Date: 20.6.22 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh *Mele* Dr. Rashmi Gupta *Terr* Dr. Santosh Yaday

Minutes of the meeting

- 1. All the members were requested to suggest activities/webinars to be conducted in the academic year 2022-23 along with the proposed budget after discussing with the students.
- 2. The members were also requested to propose short-term courses which are of relevance to students for the current academic year along with the proposed budget.
- 3. The next meeting was decided to be held on 26. 6.22.

**Minutes of Skill Development Committee** 



**Members Present** 

Prof. Sadhna Jain 🕅

Sh Baldev Gulati

Prof. Suruchi Singh 🐰

Dr. Rashmi Gupta

Dr. Santosh Yadav

Minutes of the meeting

- 1. The proposed activities and budget was prepared for the academic year 2022-23 which is attached with the minutes
- 2. It was decided to start three 30 hours short-term courses for students. These were Yoga and Meditation, Skill Building Training Course with special reference to disaster management, and Monitoring and Evaluation course. It was decided to share the modules and the coordinators of the courses from the college as well as from outside the college.
- 3. The meeting ended with thanks

the full

Date:04.7.22 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Met Dr. Rashmi Gupta Dr. Santosh Yaday

Minutes of the meeting

- 1. Dr. Rashmi Gupta and Prof Sadhna Jain shared the course modules of 3 shortterm courses ie Yoga and Meditation, Skill Building Training Course with special reference to disaster Management, Monitoring, and Evaluation with the committee
- 2. It was decided to share the same with the short-term courses committee.
- 3. It was also decided that the minimum number of participants in each course will be 50. The courses will be conducted either online /hybrid mode as per the need of the courses.
- 4. It was decided to request the college to pay the fees for the above courses from college funds
- 5. It was also decided that one student can pursue one course at a time so that she can focus effectively on academics too.
- 6. The members were informed that the Course Coordinators and students need to abide by the rules formulated by Short-term Committee Courses

pue

## **Minutes of Skill Development Committee**

Date:14.11.22 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Dr. Rashmi Gupta

1. Members of the Skill Development Committee were informed that all three short-term courses were placed before the Short-term Courses Committee for approval.

Date: 14.12.22 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Dr. Rashmi Gupta Dr. Santosh Yaday

- 1. The members were informed that all the short-term Courses proposed by the committee have been approved
- 2. Dr. Rashmi Gupta was bestowed with the responsibility of creating WhatsApp groups for different courses which she readily accepted.
- 3. All the concerned course coordinators were asked to get the MoU prepared and signed by both parties and conduct Orientation Programme for the same.

Ind!

**Minutes of Skill Development Committee** 

Date: 27.1.23 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Dr. Rashmi Gupta Dr. Santosh Yadav

It was decided to start with Yoga and Meditation Course.

It was decided to hold the Orientation of the course in offline mode on 30.1.23

It was decided to share the following Google forms with Principal Mam to be shared at aditi@official for the students:

For Skill Development

https://docs.google.com/forms/d/e/1FAIpQLSfaoLmCuqxI8sti1R8eBvOoyE4Gqz2Bwlqr8WdnSDLs5GfrQ/viewform

For Yoga and Sports Nutrition

https://docs.google.com/forms/d/e/1FAIpQLSdc39eMOGAJrsQKacalLpuEjKb2QZcnz0 Bsiq\_30Z1EiAjUpw/viewform

**Monitoring and Evaluation Course** 

https://chat.whatsapp.com/Cqv2XaTYDRb6pWyr88jKX

**Skill Building Training Course** 

https://chat.whatsapp.com/J0rPOP80BBWFmSjm31MpLx

Date: 13.2.23 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Met Dr. Rashmi Gupta Dr. Santosh Yaday

The committee was informed that Short -term Course on Yoga and Sports Nutrition has commenced on 07.2.23

The committee members were requested to start conducting webinars on topics of relevance to students

It was decided to conduct webinars on topics that can build and enhance the skills required for living in the 21<sup>st</sup> century.

Sh Baldev Gulati proposed to have a webinar on 'Digital Marketing' as students wanted to know the use of technology in generating income and in becoming self-reliant.

Dr. Santosh Yadav proposed to conduct a webinar on Career Prospects in Skill enhancement Courses.

Prof Sadhna Jain proposed to abreast students with Careers in Special Education.

It was also proposed to conduct workshops, online talks on gender empowerment, entrepreneurship etc in coming months

The committee accepted the proposals and requested members to make the necessary arrangements for the webinars

de

**Minutes of Skill Development Committee** 

Date:03.4.23 Members Present Prof. Sadhna Jain Sh Baldev Gulati Prof. Suruchi Singh Jule Dr. Rashmi Gupta Dr. Santosh Yadav

Sh Baldev Gulati informed the committee that an online talk on 'Digital Marketing' will be held on 06.4.23. He also informed that the talk will be delivered by Mr. Neeraj Gupta, Manager, HDFC Bank

The committee informed that the talk on 'Career Prospects in Skill Enhancement Courses' will be conducted on 14.4.23. It was informed that the talk will be delivered by Dr. Santosh Yadav who is UGC Coordinator MOOC

Prof Sadhna Jain informed that the talk on 'Careers in Special Education' will be held on 16.4.23. She also informed that the talk will be delivered by Dr. Meenu Jain, Principal, of Aarambh School (An early Intervention School).

Since the final exams of students of semesters 4 and 6 were about to commence in the month of May, 23, it was decided to hold on the conduct of webinars till the end of May, 23.

Glimpses of Orientation Program on Yoga and Sports Nutrition

for And.



