

12 Sept, 2022.

Department meeting was held on Sept 12, 2022 at 11 am
in the curriculum staff. following members were present.

- 1) Prof Inku Nasheer (P)
- 2) Prof Maushee (A)
- 3) Prof Nidhi Goel (P)
- 4) Dr Ritu Choudhary (P)
- 5) Dr Attilasha (A)
- 6) Dr Punita Gupta (A)
- 7) Dr Parvati Yadav (P)
- 8) Dr Anika Beniwal (P)
- 9) Dr Parvati Dabas (P)
- 10) Dr. Ritu Khosla (A)
- 11) Ms Gomti (P)
- 12) Ms Alka (A)

Nidhi Goel

Ritu Choudhary

~~Not informed~~ on Leave

Parvati

Anika

Parvati

Gomti

Appendix - 1) Innovative school visit 2) Budget (2022-2023) 3) NCTE PAR form 4) Workload.
5) Sheet of attendance (students)

As per B. Ed. Ed budget submitted to the college Rs 3 lakh was asked for innovative school visit. It was decided that innovative school visit will be planned within this amount and no other contribution will be taken from students. It was also decided that with student strength of 50, at least 4 or 5 faculties (teaching + supporting staff) should go along with the students.

Teachers Incharge shared the budget and submitted to the college. Only a few teachers have submitted requirement for the budget. It was suggested that if any other teacher would like to give requirement for any programme to be organized in the Academic Year 2022-2023, can give it to TIC for further approval.

TIC shared that last time unfortunately college missed the chance of filling of PAR form of NCTE.

This form is mandatory for all teachers education college / institutes for course recognition. she asked everyone to co-operate and help, Dr Manisha Nakhwa & Dr Indu Nakhwa in filling up the form. Only Punita, Purnam Yadav and Nisha Grod have volunteered to help in filling the NCTE form. (PAR)

TIC shared the workload submitted to the workload committee, the details are as follows:-

Maths - 1 ;
language - 2
Perspective in Education - 1
Science - 1

Short of attendance:- TIC requested all the teachers to tell the names of the students with low attendance to their respective class incharges.

Sh

Indu Grod

Grod

Punita

Purnam Choudhary

Savitri

10 October, 2022,

Date _____
DELTA Pg No. _____

Department meeting was held on 10 October, 2022. at 11 AM
in the curriculum lab

Members:

Prof Manisha Wadhwa (P)	Manisha
Prof Indu Nasheer (P)	Indu
Prof Nidhi Goel (P)	Nidhi Goel
Dr Punita Gupta (P)	Punita
Dr. Ritu Chaudhary (A)	
Dr. Parnam Yadav (P)	On leave Parnam
Dr. Abhilasha. - (A)	Not informed
Dr. Priya Khurana (P)	Priya
Ms. Sarita Dabas (P)	Sarita
Ms. Gurni Bhatia (A) -	Gurni
Ms. Anika Beniwal (P)	Anika
Ms. Alka. - (P)	Alka

Department meeting regarding B. Ed Ed 4th year issues and parent teacher meeting was held in curriculum lab. The teachers involved in internship, theory and practicum papers to B. Ed Ed 4th year students were asked about any issues they were facing with the students.

All the teachers were requested to share names of students with severely short attendance/defaulters. It was suggested and decided with the consent of members present that an online interaction with parents and students of B. Ed Ed 4th year be organized at the earliest. The purpose of this interaction was to orient parents and students about the curriculum and overall course especially the 4th year/final year.

It was consented that the B. Ed Ed ordinance mentioned in the B. Ed Ed Handbook be shared with the parents and students emphasizing certain points regarding attendance.

internal assessment, curricular expectations, criteria and conditions for appearing in annual theory examinations etc.

- The online interaction of teachers and parents - students regarding above concerns / objectives was finalized to be held on 12th October 2022, Wednesday.
- It was also suggested that the parents of the identified defaulters be called in person to colleges to meet with respective teachers.

Mamta

Nidhi Goyal

Rashmi

Mr.

