



Ref. No. AM/IQAC/08

Dated. 15-11-2022

## Minutes of the meeting IQAC committee 15th November 2022

A meeting of the IQAC committee was held on 15th November 2022, (Tuesday) at 12 pm, for the short courses in the college staff room.

The following members were present:

Prof. Neelam Rathi (Convenor) *N.Rathi*

Prof. Sadhna Jain (Member IQAC and co-coordinator short course) *Sadhna*

Prof. Suruchi Singh (Coordinator short course) *Suruchi*

Prof. Pooja Khanna (Member IQAC) *Pooja*

Prof. Poonam Lakra (Member IQAC)

Prof Beena Reji (Member IQAC) *Beena*

DR Anita Beniwal *Anita*

Dr Rashmi Gupta

The following short courses were proposed in blended mode(Majorly online):

Short Term Course	Organization	financial expenditure involved in the courses	Duration	Fees to be paid by students	Min number of students
Monitoring and Evaluation	Evaluation Community of India	45,000 by the college	30 hours	No fee	50

*N.Rathi*  
**I.Q.A.C.**  
**Cordinator**  
Aditi Mahavidyala  
Bawana, Delhi-110039

*Mamta Sharma*  
प्रोफेसर ममता शर्मा/Professor Mamta Sharma  
प्रोफेसर-प्राचार्य /Professor-Principal  
अदिति महाविद्यालय / Aditi Mahavidyalaya  
दिल्ली विश्वविद्यालय /University of Delhi  
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# अदिति महाविद्यालय

(दिल्ली विश्वविद्यालय)

औचंदी रोड, बवाना, दिल्ली-110039

दूरभाष : 27751317



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Disaster Management					
Yoga and Physical Education short-term course	Nayoga	45,000 by the college to the organization	30 Hours	No fee	100

Wellness and Neurotherapy	Aarogyapeeth	30,000 by the college to the organization	30+ hours	No fee	100
Introduction to Philosophical Counselling	Philosophical Practitioners Association of India	2500 per student+ no aid from college	30 Hours	2500 per student	40

*Rathi*

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- 1. Wellness and Neurotherapy course :** Dr Rashmi informed that **Wellness and Neurotherapy course** will be in blended mode. No fee will be charged from the participants. Minimum number of participants for the courses would be 100. Dr Rashmi and Dr Manish Kumar will be the coordinators of the course. All alumni, present college students, teaching and non-teaching staff can join the course. Certificates will be provided jointly by the College and the organization. This course is rooted through Skill Development committee.
- 2. Yoga and Physical Education short-term course:** Dr Rashmi informed that the course will be in blended mode. No fee will be charged from the participants. A minimum number of participants for the courses would be 100. Dr Rashmi and Dr Manish Kumar will be the coordinators of the course. All alumni, present college students, teaching, and non-teaching staff can join the course. Certificates will be provided jointly by the College and the organization. This course is rooted through Skill Development committee.
- 3. Introduction to Philosophical Counseling:** Dr Anita Beniwal revised the initial proposal. No financial aid is required from the college. The minimum number of students will be 40. Classes will be in online mode. The organization is charging 3000rs from outsiders and giving confessions of Rs500 to Aditi college students, alumni, and faculty. The students, alumni, and faculty of AMV will pay Rs 2500. Dr. Anita Beniwal will be the coordinator of the course. All the expenses will be borne by the organization (Philosophical Practitioners Association of India).

*NRathi*

**I.Q.A.C.**  
**Cordinator**

Aditi Mahavidyala  
Bawana, Delhi-110039

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Website : <http://www.aditi.du.ac.in>

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The following expenses related to the course shall be borne by PPAI:

1. Honorarium for experts
2. Remuneration for teaching assistants
3. Zoom membership
4. Designing the publicity material for online circulation
5. Printing of a maximum of 2 banners and 10 posters (color)

If there are less than 40 students (present+ alumni +faculty) from Aditi Mahavidyalaya then the seats will be open to students from other institutions.

4. **Disaster Management:** Prof. Sadhna Jain informed that this course is already approved. This course is rooted through Skill Development committee.
5. **Monitoring and Evaluation:** Prof. Sadhna Jain informed that the course will be in online mode. No fee will be charged from the participants. The minimum number of participants for the course would be 50. Dr Sadhna Jain will be the coordinator of the course. All alumni, present college students, teaching and non-teaching staff can join the course. Certificates will be provided jointly by the College and the organization. This course is rooted through Skill Development committee.

The short courses will be scheduled to target the students of different courses at a time. The committee approved the 4 courses namely,

- Monitoring and Evaluation,
- Yoga and Physical Education,
- Wellness and Neurotherapy,
- Introduction to Philosophical Counselling.

*NRathi*

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**Minutes of the IQAC core committee:**

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener *NRathi*
- Prof. Pooja Khanna *PKhanna*
- Prof. Beena Antony Reji *Beena*
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain *SJain*
- Prof. Poonam Lakra
- Prof. Indu Nashier *INashier*
- Prof. Suruchi *Suruchi*

*NRathi*  
**I.Q.A.C.**  
**Cordinator**  
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Ref. No. AM/ISOAC/09

Dated 21-12-2022

**Minutes of the meeting held as per details:**

Date: 21, December 2022

Venue: Principal Room

Time: 12:00 pm

Agenda: Report on applications received

Members Present:

1. Prof. Neelam Rathi
2. Prof. Manisha Wadhwa
3. Prof. Sadhna Jain
4. Prof. Pooja Khanna
5. Prof. Beena Antony Reji

*N. Rathi*

*M. Wadhwa*

*B. Antony Reji*

- The committee received the initial screening report for the following applicants.