PROF. SADHANA JAIN CONVENER SKILL DEVELOPMENT COMMITTEE



COMMITTEE

DR. RASHMI GUPTA TEACHER-IN-CHARGE

PHYSICAL EDUCATION









Q2WP+5RJ, Vijay Colony, Shahbad Daulatpur Village, Rohini, Delhi, 110042, India

Latitude 28.7954466666666667 ° Longitude 77.036845°

Altitude 174.7 meters Monday, 30-01-2023

Local 03:02:20 PM GMT 09:32:20 AM



Q2WP+5RJ, Vijay Colony, Shahbad Daulatpur Village, Rohini, Delhi, 110042, India

Latitude 28.7954337°

Local 02:45:39 PM GMT 09:15:39 AM Longitude 77.0368825°

Altitude 170.8 meters Monday, 30-01-2023



**Glimpses of Webinars** 



## ADITI MAHAVIDYALAYA (University of Delhi)



# Online talk on Digital Marketing



Principal: Prof. Mamta Sharma

Convener: Prof. Sadhna Jain

Co-Convener: Shri Baldev Gulati

Members: Prof. Suruchi Singh, Dr. Santosh Yadav, Dr. Rashmi Gupta

**Student Co-ordinator:** Ms. Lakshita Tehlan Ms. Anushka Saha



Shri Neeraj Gupta, Manager, HDFC Bank (Digital Insurance)

Date	1	07.04.2023
Day	:	Friday
Time	:	5.30 pm onwards
Platform	:	Google Meet

**Register now** 

Link to Register - https://forms.gle/xN9QCdHbEBk8n5LT6 Goggle Meet Link : https://meet.google.com/srr-ocji-oft

Registration link: https://forms.gle/xN9QCdHbEBk8n5LT6

Google Meet Link: <u>https://meet.google.com/srr-ocji-oft</u>



Online talk on CAREER PROSPECTS IN SKILL ENHANCEMENT COURSE

Friday, 14 Apr

Google Meet joining info

Video call link: https://meet.google.com/jpp-xzvz-gmt



ADITI MAHAVIDYALAYA

(UNIVERSITY OF DELHI)



Resource person: Dr. Meenu Jain , Principal, Aarambh School ( An Early Intervention School)

## Organized by Skill Development Committee:

Principal: Prof. Mamta Sharma Convenor: Prof. Sadhna Jain Co Convenor: Sh. Baldev Gulati Members: Prof. Suruchi Singh, Dr.Santosh Yadav, Dr. Rashmi Gupta Student Co-ordinator: Lakshita Tehlan, Anushka saha

Date: 16.04.23 Time: 5-6pm Platform: Google meet

Online talk on careers in special education.

Sunday, 16 Apr

Google Meet joining info

Video call link: https://meet.google.com/mni-srhk-eiu

## Minutes of Skill Dev Committee (January 2020-December, 2021)

Members of the Committee

Dr. Sadhna jain: Convenor

f/

Sh Baldev Gulati: Co-Convenor

# Meeting dates: 04.5.2020, 11.5.2020, 29.6.2020, 05.8.2020, 31.8.2020, 09.8.2021, 06.09.2021, 15.9.2021, 24.9.2021, 30.10.2021,

## Minutes:

- 1. In the first meeting of the Skill Development Committee, it was decided to organize Web Lecture Series on 'Care and Concerns during N Covid-19 Pandemic' to enable students, faculty, and common man to equip themselves with the necessary skills.
- 2. Since the objective of organizing the lecture series was to enable people with the novel situation of Coronavirus infection and lockdown, it was decided to keep the Web Series which lasted till 09.9.2020 open for all irrespective of college, status, education background, etc
- 3. It was decided to start the Web Series with 'Relevance of Shrimad Bhagwad Geeta in Crisis Management' and to decide other topics as per the need and availability of resource persons.
- 4. It was decided to involve students in preparing E poster, registration link, attendance cum feedback link, and e certificates.
- 5. It was decided to give certificates to participants for each web lecture.
- 6. All the meetings were held either telephonically or on Zoom/Google Meet.

The rest of the meetings were held to decide the pertinent topics for webinars.

Following are the various topics of the webinars held from 09.5.2020-27.9.2021

- Relevance of Shrimad Bhagwad Geeta in Crisis Management by Dr. Dyal Singh Panwar- Associate Professor, Lal Bahadur Shastri National Sanskrit University held on 09.5.2020
- 2. Harnessing Immense Healing Potential of the Body in collaboration with Swasthya Bachao Andolan held on 16.5.2022 by Dr. Salila Tiwari -A renowned Naturopath
- Inter-Personal Conflict Resolution in collaboration with Bharatiya Counselling Psychology Association conducted by Dr. Ashutosh Srivastava-President BCPA on 20.7.2020
- 4. Suicide Prevention Awareness Programme in collaboration with Sisters Living Works, conducted by Ms. Ketki on 25.8.2020
- 5. Empower your subconscious mind to unfold your infinite potentials by Shri Ram Verma (India's number 1 Mind and Wellness Coach) on 09.9.2020
- Career Opportunity after Graduation by Dr S K Yadav -Co-ordinator, UGC MOOCs on 17.8.2021
- 7. Thalassemia Awareness Programme on 10.9.2021 by Dr Tejinder Singh
- 8. Road Safety Programme in collaboration with Hero Motor Corp on 27.9.21
- 9. Orientation cum Inaugration Programme of Skill Building Training Programme on 18.1.2021 in Association with Zone 4 Solutions.

## Minutes of the meeting held from 2021-2022

## 18.8.2021

It was decided to explore the short-term course initiated by SOL on 'Entrepreneurship'. The concerned member of SOL was contacted and was asked to send the details of the course along with MoU. After going through the course and Mom, necessary changes were made in it and was placed for approval in Short term Committee Courses on 08.10.2021.

