

Action Taken Report- 2022-2023

Members of the committee

| | |
|---|--------------------------|
| 1. Prof. Mamta Sharma | Chairperson |
| 2. Prof. Neelam Rathi | Coordinator |
| 3. Mr. Prince Sharma | GB Representative |
| 4. Prof. Pooja Khanna | Member |
| 5. Prof. Beena Antony Reji | Member |
| 6. Prof. Manisha Wadhwa | Member |
| 7. Prof. Sadhna Jain | Member |
| 8. Prof. Indu Nashier | Member |
| 9. Prof. Poonam Lakra | Member |
| 10. Prof. Suruchi | Member |
| 11. Ms. Manisha Pal | Member |
| 12. Ms. Sneha Gangwar | Member |
| 13. Mr. Ashutosh | S.O. Administration |
| 14. Mr. Jitendra Gulia | S.O. Accounts |
| 15. Dr. Seema Rani | Alumni Representative |
| 16. Mr. Santosh Geogre (Founder and Volunteer, Transformation Movement) | External Member |
| 17. Ms. Shanti Devi (Rtd. Headmistress of Primary School, Bawana) | Community Representative |
| 18. Areeba Hussain | Student Representative |
| 19. Rishu Singh | Student Representative |

Action Taken Report:

- The Internal Quality Assurance Cell (IQAC) has undertaken various initiatives to enhance the quality of education and institutional effectiveness. Here's a detailed overview of the actions taken:

Screening of Professor Forms:

- The IQAC collaborated with university representatives to screen professor forms. The committee recommends processing payment to resource persons as per norms. Furthermore, payment is proposed for resource persons assisting in organizing future IQAC activities.

Expansion of IQAC Membership:

- The decision was made to include additional members in the IQAC to broaden its scope and effectiveness.

Implementation of Online Attendance Portal:

- An online portal for student attendance submission was approved (optional).

Establishment of Student Advisory Board:

- A student-centric advisory board was proposed to address student queries within 24 hours.

Preparation of Academic Calendar:

- All Teacher-In-Charges are tasked with preparing academic calendars for their respective departments, outlining event details and tentative dates to maximize student benefits.

Approval of MOUs:

- MOUs were approved with DEEP-C and Aditi Mahavidyalaya, as well as collaboration with the University of Delhi for the G-20 Presidency.

Recommendation for ISO Certification:

- The IQAC recommended pursuing ISO certification to uphold international quality standards.

Infrastructural Development and NAAC Preparedness:

- Recommendations were made for infrastructural development and preparation for NAAC accreditation.

Submission of Reports:

- Reports from various committees, cells, and incubation centers of the college are to be submitted as per IQAC directives.

Conduct of Short Courses:

- Short courses on Monitoring and Evaluation, Disaster Management, Yoga and Physical Education, Wellness and Neurotherapy, and Introduction to Philosophical Counselling were conducted in a blended mode, primarily online.

Transition to Online Classes:

- Considering the shortage of rooms due to ongoing exams, the IQAC considered the request for online classes.

Documentary Production:

- Professionals were assigned to produce a 15-minute documentary on the college.

Stakeholder Meetings:

- The decision was made for periodic meetings with stakeholders to foster communication and collaboration.

Collaborative Agreements:

- Collaborative agreements were signed with DEEP-C and the University of Delhi for mutual benefits, including enhancing students' analytical ability, critical thinking, and employability skills.

Faculty Promotions:

- Department-wise promotions for faculty members were approved, recognizing their contributions to their respective fields.

- The IQAC's efforts have been directed towards institutionalizing best practices, promoting collaboration, and enhancing quality standards across the institution, contributing to its overall advancement..

List of Department-Wise Promotions

| NAME OF THE FACULTY | DEPARTMENT | STAGE |
|----------------------------|-------------------|--------------|
| Prof. Anu jain | Commerce | Professor |
| Prof. Hema | Commerce | Professor |
| Prof. Manisha | Economics | Professor |
| Prof. Rajeev kaur | Commerce | Professor |
| Prof. Neetu Rana | Commerce | Professor |
| Prof. Kamlesh Rani | Political Science | Professor |
| Prof. Suruchi | Mathematics | Professor |
| Prof. Neerja Deswal | English | Professor |
| Prof. Neelu | English | Professor |
| Prof. Neenu Kumar | English | Professor |
| Prof. Neerja Deswal | English | Professor |
| Prof. Sunita Dhankar | English | Professor |
| Prof. Asha | Hindi | Professor |
| Prof. Madhu Lomesh | Hindi | Professor |
| Prof. Vidhi | Hindi | Professor |
| Prof. Tripta | Hindi | Professor |
| Prof. Rashmi Sharma | Hindi | Professor |
| Prof. Manju Rani | Hindi | Professor |
| Prof. Nidhi Goel | Education | Professor |
| Prof. Suniti Dutta | Music | Professor |

| | | |
|----------------------|-------------------|-----------|
| Prof. Upasan Seth | Food Technology | Professor |
| Prof. Bharti Mohan | History | Professor |
| Prof. Sunita Pareek | Political Science | Professor |
| Prof. Sunita Bhamani | Social Work | Professor |