		3
		interview schedule, interview guide, questionnaire,	
	d. Tools of data collection	observation guide.	3
	e. Data editing management, processing and presentation.		3
4	a. Science of statistics	concept, definition, functions and limitations measures of central tendency (mean, median, mode),	3
	b. Descriptive statistics	Measures of dispersion (range, mean deviation, standard deviation, coefficient of variation)	9
	Total		50

### **TEACHER'S LESSON PLAN 2021 till Dec**

Teacher's			
name	Department	Course	Subjects
Rakesh			
Choudhary	Social Work	B.A(H) S.W	2

### SUBJECT

NAME	Research In	Social	Work
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LIMITE	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. of Lectures
		Meaning, definition, nature, types of research- Basic and	
	1 a. Basics of Research	applied, application of research in social sciences,	3
	b. Social science research	M : 1 1:00	
	and social work research	Meaning, nature, significance and difference	3
	c. Ethics of social research		3

	a. Formulation of research problem b. Review of literature c. Hypotheses d. Research design a. Concept of universe, sample, sampling unit and	concept, meaning and process of formulation exploratory, descriptive, experimental	3 3 2
3	source list		3
	b. Types of sampling frame	Probability and non-probability	2
	c. Sources of data ( primary and secondary), Methods of data collection(interview, observation, case study and focus group discussion) d. Tools of data collection	interview schedule, interview guide, questionnaire, observation guide.	3
	e. Data editing management, processing and presentation. a. Science of statistics	concept, definition, functions and limitations measures of central tendency (mean, median, mode), Measures of dispersion (range, mean deviation, standard	3
	b. Descriptive statistics	deviation, coefficient of variation)	g
	Total		50

### CRIMINAL JUSTICE AND

### SUBJECT NATE SOCIAL WORK

Total

LIMITC	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. of Lectures
	Crime and Correctional	1.1 Crime: concept, causation and its relation to social	
	1 Services	problems	6
		1.2 Changing dimensions of crime, Theories of crime and	
		punishment	6
		1.3 Correctional services: concept, philosophy and	
		changing perspectives	6
	4 Correctional services	4.1 Institutional Correctional Services	6
		4.2 Non-institutional Services	6

30

#### TEACHER'S LESSON PLAN FOR YEAR 2017 to 2020 and 2021

Teacher's name	Department	Course	Subjects
Seema Rani	Social Work	B.A.(H) Social Work	Social Work

	Social Action &		
SUBJECT NAME	Movements	Sub Topics of Units	No. of Lectures
JOBJECT NAIVIE	7	·	No. of Lectures
UNITS		sub topics	
	lla de sete a dia e Ce ciel		
	Understanding Social		2
1	L Action	a) Social action: Concept and meaning	2
		b) Models and strategies of social action.	4
		c) Social action and socialchange	3
	Social Work and Social		
2	2 Action	a) History of radical social work practice	3
_		b) Anti Oppressive Social Work practice	3
		c) Structural and Critical Social Work Social Work	J
		practice.	4
		F	•
	Approaches of Social		
3	3 Action	a) Concept of conscientisation and critical awareness	4
		b) Paulo Friere contribution to Social Action	3
		c)Saul Alinskey's contribution to Social Action	3
Δ	Social Movements	a) Social Movements: Concept, nature and components	2
7	F Social Movements	b) Classification of Social Movements: Peasant, Women,	2
		Dalit, Tribal and	
		environmental movements in India.	C
			6
		c) Understanding Social Movements with Indian	2
		perspective	3

### TEACHER'S LESSON PLAN FOR YEAR 2017 tO 2019

Teacher's name	Department	Course	Subjects
Seema Rani	Social Work	B.A.(H) Social Work	Social Work