It was decided to place one more Skill Building Training capsule Course whichincluded disaster management, training on First Aid, communication and leadership, secretarial practices etc for approval to Short term Courses Committee. The course was collaborated with Zone 4 Solutions.

## Minutes of the meeting 06.10.2021

A meeting with Dr Sanjay Vohra from ANDC was held to collaborate for various activities conducted by them under Entrepreneur Cell of their college. It was decided to sign MoU with ANDC. It was decided to mail a formal letter to the Principal, ANDC stating the above request.

It was also decided to induct a few more members in the committee. Dr. Suruchi Singh, Dr. Santosh Yaday, and Dr. Rashmi Gupta were inducted in the committee. It was decided to create a google registration link for students to be part of the Skill Development Committee.

## Minutes of the meeting held on 30.11.2021

A meeting with students was held. They were informed about the objectives of the committee, its future plan and the launch of the two courses namely- 'Skill Building Training Course' and a course on 'Entrepreneurship'. The students were asked to register for any one course at a time. They were also informed about their roles and responsibilities as members of the committee. Minutes of the meeting held on 09<sup>th</sup>, December 2021

All the members were informed that the Orientation cum Inaugural Programme for two short term courses namely 'Skill Building Training Programme' and 'Entrepreneurship' will be held on 18.12.21 and 21.12.2021 respectively

2. The committee members were requested to allocate the duties to the students.

3. Committee members were also requested to create posts like student Coordinator and Co Coordinators.

4. List of the tasks to be performed before, during and after the Orientation cum inauguration Programmme were listed and members gave voluntary consent for the tasks which they would like to perform which is as follows:

Responsibilities

1. Google form and coordination of google meet- Dr Suruchi Singh and student volunteers,

2. Handling of imp Social Media including Youtube- Dr Santosh Yadav and student volunteers,

3. Report writing and student mobilization- Sh Baldev Gulati and Rashmi Gupta along with student volunteers,

4 Coordination with college staff, institutions, e-poster and programme schedule - Sadhna Jain.

The meeting ended by thanking all.

## Minutes of the meeting held on 10.2.2022

All the committee members and students were informed about the beginning of the Shortterm Course on 'Entrepreneurship' from 12.2.2022 on Wednesdays and Fridays from 6-7 pm in online mode. All were requested to attend the classes.

The students and teachers were informed that the links will be shared in the WhatsApp group of registered candidates.

All the committee members and students were informed about the beginning of the Shortterm Course on Skill Building Course from 20.2.2022. It was informed that the classes will be held from 2-4 pm

It was informed that classes will be held till April 2022. There will be offline hands-on training sessions for a week. Afterwards, the students will have to appear for an online test and secure a minimum of 60 per cent marks to get the certificate.

It was decided to prepare E-Newsletter showcasing the work done by the Skill Development Committee which would be released during the Annual Day of the year 2022. Five hard copies of the same were also taken out.





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Date: 10 the Jan 2019 Venue: Staff Room Skill development - commettee conducted its meeting to Orient shalents about essay Writing competition, & be symmeted by Delti Pol Delli Police Jow Road Septy Bogomes Adere Sesponsebetty. Join Overkelion Programe on ' Road sejety heeseres' Das abo discussed. sources to de l'une to the girls after completion of this training programe. So this girls give their somes abo So four de programes. Not this meeting of stall derdopment was withed the staturts. Contrer Aladly 10th Jan 2019.

Date: 5-vov 2018 Venerelmeipals Ros A meeting of Skill development. committee took place & discuss the proposal made by Mr. Sunit, the project Hanager of MERO Hotocot de engage our gists in teating them I safe bike hang Motocot All Concerned Issues were discuised segarding safety of the girls and tit was decided to take heep from sport-tracher to keep success of the girls and assest them in the the the second so Boineg camps. He Date for Programme Wies fixed for 9th Now 2018 nith vote of themps. Posteipa Conener D.S. Apchana Dr. Memte shows. A Jon 20018















## Members of Skill Development Committee... 🕸



Prof. MAMTA SHARMA, Principal, Aditi Mahavidyalaya



Prof.SADHNA JAIN, Convenor,Skill Development Committee



Prof. SURUCHI SINGH, Member,Skill Sevelopment Committee



Dr.RASHMI GUPTA,Member,Skill Development Committee



Miss. LAKSHITA TEHLAN, Student,Coordinator



Sh. BALDEV GULATI, Co-Convenor,Skill Development Committee



Dr.SANTOSH YADAV, Member, Skill Development Committee



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# THALASSEMIA AWARENESS PROGRAM

RESOURCE PERSON: DR. TEJINDER SINGH

## 10.09.21 | 11 AM Google Meet

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Prof. MAMTA SHARMA PRINCIPAL SKILL EHNANCEMENT COMMITTEE DEPARTMENT OF SOCIAL WORK DEPARTMENT OF HDFE

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# Thalassemia is a group of blood disorders

passed from parents to children through genes (inherited). A person who has thalassemia makes fewer healthy red blood cells. Their red blood cells do not produce enough hemoglobin, the protein that carries

> oxygen throughout the body. Gynaecologists can be very useful and effective in creating awareness in people and prevent thalassemia.

