

### **Action taken report -2019-20**

#### Members of the committee-2019-20

1. Dr Mamta Sharma	Chairperson
2. Dr Archana Sawshilya	Coordinator
3. Dr Neelam Rathi	Media and Activity Coordinator
4. Dr Pooja Khanna	Member
5. Ms Indu Dahiya	Member
6. Dr Parul Goel	Member
7. Sh. V.P. Tiwari	Administrative Officer {later Sh. Asutosh Aggrawal}
8. Ms Namrata Maurya	Student Representative
9. Ms Rakhi Bhardwaj	Student Representative .

#### Action taken report-

1.The committee reported that Kargil Vijay Diwas was celebrated on 26<sup>th</sup> July 2019 with the NCC students in order to salute the spirit of martyrs

2.The chairperson informed that as proposed in the meeting on 12<sup>th</sup> June 2019, a proposal for construction of pavement, guard room, replacement of main gate and providing one extra gate for college was sent to PWD vide letter no. AM/2019/1650 on 29<sup>th</sup> July 2019.

3.The Chairperson informed the committee that the proposal for the sanction of requirement of 150 Double Desks, 6 Teacher Tables, 6 Teacher Chairs, 6 White boards and 6 Almirahs was sent to The Directorate of Higher Education vide letter no.AM/2019/2273 on 9<sup>th</sup> October 2019.

4.It was informed that on 12<sup>th</sup> October 2019, the DHE sanctioned the incurred expenditure on construction of pavement, guard room, replacement of main gate and providing one extra gate for college as was done by PWD vide letter no. AM/2019/1650 on 29<sup>th</sup> July 2019. Along with this, as proposed by the committee on 30<sup>th</sup> July 2019, the sanction for converting the existing lab to Media lab with aquatic wall panel and false ceiling work was also approved by DHE on 12<sup>th</sup> October 2019. 5.It was also reported by Principal that the following programmes were conducted successfully with high enthusiasm of teachers and huge participation of students

*Mamta Sharma*  
Principal,  
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*N. Rathi*  
I.Q.A.C.  
Coordinator  
Aditi Mahavidyala  
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6. It was reported that a Cancer Awareness and Health Camp in collaboration with BLK Superspeciality Hospital was conducted on 24<sup>th</sup> September 2019 for both teaching as well as non-teaching staff of the college.

7. It was reported that the college organised a UGC sponsored National conference on 'Revamping Higher Education for Girls in India by exploring possibilities through Traditional and Innovative Teaching Techniques: Beti Bacho, Beti Padhao Perspective' on 28<sup>th</sup> August 2019 in CPDHE, University of Delhi.

8. It was reported by the committee that there was requirement of creation of Sanitation Staff and the request for the same shall be sent to PWD at the earliest. Other Reporting matters were

9. Pustak Pradarshni by Department of Hindi Journalism and a workshop on 'Advertisement: Economic and Social Aspects' by Dept of Commerce and Department of Hindi Journalism on 18<sup>th</sup> and 19<sup>th</sup> September 2019

10. Extensive Lecture Series from 17<sup>th</sup>-24<sup>th</sup> September 2019 on following themes:

1. 'Out of Office: too Stressed to work'
2. Cyber Crime and Social Media: Assertive and unassertive aspects of Communication.
3. Opening Horizons to Third Gender


11. A Community based awareness campaign – 'Seva Saptah' by the NSS students on the issue of 'Single Use of Plastic' in the villages in Bawana from 14<sup>th</sup>-21<sup>st</sup> September 2019.

12. Peace March was conducted on the eve of Gandhi Jayanti on 1<sup>st</sup> October 2019

13. Notice boards were displayed using photo gallery of all the innovated projects completed by the faculty members.

  
I.Q.A.C.  
Coordinator  
Aditi Mahavidyala  
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NAAC  
Coordinator  
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