JECT NAME	Sub Topics of Units		No. of Lectures
UNITS		sub topics	No. or Lectures
Understanding Social			
1 Problems	a) Social problems: Concept and Nature		2
1 Problems	a) Social problems. Concept and Nature		2
	b) Types of social problems: Genesis and Manifestation		3
	c) Social work response to social problems		3
Gender and Related			
2 Concerns	a) Understanding gender		2
	b) Gender discrimination		3
	c) Gender based violence: Domestic Violence, Sexual		
	Harrasment, Rape,		4
Marginal and Vulnerable	a) Scheduled Castes, Scheduled Tribes, Other Backward		
3 Groups	Classes and Minorities		4
·	b) Street and working children		3
	c) Problem of older persons: Nature and extent		3
Health Issues and			
4 Concerns	a) Reproductive and Child Health		4
	b) Health education, HIV/AIDS and community health		3
	c) Mental Health: Issues and concerns		3

Teacher's name	Department	Course	Subjects
Seema Rani	Social Work	B.A.(H) Social Work	Social Work

JBJECT NAME	Social Work with Families and Children	Sub Topics of Units		No. of Lectures
UNITS			sub topics	
011113				
	Understanding dynamics	a)Family, appears definitions about the formations and		
1	Understanding dynamics of family system	a)Family: concept, definitions, structures, functions and contemporary concerns		4
1	or raining system	b) Marriage: concept, relevance, structures and		4
		functions		3
		c)Family in problem: types, causes and consequences,		3
		Families in vulnerable		
		situations (poverty, disaster, communal violence)		5
		situations (poverty, disaster, communar violence)		3
	Social work response with			
2	Families	a) Family counseling and family therapy		4
		b) Skills and techniques of working with families		3
		c) Family enrichment programmes		3
		a)Child development: concept and Demographic state of		
	Child Development:	children in India: health,		
3	Issues and Challenges	education, protection		4
		b) Early childhood care and development, Child rearing		
		practices and implications		3
		c)Child Rights, Constitutional provisions, Policies and		
		legislations for child well being		4
	Children in difficult	a)Children in difficult circumstances: disability, poverty,		
	situation: policy and	migration, orphaned,		
4	social work response	trafficked, in prostitution, abuse		4
	·	b) Legislations and programmes for child protection		3
		c) Social workresponse to children in need of care and		
		protection, Child		
		counseling, therapy, skills and techniques in working		
		with children		4

### TEACHER'S LESSON PLAN FOR YEAR 2020 and 2021

Teacher's name	Department	Course	Subjects
Seema Rani	Social Work	B.A.(H) Social Work	Social Work

	Counselling Skills for			
SUBJECT NAME	Social work	Sub Topics of Units		No. of Lectures
UNITS	]		sub topics	
ONITS				
1	Conceptual Framework	a) Counselling: Concept and elements		2
		b) Ethical principles for good practice in counseling		3
		c) Role of counsellor		3
2	2 Listening Skills	a) Developing effective listening skills		3
		b) The use of questions in counseling		2
		c) Barriers in listening		3
3	3 Counselling Micro Skills	a) Reflection and Paraphrasing		3
		b) Summarising		3
		c)Confronting		3
		a) Children, Youth, Distressed Women, Unmarried Youth ( Pre marital Counselling),		
	Counselling with Various	PLWHA, Families, Employees and Disabled, Grief and		
4	4 Groups	Bereavement Counselling		5
				_

### **TEACHER'S LESSON PLAN 2017-18**

Teacher's na	me Department	Course	Subjects
Dr. Sunita			
Bahmani	Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME**

# **Working with Individuals**

UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	or Lectures
		Concept of social casework: meaning, evolution,	
1	l a	nature and objectives	4
	b	Principles of social case work	4
		Components of social case work: person, problem,	
		place and process	
	С		4
		Human needs and problems faced by individuals	
2	2 a	and families	3
		Factors impacting personality development of	
	b	individuals	2
		Concept of social role and reasons for poor role	
	С	performance	3
3	3 a	Client-worker relationship and use of authority	2
		Case work tools: listening, observation, interview and	
	b	home visits	4
		Skills of case work: communication, resource	
		mobilization, rapport building and case work	
	С	recording	3
		Approaches to Case Work: psycho-social, problem	-
4	1 a	solving and task-centered	4
	<b>L</b>	Phases of case work process: study, assessment,	-
	b	intervention, termination and evaluation	4
		Case work practice in different settings: family,	4
	c <b>TOTAL</b>	hospital and mental health	41
	IUIAL		41

