

Action Taken Report- 2020-2021

Members of the committee

1. Prof. Mamta Sharma	Chairperson
2. Prof. Neelam Rathi	Coordinator
3. Dr. Sunil Kumar	GB Represntative (Treasurer)
4. Prof. Pooja Khanna	Member
5. Prof. Beena Antony Reji	Member
6. Prof. Manisha Wadhwa	Member
7. Prof. Sadhna Jain	Member
8. Prof. Indu Nashier	Member
9. Prof. Poonam Lakra	Member
10. Prof. Archana	Member
11. Prof. Suruchi	Member
12. Ms. Manisha Pal	Member
13. Ms. Sneh Gangwar	Member
14. Mr. Ashutosh	S.O.Administration
15. Mr. Jitendra Gulia	S.O. Accounts
16. Dr. Seema Rani	Alumni Representative
17. Mr.Santosh Geogre (Founder and Volunteer, Transformation Movement)	External Member
18. Ms. Shanti Devi (Rtd. Headmistress of Primary School, Bawana)	Community Representative
19. Gargi	Student Representative
20. Srishti	Student Representative

Action Taken Report:

- IQAC and Cultural committee decided that will organize a seminar on "Role of Vivekanand Centers in promoting Indian Culture"
- Organized series of workshops on different themes for the faculty members from 7th August to till 14th August. (Flexible Higher Education System, Shiksha Sanskriti Nyas on "Vartaman Sandarbh May Paryavaran ki Bhartiya Dristi, Hands on Faculty training program on development and delivery of course using Moodle and Google App for teaching)
- Prepared AQAR and screening promotion files

Verification of Files of promotion to Professorship under stage IV , SOPs from the university were completed.

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- Organized webinar on "National Education Policy: Role of Hindi languages: opportunities and challenges and "Bhasha ka Aadhunikikaran aur Hindi May rojgar ki Sambhavnayan.
- Observation screening was done for professorship.
- Faculty was instructed for PBAS and APAR for promotions
- IQAC and NAAC committee decided for inter-department audit. Also prepared Department check-list.
- Signed MOU and implemented UDAAN project. Offered two courses.
- Approval for purchase of new DVR and repair of CCTV cameras.
- PABX system console and phone sets.
- Approval for green audit vendor as it is mandatory for NAAC purpose.
- Due to Covid-19, request approved for the purchases of sanitizer dispenser, thermal temperatures.
- Request approved for two-studio assistant for media laboratories of the college.
- MOU signed with NIIT foundation for Digital Literacy course

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