They can include the test for thalassemia trait in routine checkup of pregnant women. School text

books should have a chapter on thalassemia. Blood donation camps can be held at schools and colleges





MR SUNII MALHOTRA

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## HERO MOTOCORP ORGANISING VIRTUAL ROAD SAFETY QUIZ

FOR

ADITI MAHAVIDYALAYA UNIVERSITY OF DELHI DATE: SEPTEMBER 27TH 2021

TIME: 03:00 PM TO 04:00 PM



Ο

AMITA SHARMA ASST. GM, HERO MOTOCORP CIPAL ADITI AVIDYALAYA ORGANISED BY: SKILL DEVELOPMENT COMMITTEE NSS DEPARTMENT OF SOCIAL WORK

NOT Road safety is of prime importance as road accidents are among the biggest causes of deaths in the country. With the number of vehicles on our roads increasing with every passing hour, it's of vital importance for everyone to have traffic awareness and understand and respect all the road safety rules in India. For that our Skill Development committee conducted a quiz related to road safety, with Mr.SUNIL MALHOTRA, AST, GM, HERO MOTOCORP and with the inspiration of Prof. MAMTA SHARMA, PRINCIPAL, ADIT MAHAVIDYALAYA



In this webinar panellists sensitise students about Disaster Management Skills. The Students were updated and learnt something extra as additional from their respective subjects or courses. The resource person gave the overview of the 30 hrs. short term course on skill building training with special reference to disaster management





Contract of the second second

MTA SHARMA

Inaugration cum Orientation Programme of Short - Term Course on Entrepreneurship'



27 January, 2022 02.00 pm onwards



Platform: Microsoft Teams

Q n A by: Sh Anurag Mittal (Moderated by Dr Suruchi Singh) PROF. PAYAL MAGO Director (SOL) University of Dethi



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SHRI PRINCE SHARMA

PROF. K.B. GUPTA HoD Commerce (SOL University of Delhi MR. ANURAG MITTAL E-Cell I/C School of Open Learning

SADHNA JAIN Convenor Convenor

SADHNA JAIN PROF. NEELAM RATHI Convenor Convenor, IQAC Iopment Committee



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for Thanks by Sh. Baldev Gulati

Short-term course on Entrepreneurshi

Skill De

Skill Development Co

A great entrepreneur must be able to effectively communicate, sell, focus, learn, and strategize. An ability to continuously learn is not just a key entrepreneurial skill, but also a very valuable life skill. Growing a business requires a sound strategy based on inherent business sense and skills entrepreneurial skills are those normally associated with being an entrepreneur, although anyone can develop them. Being an entrepreneur usually means starting and building your own successful business, but people with entrepreneurial skills can thrive

within larger organisations, too.

The course is running in association with School of Open Learning (SOL)



overveiw of short-term course on Disaster Management





# Introduction

A disaster occurs when a community's usual functioning is disrupted unexpectedly and severely,

resulting in human, economic, physical, livelihood, and environmental losses and consequences

that exceed the community's ability to cope (UNISDR, 2009). On the other hand, Disaster Risk

Reduction (DRR) is the concept and practice of reducing disaster risks through systematic efforts

to analyse and manage disaster causal factors, such as reduced exposure to hazards, proactive

approach to people and property vulnerability reduction, smart land and environmental management, and improved preparedness for adverse events (UNISDR, 2009).

However, we often ignore women and girls during disaster planning and responses. The gender specific behaviour makes women and girls susceptible to underlined risks. The social, economic,

ethnic, cultural, biological, and environmental factors not only affect the disaster response and

recovery but their coping strategies and their participation in the disaster management cycle. We

have also witnessed that during COVID-19 Lockdowns domestic violence, child marriage,

cybercrime, and girl trafficking were the issues women faced.

Though, it is not that women's safety and empowerment have been overlooked throughout the

years; the latest global forums and Indian government has made it a priority concern to close the

gender gap.

## INSTITUTIONALIZATION OF DISASTER MANAGEMENT IN

### INDIA

# PRESENTER: MR. NAKUL KUMAR TARUN, DIRECTOR, ZONE4SOLUTIONS

## **KEY TAKEAWAYS**

Mr. Tarun initiated the discussion while defining Disaster Management as a process that effectively prepares for and responds to disasters, catastrophes and emergencies. It includes preparedness, mitigation, prevention, response and recovery as phases involving pre, during and postdisaster action strategies.

Mr. Tarun highlighted that the goal of the National Policy on Disaster Management is to foster a culture of prevention, preparedness, and resilience at all levels via knowledge, innovation, and education. Furthermore, it stressed the necessity of community-based DM, which requires last-mile policy, plan, and execution integration, as well as all-around capacity building.



## UNDERSTANDING HAZARD VULNERABILITY AND RISKS

Presenter: Ms. Tanushree Verma, Head (Training and Research), Zone4Solutions

SHE DEFINED DISASTERS AS CATASTROPHIC EVENTS THAT HOMOGENOUSLY IMPACT THE POTENTIALLY AFFECTED POPULATION WHICH IS BEYOND THEIR COPING CAPACITY AND **NEEDS EXTERNAL AID TO NORMALIZE LIFE. SHE INTERACTIVELY** EXPLAINS THE HAZARD RISK FUNCTION WHILE EXPLAINING THE TERMS HAZARD, VULNERABILITY, RISK, AND CAPACITIES. A HAZARD IS A PHYSICAL EVENT WHICH IS POTENT TO TURN INTO A DISASTER IF NOT COPED WITH EFFECTIVELY. A RISK IS A POSSIBILITY THAT SOMEONE COULD BE HARMED BY A HAZARD. WHEREAS VULNERABILITY WILL BE EXPOSED TO ATTACK OR HARM AND IS DETERMINED BY PHYSICAL, SOCIAL, ATTITUDINAL CONDITIONS, AND ECONOMIC AND ENVIRONMENTAL SITUATIONS. SHE EXPLAINED CAPABILITIES AS THE ABILITY TO FIGHT AGAINST THE ADVERSE IMPACTS OF THE DISASTER/ EMERGENCY. FOR INSTANCE, IN TERMS OF THE COVID-19 PANDEMIC, THE COVID-19 VACCINATION DRIVES ALL OVER THE WORLD HAVE INCREASED COMMUNITIES' PHYSIOLOGICAL COPING CAPACITIES AGAINST THE CORONAVIRUS.