1. Dr. Neetu Rana
2. Dr. Suniti Dutta
3. Dr. Sunita Pareek
4. Dr. Sunita Bahmani
5. Dr. Sunita Dhankar

- The reports are attached
- The IQAC members took cognizance of the shortfalls in the forms submitted.
- The committee resolved that the applicants be informed of the shortcomings and be allowed time till 23<sup>rd</sup> December 2022 to make necessary corrections.

*N. Rathi*  
**I.Q.A.C.  
Coordinator**  
Aditi Mahavidyalaya  
Bawana, Delhi-110039

*Mamta Sharma*  
प्रोफेसर ममता शर्मा / Professor Mamta Sharma  
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**Minutes of the IQAC core committee:**

Meeting attended by:

- Prof. Mamta Sharma (Chair)
- Prof. Neelam Rathi- IQAC Convener
- Prof. Pooja Khanna *PKhanna*
- Prof. Beena Antony Reji *Beena*
- Prof. Manisha Wadhwa
- Prof. Sadhna Jain
- Prof. Poonam Lakra
- Prof. Indu Nashier *Indu*
- Prof. Suruchi

*NRathi*

*NRathi*  
**I.Q.A.C.**  
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Ref. No. AM/IAAC/10

Dated 19-1-2023

### Minutes of the IQAC meeting held as per details

Date: 19th January, 2023 Time: 1:00 p.m.

Platform: Google Meet

Agenda: Approval of MOU with DEEP-C and Aditi Mahavidyalaya / Azadi Ka Amrit Mahotsav budget/ Collaboration with University of Delhi for G20 Presidency summit

- The committee deliberated upon the MOU between DEEP-C and Aditi Mahavidyalaya.
- Through this collaboration we would be working to enhance students' competence in analytical ability and critical thinking by involving them in research and innovation and enhancing their employability skills in the long run through organization of seminars, panel discussion and webinar. This collaboration also intends to work for teachers training programmes and academic activities in specific fields of interest.
- Prof Manisha Wadhwa was appointed Nodal Officer for the collaboration
- The same was approved by the committee
- Professor Manisha Wadhwa, Nodal Officer, Azadi ka Amrit Mahotsav presented the budget amounting to Rupees 104200/- for organising 11 activities / events in the month of January on the occasion of Republic Day. The same was approved by the house.
- The committee approved the collaboration with University of Delhi G20 Presidency Summit.
- Professor Pooja Khanna was appointed Nodal Officer for the same.
- It was decided that a proposal of the planned activities will be prepared and mailed to the concerned authorities.

Meeting attended by:

Professor Neelam Rathi

*N.Rathi*

Professor Manisha Wadhwa

Professor Beena. A. Reji

*Beena*

Professor Sadhna Jain

*Sadhna*

Professor Indu Nashier

Professor Suruchi

*Suruchi*

Professor Pooja Khanna

*Pooja*

*N.Rathi*  
**I.Q.A.C.**  
**Cordinator**  
Aditi Mahavidyala  
Bawana, Delhi-110039

*Mamta Sharma*

प्रोफेसर ममता शर्मा / Professor Mamta Sharma  
प्रोफेसर-प्राचार्य / Professor-Principal  
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## Minutes of IQAC Meeting

Venue : Principal Office

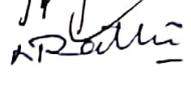
Date : 27/2/23

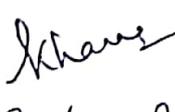
Time : 2 P.M

Agenda : Notice Boards for College

Members Present :

Mr Ashutosh : 

Prof Neelam : 

Prof Pooja Khare : 

Prof Suruchi Singh : 

Prof Sadhana : 

Ms Manisha Pal : 

Prof Beena Antony Reji : 

Received letter from PWD 6/2/23 stating 82,12,300/- fund for (i) RCC Undergra  
water tank (ii) Construction of Open Cafeteria (iii) Aluminium Cupboard in  
the Gallery (iv) Aluminium Notice Board (v) Work station (Laptops) in Computer Lab

For item (iv) Aluminium Notice Board the department TIC can  
hold their meeting and give the Numbers of Notice Board required  
with Specification in inches latest by 2/3/23.

The IQAC recommends that the College should apply  
for ISO certification

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Minutes  
2022-

Aditi Mahavidyalaya

(University of Delhi)

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Ref. No. AM/30AC/11

Dated. 10-4-23

Minutes of the workload and IQAC Committee held as per details

Date: 10.4.2023

Time: 1pm

Venue: Principal Room

Agenda: Deliberation on Roster

1. Observations of LO were discussed and addressed
2. The Post of Chemistry was frozen and the point shifted down in the roster under reassignment. This post was reassigned to Physical Education in view of the enhanced workload under NEP.
3. The post of Dr Neena Saxena from the department of English, who retired in 2021, was reassigned to the Department of education. The reasoning was the fluctuating nature of workload in the department of English which shrunk with the introduction of NEP. On the other hand, there was an increase in the workload of Education. The reasoning provided was that, In academic session 2022-23, Education in BA prog is offered in 3rd year too, which has increased the workload of BA Education. Also, Syllabus of Education in BA prog was not designed by the University during CBCS. Thus, it was discontinued for some time. Later, the syllabus was designed under LOCF. Thus, it was introduced from the academic session 2020-2021.
4. It was recommended that the amendments may be further considered by higher authorities and necessary action in the interest of the institution may be taken

Meeting attended by

Prof Neelam Rathi (IQAC Convenor and Convener Workload)

Prof. Manisha Wadhwa (IQAC Member) Education Department representative

Prof Beena. A. Reji (IQAC member)

Prof. Pooja Khanna (IQAC member)

Prof. Neerja Deswal (TIC English)

*N. Rathi*  
*Manisha*

*Beena*  
*Khanna*  
*Neerja*