### **SUBJECT NAME**

# **Working with Communities**

LINUTC		Sub Topics of Units	No. of Lectures	
UNITS		sub topics	No. of Lectures	
1	а	Concept of community: Meaning and definitions	4	
	b	Types of community	4	
	С	Functions of community	2	

	Concept of community organization: Nature,	
2 a	evolution and characteristics	6
b	Principles of community organization	3
С	People's participation of community organization	3
3 a	Steps of community organization	4
	Models: Locality Development, Social Planning	
b	and Social Action	3
	Approaches: Welfarist, Social Development and	
С	Empowerment	3
	Community development: Concept, aims &	
4 a	objectives and basic elements	4
	Community organization and community	
b	development	3
С	Role of community organizer	2
ΤΟΤΔΙ		41

### **TEACHER'S LESSON PLAN 2018-19**

Teacher's na	me Department	Course	Subjects
Dr. Sunita			
Bahmani	Social Work	B.A. (H) Social Work	Social Work

SUBJECT NAME	Working with Communitie
SUDJECT MAINE	WUIKING WITH COMMUNIC

LINUTC		Sub Topics of Units	No of Loctures
UNITS		sub topics	No. of Lectures
	1 a	Concept of community: Meaning and definitions	4
	b	Types of community	4
	С	Functions of community	2
		Concept of community organization: Nature,	
	2 a	evolution and characteristics	6
	b	Principles of community organization	3
	С	People's participation of community organization	3
	3 a	Steps of community organization	4
		Models: Locality Development, Social Planning	
	b	and Social Action	3
		Approaches: Welfarist, Social Development and	
	С	Empowerment	3
		Community development: Concept, aims &	
	4 a	objectives and basic elements	4

# Community organization and community development Role of community organizer

3

2

41

# c Role of community organizer TOTAL

### **SUBJECT NAME**

b

# **Working with Individuals**

UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	No. of Lectures
		Concept of social casework: meaning, evolution,	
	1 a	nature and objectives	4
	b	Principles of social case work	4
		Components of social case work: person, problem,	
		place and process	
	С		4
		Human needs and problems faced by individuals	
	2 a	and families	3
		Factors impacting personality development of	
	b	individuals	2
		Concept of social role and reasons for poor role	
	С	performance	3
	3 a	Client-worker relationship and use of authority	2
		Case work tools: listening, observation, interview and	
	b	home visits	4
		Skills of case work: communication, resource	
		mobilization, rapport building and case work	
	С	recording	3
		Approaches to Case Work: psycho-social, problem	
	4 a	solving and task-centered	4
		Phases of case work process: study, assessment,	
	b	intervention, termination and evaluation	4
		Case work practice in different settings: family,	
	С	hospital and mental health	4
	TOTAL		41

### **TEACHER'S LESSON PLAN 2019-20**

Teacher's na	ıme Department	Course	Subjects
Dr. Sunita			
Bahmani	Social Work	B.A. (H) Social Work	Social Work

# SUBJECT NAME Working with Individuals

UNITS		Sub Topics of Units	No. of Lectures
ONITS		sub topics	No. of Lectures
		Concept of social casework: meaning, evolution,	
	1 a	nature and objectives	4
	b	Principles of social case work	4
		Components of social case work: person, problem,	
		place and process	
	С		4
		Human needs and problems faced by individuals	
	2 a	and families	3
		Factors impacting personality development of	
	b	individuals	2
		Concept of social role and reasons for poor role	
	С	performance	3
	3 a	Client-worker relationship and use of authority	2
		Case work tools: listening, observation, interview and	
	b	home visits	4
		Skills of case work: communication, resource	
		mobilization, rapport building and case work	
	С	recording	3
		Approaches to Case Work: psycho-social, problem	
	4 a	solving and task-centered	4
		Phases of case work process: study, assessment,	
	b	intervention, termination and evaluation	4
		Case work practice in different settings: family,	
	C	hospital and mental health	4
	TOTAL		41