#### SEARCH AND RESCUE IN DISASTER

PRESENTER: DR. ITINDERPAL SINGH BALI, MASTER TRAINER

#### **KEY TAKEAWAYS**

Dr. Singh discussed search and rescue and its objectives like:

To rescue the survivors trapped

To provide first aid services to the injured survivors and dispatch them for medical care.

To take immediate necessary actions for temporary support and protection.

To hand over, recover and dispose of the bodies of the deceased

To train, demonstrate and raise awareness among the affected population and comfort them.

In this sense, the duty of the rescuer: Assessment, Information, Observation (Look, listen, Feel)







Human Crutch Technique

Pick-A-Back Technic



He also emphasised teamwork and search and rescue are not an individual task, rescue is a team effort that needs coordination and planning and therefore, is focused on manpower, equipment, and methods.

He introduced emergency transportation techniques such as:

#### SEARCH AND RESCUE IN DISASTER CHILD RIGHTS ISSUES AND CHALLENGES - DURING AND POST-DISASTER

### PRESENTER: DR SANGITA PANT, SENIOR MANAGER (TRAINING AND CAPACITY BUILDING), KAILASH SATYARTHI, CHILDREN'S

#### **KEY TAKEAWAYS**

Dr Pant introduced the term 'Child', a male/female/transgender who is below 18 years of any religion and socio-economic background. Children account for 38% of the Indian total population (470 million). Though we are called the young population but this population is vulnerable to exploitation, trafficking, labour, early marriage, discrimination, neglect, emotional abuse, sexual abuse, physical abuse.



#### **DEVELOPING LEADERSHIP QUALITY IN YOUTH**

Presenter: Mr. Awadesh Kumar, Associate Professor, Invertis University

#### Key Takeaways

Mr. Kumar initiated the discussion by giving a brief overview of disasters, classifying them, and defining DRR as the process of decreasing risk as much as feasible. He introduced the global international disaster resilience frameworks such as HFA (2005-2015), SFDRR 92015-2030) intended to accomplish a significant decrease in disaster risk and losses in lives, livelihoods, and health, as well as in the economic, physical, social, cultural, and environmental assets of individuals, enterprises, communities, and nations, during the time period specified through capacity building, policy and advocacy, youth action and knowledge management; SDGs setting out a vision to combat poverty, hunger, disease and disasters (10 out of 17 goals are in the view with DRR).

#### **OFFLINE TRAINING PROGRAMME**

#### OBSERVERS: DR.SANTOSH YADAV AND DR.RASHMI GUPTA SKILL DEVELOPMENT COMMITTEE,ADITI MAHAVIDYALAYA

#### **KEY TAKEAWAYS**

.The session initiated with different transportation techniques: FIREMAN'S LIFT FOUR HAND SEAT METHOD LOG AND ROLL METHOD





#### **FIRST AID**

It was highlighted that during the event, the victim may suffer casualties, and panic resulting chaos and if provided with appropriate first aid and morale support, many lives can be save.

The session also demonstrated dressing of wounds such as bleeding, head injuries, fractures



























# OVERVIEW OF SHORT-TERM COURSE ON Entrepreneurship





### Entrepreneurship skills

Entrepreneur skills include various skill sets such as leadership, business management, time management, creative thinking and problem-solving. You can apply these skills in many job roles and industries. These entrepreneur skills are vital for promoting innovation, business growth and competitiveness.

### STUDY PLAN 16 DAYS(32 HOURS) ENTREPRENEURSHIP PROGRAM

Day 1	Opening Session – What, Why and How of Entrepreneurship	
Day 2	Entrepreneurship Ecosystem – Govt of India	
Day 3	Entrepreneurship Ecosystem – Govt of India	
Day 4	Entrepreneurship Ecosystem – State Govts	
Day 5	Entrepreneurship Ecosystem – State Govts	
Day 6	Entrepreneurship Ecosystem – International	
Day 7	Introduction about PMEGP Scheme, Govt of India	
Day 8	Walkthrough of PMEGP Modules Cont	
Day 9	Walkthrough of PMEGP Modulescont	
Day 10	Project Report Preparation under PMEGP Scheme of Govt of India	
Day 11	Project Report Preparation under PMEGP Scheme of Govt of India	
Day 12	Closing Ceremony – Award of Certificates to participants	

## PRESENTER: MR. ANURAG MITTAL

# Entrepreneurship Ecosystems for youth



In this session Mr. Anurag Mittal introduced us from entrepreneurship ecosystems for youth, where An entrepreneurial ecosystems or entrepreneurship ecosystems are peculiar systems of interdependent actors and relations directly or indirectly supporting the creation and growth of new ventures

#### HOW STUDENTS GET CONFIDENCE TO TAKE STEPS FOR THEMSELVES-STUDENTS INDEPENDENCEY

With shown site n more other sites similar to this; MR.ANURAG MITTAL explained that how can we start our own new startups and earn income. With that he also helped us to set our mind as business mind by showing presentations and online sites



# E-COMMERCE





Electronics Commerce or E-Commerce

E-commerce is the process of buying and selling over the Internet, or conducting any transaction involving the transfer of ownership or rights to use goods or services through a computermediated network without using any paper document.

E-commerce refers to paperless exchange of business information using following ways.

With all this Mr. Mittal also helped student to learn how to communicate n how to attend persons, with their communication skills as additional.

Other side Mr. Mittal familiar students with the shopping apps; where then can gave a platform to their products, and many more....







#### t Overview























. The course is still going on!!