Gomti

Shruti

R

Saiki

3 October, 2022

Date _____
DELTA Pg No. _____

Department meeting (Blind mode) was held on 3 October, 2022 at 11 am in the curriculum lab.

Members: Dr Ritu chandhary (A) —

Prof Manisha - (P) — Manisha

Prof Indu Nalsheri (P) — Indu

Prof Nidhi Goel - (P) — Nidhi Goel

Dr Sarita (P) — Sarita

Dr. Punika Gupta (P) — Punika

Dr. Parnam Yadav (A) — On leave

Dr. Abhilasha (A) — Not informed

Dr. Anita Beniwal — Anita

Dr Pooja Khurana (P) - (Online) Pooja

Dr Ganti - (P) Online Ganti

Ms Akka - (P) — Akka

Agenda: — Innovation School Visit; first Year students Grievances (Ms Khushi & Ms Pooja)

Department received grievances of Ms Khushi and Ms Pooja of B. Ed. Ed regarding B. Ed first year teaching learning process.

In the pretext of 2 years of lockdown during the pandemic department is having a pro-student policy in all the course related activities, including the teaching learning process and practicums.

It is a bilingual course, and all the faculty is well aware of that and always keep it in mind while delivering the lectures.

Classes are taken very regularly and it can be verified from attendance.

Teachers use different methodology as per the demand of the content. Student get ample opportunities during the academic year to show their academic challenge and crisis with the teachers.

- Tutorials are meant for the individual attention & sharing.
- If classes were not taken and references and notes were not shared, then how come students were able to write their assessment based assignments.
- Most of the references, readings discussed and finalized during faculty development interactions across colleges are in English. Apart from providing Hindi references, students are encouraged to read the English references to have quality enrichment in their reading and writing.
- As the nature of the paper is core and fundamental which expects the revision of school concepts, students are suggested to go through the NCERT content which is quite easily available in both the language.
- Department unanimously condemns this representative ^{agenda} by the students.
- 2) Prof. Inelu & Prof. Nidhi Goel - Innovative school Visit
- It was informed by Dr. Nidhi () and Dr. Inelu Nasheir (TIC) that for the completion of task II (Visit to centres of innovation in elementary school Education) under the heading of SC 3.1 - Class Room Management (CRM) B-Ed, III yr. students (2022-2023) will visit Digantar Shiksha Evam Khelkud Samiti Jagatpura, Jaipur, Rajasthan in the month of December, 2022 by bus with the approval of competent authority. Maximum five faculties (teaching/supporting staff) will accompany the students for 3-4 days.
- Digantar Shiksha Evam Khelkud Samiti will arrange boarding and lodging/food for students and faculties (@ Rs 1000 per day per person)
- Approximately 75% of total amount will have to pay in advance for the confirmation of

booking of dates.

A request letter will be put to college to arrange well-conditioned bus and good driver for the same. There was no dissent in this regard.

All the present members were agreed and wished for safe and happy journey to miniature visit.

As

Dr

Michael

Marisho

Handwritten

Savit

Handwritten

Handwritten

Handwritten

21 Nov, 2022.

Date _____
DELTA Pg No. _____

Department meeting was held on 21 Nov, 2022 at 11 am in the curriculum lab.

Members: _____

Agenda: — IV Year Internship Issues & First Year Practicum

Members: _____

Prof Manisha (P) Manisha

Prof Indu Nasheer (P) Indu

Prof Nicki Groel (A)

Dr. Ritu Chaudhary (A)

Dr Punita Gupta (P) Punita

Dr Abhulashai (A)

Dr Poonam Yadav (A) (Leave)

Dr. Sarita Dabas (P) Sarita

Dr. Anita Beniwal (P) Anita

Dr. Priya Khurana (P) Priya

Dr Ganti (P) Ganti

Dr Aika (P) Aika

Agenda —

— 4th year internship issues. Some issues faced during school internship were shared by the internship coordinators such as a) Planning: —

- It was decided that planning in primary would be taken up by following teachers: — SWS: Dr Sarita and Dr Anita Beniwal, Maths — Prof Nicki Groel and Dr Priya Khurana, Language: Dr Ganti (both group as Dr Poonam Yadav is on medical leave).
- It was a concern raised by planning teachers that the periods attend for planning be at least same as in previous years and it was agreed by the house.