### **SUBJECT NAME**

# **Working with Communities**

UNITS		Sub Topics of Units	No. of Lectures
UNITS		sub topics	No. of Lectures
1	а	Concept of community: Meaning and definitions	4
	b	Types of community	4
	С	Functions of community	2
		Concept of community organization: Nature,	
2	a	evolution and characteristics	6
	b	Principles of community organization	3
	С	People's participation of community organization	3
3	а	Steps of community organization	4
		Models: Locality Development, Social Planning	
	b	and Social Action	3
		Approaches: Welfarist, Social Development and	
	С	Empowerment	3

c <b>TOTAL</b>	Role of community organizer	2
b	development	3
	Community organization and community	
4 a	objectives and basic elements	4
	Community development: Concept, aims &	

### **TEACHER'S LESSON PLAN 2020-21**

Teacher's na	me Department	Course	Subjects
Dr. Sunita			
Bahmani	Social Work	B.A. (H) Social Work	Social Work

# SUBJECT NAME Working with Individuals Sub Tonics of Units

UNITS		Sub Topics of Units	
UNITS		sub topics	No. of Lectures
		Concept of social casework: meaning, evolution,	
	1 a	nature and objectives	4
	b	Principles of social case work	4
		Components of social case work: person, problem,	
		place and process	
	С		4
		Human needs and problems faced by individuals	
	2 a	and families	3
		Factors impacting personality development of	
	b	individuals	2
		Concept of social role and reasons for poor role	
	С	performance	3
	3 a	Client-worker relationship and use of authority	2
		Case work tools: listening, observation, interview and	
	b	home visits	4
		Skills of case work: communication, resource	
		mobilization, rapport building and case work	
	С	recording	3
		Approaches to Case Work: psycho-social, problem	
	4 a	solving and task-centered	4
		Phases of case work process: study, assessment,	
	b	intervention, termination and evaluation	4
		Case work practice in different settings: family,	
	C	hospital and mental health	4
	TOTAL		41

### **SUBJECT NAME**

# **Working with Communities**

LINUTC		Sub Topics of Units	No of Leatures
UNITS		sub topics	No. of Lectures
1	а	Concept of community: Meaning and definitions	4
	b	Types of community	4
	С	Functions of community	2
		Concept of community organization: Nature,	
2	a	evolution and characteristics	6
	b	Principles of community organization	3
	С	People's participation of community organization	3
3	a	Steps of community organization	4
		Models: Locality Development, Social Planning	
	b	and Social Action	3
		Approaches: Welfarist, Social Development and	
	С	Empowerment	3
		Community development: Concept, aims &	
4	а	objectives and basic elements	4
		Community organization and community	
	b	development	3
	С	Role of community organizer	2
	TOTAL		41

### **TEACHER'S LESSON PLAN 2021 Till Dec**

Teacher's name Department		Course	Subjects
Dr. Sunita			
Bahmani	Social Work	B.A. (H) Social Work	Social Work

### **SUBJECT NAME**

# **Working with Individuals**

LINUTC		Sub Topics of Units	No of Lockwas
UNITS		sub topics	No. of Lectures
		Concept of social casework: meaning, evolution,	
1	a	nature and objectives	4
	b	Principles of social case work	4
		Components of social case work: person, problem,	
		place and process	
	С		4
		Human needs and problems faced by individuals	
2	a	and families	3

	Factors impacting personality development of	
b	individuals	2
	Concept of social role and reasons for poor role	
С	performance	3
3 a	Client-worker relationship and use of authority	2
	Case work tools: listening, observation, interview and	
b	home visits	
	Skills of case work: communication, resource	
	mobilization, rapport building and case work	
С	recording	3
	Approaches to Case Work: psycho-social, problem	
4 a	solving and task-centered	4
	Phases of case work process: study, assessment,	
b	intervention, termination and evaluation	4
	Case work practice in different settings: family,	
С	hospital and mental health	4
TOTAL		41