SKILL DEVELOPMENT COMMITTEE E-NEWSLETTER 2022-23









## EDITORIAL BOARD OF THE NEWSLETTER



Chief Editor of E-Newsletter Prof. (Dr.) SADHNA JAIN

> Student Editor Ms. LAKSHITA TEHLAN



### **Message from the Principal's Desk**

I am pleased to have the Skill Development Committee at our esteemed college. The committee aims to enhance your practical skills and foster your overall growth not only during your time at Aditi Mahavidyalaya but also as an alumnus too. Comprising experienced faculty members, the committee has organized workshops, webinars, and short-term courses to equip you with essential skills for a successful career and a fulfilling and rewarding life. We believe that honing these skills alongside academic learning has empowered you to excel in today's competitive world. Stay tuned for upcoming events and make the most of this valuable opportunity. Let us together embark on a journey of skill development and unlock our true potential.

Warm regards, PROF. MAMTA SHARMA PRINCIPAL

### **Message from the Convenor**

Dear Students,

It is a matter of immense pleasure for me to serve as the Convenor of the Skill Development Committee of the prestigious Aditi Mahavidyalaya. Our sole objective is to provide you with a platform to learn and develop practical skills that complement your academic journey. Through a series of engaging workshops, interactive sessions, and hands-on training programs, the committee has aimed to equip you with the necessary skills to thrive in the professional world with the skills of the 21st century. The committee invited dedicated and eminent experts to guide and boost your growth and success. Stay tuned for our upcoming initiatives, and make the most of this incredible opportunity to enhance your skill set. Together, let us take a transformative journey of skill development.

Best regards

Prof (Dr Sadhna Jain), Convenor, Skill Development Committee

Members of Skill Development Committee ... 🖗





Prof. MAMTA SHARMA, Principal, Aditi Mahavidyalaya

Prof.SADHNA JAIN, Convenor,Skill Development Committee



Sh. BALDEV GULATI, Co-Convenor,Skill Development Committee



Prof. SURUCHI SINGH, Member,Skill Sevelopment Committee





Dr.SANTOSH YADAV, Member, Skill Development Committee

Dr.RASHMI GUPTA, Member,Skill Development Committee



Miss. LAKSHITA TEHLAN, Student,Coordinator

## Skill Development committee E-Newsletter

Develop your skills with Skill Development committee....

### Here we go!

#### WHAT IS SKILL DEVELOPMENT?

Skills development is generally used to refer to the productive capabilities acquired through all levels of learning and training, occurring in formal, non-formal, informal and on-the-job settings. It enables individuals to become fully and productively engaged in livelihoods, and to have the opportunity to adapt these capabilities to meet the changing demands and opportunities of economy and labour market. The acquisition of such capabilities depends on many factors, including a quality lifelong learning system and a supportive learning environment.

#### WHY?

Skill development helps people get better jobs by improving existing skills or learning new ones. This includes improving communication skills with colleagues; problem-solving skills; reading faster; making better decisions etc.

Skill Development Courses help to perform a particular activity in a very experienced manner can be known as a skill. Skill Development courses are normally offered in various forms of programs like certification, Diploma and PG Diploma, UG of bachelor's level, PG or master's level, Ph. D. doctorate level.



## SESSION 2022-23



ADITI MAHAVIDYALAYA



#### ABOUT

Inventory management helps companies identify which and how much stock to order at what time. It tracks inventory from purchase to the sale of goods. The practice identifies and responds to trends to ensure there's always enough stock to fulfill customer orders and proper warning of a shortage

#### **Registration Link**

https://docs.google.com/forms/d/e/IFAlpQLSdUbDUXN wKnSoa1Mqxol1rRzAYCiX1Uc1me8WotHuLO6Sqg/viewfor m?vc=0&c=0&f1r=0



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(For Tea	ching And Non Teaching Stat	if)
	ON	
DATE : 3 NOVE	BER, 2022 THURSDAY : 11:00 AM ONWARI	DS
v	ENUE: LIBRARY READING HALL	
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	RIKCE SHARMA (CHAIRMAN) PROF. HAMTA SHARMA CONVENOR ( PRINCIPAL) PROF. 1400 CO-0000E TEAM MEMBERS Ms. Manisha Pal Dr. Ratin ( Massian) Proha	NOR
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#### RESOUURCE PERSON : Mr. NK Mishra

<sup>t h u r s d a y</sup> <sup>3 N O V</sup> 2022 YOGA AND SPORTS NUTRITION COURSE

30 hours certificate course in Yoga and Sports Nutrition being organized jointly by NAVYOGA and ADITI College (University of Delhi) from April 2023 to June 2023



What is sports nutrition?

Sports nutrition is the study and implementation of a diet/plan that is designed to increase athletic performance. Best performance is achieved by providing the right amount of food type (protein, carbohydrates, fats, fibre, etc.), fluids and nutrients to maximise energy and aid in sports recovery. What is yoga nutrition?

The holistic concept of yoga nutrition aims at cleansing, strengthening, and developing all levels of our human existence. While most other nutrition systems focus on the physical and chemical effects of nutrition, yoga nutrition also considers the mental and spiritual aspects of our food





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RESOURCE PERSON: Dr. Vikram Singh, Director, Research nd Training,NSSS

<sup>3 0</sup> <sup>J A N</sup> 2023



1. Free updation after the course.

2. Provide easy to understand and well Researched study material after the program.

Guidance & Support at all times by the most competent faculty.