Project:

Number of students in 4th year are 47 and each student has to do two projects each. So 94 projects are to be divided in 11 teachers (including Dr Purnam Yadav, who has availed medical leave). So each teacher can take 8-10 students for project under them.

List of students doing projects under each teacher was shared and the students who are still left, should be assigned to the teachers who still have space to accommodate more students.

Observations / Supervisions:

It was decided that the students need to complete minimum numbers of days in internship as per handbook of B.Et-Ed.

The observations missed by students may affect their observation marks accordingly:

The teachers would reschedule their observations if they are not able to visit in the scheduled week due to any reasons - official or personal.

Observation in primary are teachers specific and overall observations per student should be equal.

Wednesday is being assigned as an activity day in schools by government under new policy on education, so if ~~we~~ teachers who have scheduled supervisions on these days, may compensate these visits accordingly. If any teacher faces any pertinent issue in this regard, may request / opt for change in their internship day.

d) Absentism.

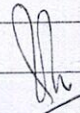
obscurism: _____.

observations were shared by teachers that cases of absentism from internship, and theory classes have seen an increase in this year. Particularly, this issue needed serious attention and an immediate action for this parents / guardians of defaulters students could be called and a solution be arrived at mutually. Also they be well informed that if students are unable to fulfill the criteria for completion of course, as mentioned in the B-EI-Ed ordinance, they will not be allowed to appear in the annual examination.

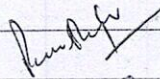
Monthly attendance of student / interns should be taken for maintaining a record and take necessary action if need be.

Agenda 2:- First year practicum:-

- a) It was unanimously decided that practicum / workshops be conducted in groups of two depending upon the large class size and component of these practicum / workshops.
- b) Also be the workshops / practicum should begin once the admissions for first-year are complete closed for this session.

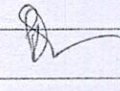

21/11/22

Manish



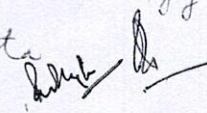


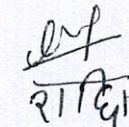
Anita


Gomti


AV

Savit

Meeting with Parents (with wards) of B.E.E.D.
and Teachers in college on 2nd December 2022
at 11:00 am in Biology Lab.

1. Dr. Punita Gupta 
2. Prof. Indu Nashier
3. Dr. Priya Khurana 
4. Heena
Kamlesh Rani 
Kamlesh
5. Ridhika
Radhika - 

Ms. Alka Verma


Prof. Manisha Wadhwa Manisha

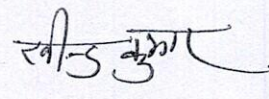
Akanksha Akanksha



Kalpana Kalpana

Gulshan Gulshan

Harpreya Harpreya

Dhananjai Singh Singh

vi. Ravinder Kumar 
(ahima Toner online)

Meeting with parents was held on (27th Dec 2022) at 11 a.m. in the biology lab.

The meeting was attended by:-

Dr. Priya Khurana.

Prof. Pooja Maskeer.

Dr. Punita Gupta.

Ms. Alka Verma.

Prof. Mansha Wadhwa

Ms. Heena and her mother

Ms. Richika and her mother.

Ms. Akansha and her mother and brother.

Ms. Harpreet and her father

Ms. Mahima Tomar (Online due to injury in her leg and her father (Present in college))

The meeting went on till around 3 P.M. where in the students and their family members were informed about the irregularities of their ward individually. They were explained about the course structure and its norms as per B.Ed ordinance. Each was given a copy of it. All the students accepted their irregularities and signed an undertaking, understanding the gravity of the situation and if they do not improve, they are willing to accept the decision as per university rules. Following students and their parents did not attend.