4. Promotion & Placement guidance.

5. Regular up date through workshops, meeting and seminars by National & International presenters.

6. Be a Part of the Yoga Sports and Fitness Revolution - Help people to Look Good Feel Good.

### **YOGA AND SPORTS NUTRITION**

The course has been designed keeping in view the industry requirement of skilled professionals, to train the students who are looking for career as yoga teacher, personal trainer, gym trainer, group fitness instructor, nutrition counselor. The certification will be jointly done by Navyoga Suryodaya Sewa Samiti & Aditi College, University of Delhi. In view of the launch of Government of India schemes like QCI, Khelo India, Fit India, Corporate wellness, Pradhanmantri kaushal Vikas Yoajan, NCVET, SPEFL-SC, formed by the Ministry of Skill Development and Entrepreneurship (MSDE), promoted by National Skill Development Corporation & Federation of Indian Chambers of Commerce & Industry (FICCI), there is an urgent need to fill the gap between the skill ecosystem and industrial demand to develop skilled and effective workforce. The students get the opportunity to enhance their knowledge and qualification, get certified to work part time - earn additional income, keep themselves and their family fit and healthy. Earlier there was a tendency to go abroad to get certified but it is now available in India itself so the students can save their money, work online and offline. Build their level of confidence in delivering at all levels. Why do we stand apart from others in the industrythe objective of this collaboration is to provide best opportunities by

# ONLINE TALK ON DIGITAL MARKETING

#### ABOUT

The term digital marketing refers to the use of digital channels to market products and services to consumers. This type of <u>marketing</u> involves the use of websites, mobile devices, <u>social media</u>, search engines, and other similar channels. Digital marketing became popular with the advent of the internet in the 1990s.

Digital marketing involves some of the same principles as traditional marketing and is often considered an additional way for companies to approach consumers and understand their behavior. Companies often combine traditional and digital marketing techniques in their strategies. But digital marketing comes with its own set of challenges, including implicit bias.

**Registration Link** 

Google meet Link

https://forms.gle/xN9QCHBk8n5LT6

https://meet.google.com/sr-ocji-oft



#### Online talk on Digital Marketing

Organized by: Skill Development Committee

Principal: Prof. Mamta Sharma

Convener: Prof. Sadhna Jain

Shri Baldev Gulati

Members: Prof. Suruchi Singh, Dr. Santosh Yadav,

Student Co-ordinator: Ms. Lakshita Tehlan Ms. Anushka Saha

> Link to Register - https://forms.gle/xN9QCdHbEBk8n5LT6 Goggle Meet Link : https://meet.google.com/srr-ocji-oft

Shri Neeraj Gupta,

: 07.04.2023

: 5.30 pm onwards

: Friday

Platform : Google Meet

Register now

Manager, HDFC Bank (Digital Insurance)

Date

Day

Time







#### The keypoints of the talk includes:

- What is Digital marketing - Digital marketing, also called online marketing, is the promotion of brands to connect with potential customers using the internet and other forms of digital communication. This includes not only email, social media, and web-based advertising, but also text and multimedia messages as a marketing channel.

-Marketing - Marketing refers to activities a company undertakes to promote the buying or selling of a product or service. Marketing includes advertising, selling, and delivering products to consumers or other businesses.

-What is the difference between sales and marketing? Marketing is building awareness about your brand and products to attract customers, while sales are converting these potential customers into prospective buyers.

-History of marketing – In his talks he has explained the concept very well through examples from Mughal time till now with pictures. He also showed an ad related to contraception, that who Indian family get awkward around there children after seeing that.

## **DIGITAL MARKETING**

The Skill Development Committee (SDC) plays a crucial role in shaping the future of students by identifying and addressing skill gaps in academics and skills required by industries. In the era of digitalization, the need for skilled professionals in the field of digital marketing is on the rise. Digital marketing is a rapidly growing industry that encompasses a range of activities such as search engine optimization, social media marketing, email marketing, content marketing, and more. The digital landscape is constantly evolving, and professionals need to keep pace with the latest trends and technologies to stay relevant. This is where the role of the SDC comes into play. Therefore, it is important to have talks under the SDC to discuss and plan the required skill development initiatives in the field of digital marketing. Keeping, these points in mind, the committee has organized a sensitization talk on Digital Marketing. I hope, the talk would satisfy many of your queries and may motivate you to explore this field as an area for career and entrepreneurial activities. With these words, I request the student co-ordinator to move forward with the program



THE TALK ENDED WITH A VOTE OF THANKS TO SHRI NIRAJ GUPTA BY PROF. SADHNA JAIN.

## CAREER PROSPECTS IN SKILL DEVELOPMENT ENHANCEN COURSES

#### ABOUT

Skill enhancement provides the opportunity and knowledge for a individual to develop and strengthen the necessary skills to gain, maintain, and advance in a chosen area. Skill enhancement programs are focused around training that combines the best practices from education, psychology, social work, career counseling, sports, and technology training. Through skill training a person can improve their overall performance in any identified area and in so doing can improve the overall quality of life. Skill enhancement or training typically uses a combination of cognitive and behavior problem solving approaches, both of which are used to strengthen a person's positive skill develop.

#### Google meet link

https://meet.google.com/jpp-xzvz-gmt

#### **Registration link**

Lat 28.629122° 76 96160

https://meet.google.com/jpp-xzvz-gmt

ADITI MAHAVIDHYALYA (UniversityofDelhi) Amrit Mahotsav

Skill Development Committee invites you for

Online talk on **Career Prospects in Skill Enhancement Courses** 

> Organized by: Skill Development Committee Principal: Prof. MAMTA SHARMA Convenor: Prof. SADHNA JAIN Co Convenor: Sh. BALDEV GULATI Members: Prof. SURUCHI SINGH, Dr. SANTOSH YADAV. Dr. RASHMI GUPTA

> Student Co-ordinator: LAKSHITA TEHLAN. ANUSHKA SAHA Date and Day: 14.4.23: FRIDAY Time: 6:00pm onwards Platform: Google meet

Resource person: Dr Santosh Kumar Yadav. UGC Co-ordinator MCCC

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\* RESOURCE PERSON : Dr. Santosh kr. Yadav, UGC Co-ordinator MOOC

D 1 4 2023





According to Resource person: when you become a good student, parent, friend even then also your skills get developed. In coming years (by 2025) the skill development course will be asked in every field(for getting well educated ,profession, through out society) and for getting succeed these 15 skills will be must / these 15 points will work as SUCCESS MANTRA .

With that he give some examples of countries that how they don't even have the name of unemployment, each and every graduated people gets a job.

### CAREER PROSPECTS SKILL ENHANCEMENT COURSES

Skill enhancement courses are incredibly important for both personal and professional development. Here are a few reasons why:

Improved Job Performance: Skill enhancement courses can improve an individual's job performance by providing them with the necessary tools and knowledge to perform their job more effectively. This can lead to increased productivity, higher job satisfaction, and better job security.

Increased Employability: Skill enhancement courses can also make an individual more attractive to potential employers by demonstrating that they are committed to their professional development and willing to invest in their skills.

Career Advancement: Skill enhancement courses can provide an individual with the skills and knowledge needed to take on more advanced roles within their organization or industry. This can lead to promotions, higher salaries, and increased job satisfaction.

Adaptability to Change: In today's rapidly changing job market, it's essential to stay up-to-date with the latest technology, industry trends, and best practices. Skill enhancement courses can help individuals adapt to new technologies and changes in their industry, making them more valuable to their employer and more competitive in the job market.

Personal Development: Skill enhancement courses can also help individuals develop new skills and explore new interests outside of their current job. This can lead to personal growth, increased confidence, and a more fulfilling life.

In summary, skill enhancement courses are essential for professional development, career advancement, adaptability to change, and personal growth.



THE TALK ENDED WITH A VOTE OF THANKS TO DR. SANTOSH KR. YADAV BY LAKSHITA TEHLAN

#### CAREERS IN SPECIAL-E ATION

#### ABOUT

Special Education, also called special needs education, the education of children who differ socially, mentally, or physically from the average to such an extent that they require modifications of usual school practices. Special education serves children with emotional, behavioral, or <u>cognitive</u> impairments or with hearing, vision, speech, or learning intellectual, disabilities; gifted children with advanced academic abilities; and children with orthopedic or neurological impairments.



https://meet.google.com/mni-srhk-eiu

**Registration link** 

https://forms.gle/LxX2B7xpCRtod8vE8



Resource person: Dr. Meenu Jain, Principal, Aarambh School ( An Early Intervention School)

Organized by Skill Development Com Principal: Prof. Mamta Sharma Convenor: Prof. Sadhna Jain Co Convenor: Sh. Baldev Gulati Members: Prof. Suruchi Singh, Dr.Santosh Yadav, Dr. Rashmi Gupta Student Co-ordinator: Lakshita Tehlan. Anushka saha

ONLINE TALK ON

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#### New Delhi, Delhi, India

26A&27-A KH NO-10/13/2 MIN C-1 BLK NAVEEN PLACE KALI PIYA New Vision Colony, Bengali Colony, Block D, Naveen Palace, Najafo Delhi 110072, India Lat 28.629131°

Time: 5-6pm Platform: Google meet

**RESOURCE PERSON: Dr. Meenu Jain,** Principal,

UNDAY S <sup>6</sup> 2023



### **CAREER IN SPECIAL EDUCATION**

A career in special education can be rewarding and challenging. Special education professionals work with students who have disabilities and need extra support to achieve their educational goals. Here are some careers in special education:

Special Education Teacher: Special education teachers work with students who have disabilities such as autism, learning disabilities, and emotional disturbances. They develop individualized education plans (IEPs) for each student and work closely with other professionals to ensure that the student receives the appropriate support.

Speech-Language Pathologist: Speech-language pathologists work with students who have communication disorders. They help students improve their speech, language, and social communication skills. They may also work with students who have difficulty swallowing.

Occupational Therapist: Occupational therapists work with students who have physical or developmental disabilities. They help students improve their fine motor skills, such as handwriting, and their gross motor skills, such as walking.



GPS Map Ca

hi Delhi India

School Psychologist: School psychologists work with students who have emotional or behavioral/issues. They conduct assessments, provide counseling, and work with teachers and parents to develop strategies to help students succeed.

Behavior Analyst: Behavior analysts work with students who have behavioral issues. They develop behavior plans to help students learn appropriate behaviors and reduce problem behaviors.

Assistive Technology Specialist: Assistive technology specialists work with students who have disabilities that affect their ability to learn or communicate. They assess the student's needs and provide them with technology, such as computer software or devices, to help them succeed.

These are just a few of the many careers available in special education. Each of these careers requires specialized training and education, but they all offer opportunities to make a positive impact on the lives of students with disabilities



#### The keypoints of the talk includes:

What is special education:

Special education is a kind of inclusive education. It is a specially designed education system for children who are different – socially, mentally, or physically, as compared to the average population.

Role of special education:

The special educator develops skills, concepts and behaviors related directly to the disability of students with additional requisites that should take place inside the school.

Objectives of special education:

•To develop motivational patterns in the handicapped that will produce achievement in school.

•To develop a realistic self-concept in handicapped children.

•To reach the maximum level of effectiveness in school subjects.

•To produce in the handicapped a desire to participate in the activities of non-handicapped persons. Etc.... Courses (eligibility):

·D.Ed (Diploma in Special Education)

·B.EdSpe. Edu. (Bachelor of Special Education) ·Diet

<u>https://www.rciapproval.org/rci\_admission/college</u> (site shared or more information of courses)

Special education equivalent to general education:

In this topic Dr. Meenu talked about law (high court order) Special Education is a degree programme and minimum qualification for entrance is graduation and the successful candidates are eligible to impart education to the secondary level of students. Hence it is equivalent to B. Ed. (General).

Dr. Meenu Jain's line to motivate us.... \* Do any work by being dedicated, there will be opportunities in every field\*

The talk ended with a vote of thanks to Dr. Meenu Jain by Sh. Baldev Gulati.