Disha Gautam; Pratibha Sharma, Kriti Sharma; Tyotsna Viradhi; Sateesh; Diksha Pareek, Aashi Tarey. Please share the further course of action with the above students who do not attend as they are severe cases of defaulters in attending the / Practicum and/or internship.

[Signature]

Mansha

[Signature]

[Signature]

AU

An Emergent meeting was held on 17 Jan, 2023 at 12PM in the Bio-Lab.

Members Present: —

Prof Manisha — Present Manisha

Prof Indu Nasheer — Present

Prof. Nidhi Grod — C.C.L. — (46) —

Dr. Ritu Chaudhary — Present

Dr. Purnita Gupta — Present

Dr. Poojaram Yadav — Present (On Request) Poojaram

Dr. Abhilasha — (46) —

Dr. Sarita Dabas — Present Sarita

Dr. Anita Beriwal — Present

Dr. Priya Khurana — Present

Dr. Branki — Present

Dr. Alka — Present

Agenda: —

Prof Indu Nasheer informed that the Dept of Education, University of Delhi has asked to provide the details of the TIC for the next academic session (2023-2024)

Majority teachers present felt that Ms Sarita should take it over for the next year as she went for the study leave immediately after she took over the charge. Ms Sarita did the TIC ship for academic session 2022-2023 for a week before relieving.

- Ms Sarita put her point that in the Academic session 2021-2022, there was neither the exchange of responsibility nor the charge hand over. Thus she has completed her term. She is the juniormost in the dept and completed 2 terms as TIC so now she will take up the responsibility at the end of this rotation.
- Dr Ritu Chaudhary showed her disagreement with this logic and stressed that it has been always practised that whenever any teacher who took any sort of leave in between during her turn of the -Chargeship, had taken it up later to complete it. So Ms Sarita should take it up to complete it.
- Dr Punita Gupta mentioned that she left the TIC ship midway when she proceeded for the study leave and the next teacher in row took it over. And later she completed her term.
- Prof Manisha Wadhwa and Dr Poonam Yadav by citing the similar examples also showed their disagreement upon the point that Ms Sarita has completed her term.
- Other teachers also supported the trend which department has been following.
- Dr. Ritu Chaudhary asked TIC to minute that if Ms. Sarita would not complete her

Team and people would not take inchargeship then she is also not intended to take it (when it comes to her)

• Matter left unresolved though Prof Indu Nasheri asked Dr. Poonam Yadav whether she would be able to take it up. Dr. Poonam Yadav said that she needs some time to ~~decide~~ decide.

• It was decided to submit the minutes of the meeting to the principal to look into it to take necessary action.

~~Amrita~~



Manushi



~~Arin Chaudhary~~

Poonam

~~Amrita~~

These are ^{my} opinions kindly checked out ^{the} facts regarding in chargeship.

Amrita

20.2.23

A meeting was held in Bio Lab regarding TIC ship for the Academic Year 2023-2024.

Date:- 18/4/23

Members present-

Dr. Manisha Dabas

Dr. Purnika Gupta

Dr. Anil Goel

Dr. Savita Dabas

Dr. Preeti Nishan

Manisha

Purnika

Anil Goel

Savita?

Preeti

Minutes of the meeting

Agenda
→ Decision of the TIC Ship for the Academic Year 2023-2024.

1) The e-mail circulated by the TIC was mentioning an offline meeting. As the forum was complete, it was decided to have a meeting on the above said time in the bio lab.

2) The observations shared by Ms. Savita was discussed and it was felt that department should come out with the policy especially for the cases of long leave where TIC ship is handed over mid-session or the turn of the TIC ship skipped due to any genuine reason.

3) As per the discussion it was decided to offer the TIC ship to the next teacher in serial.

4) TIC (Dr. Preeti Nishan) telephonically took

Consent from Dr Poonam Yadave for the TFC ship
for the Academic session 2023-2024.

Dr. Poonam Yadave ^{the} accepted the TFC ship for
the Academic year 2023-2024.

Meeting was ended with vote of thanks.

llh
18/4/23.

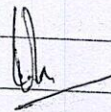

Nidhi
18/4/23

Manish
18/4/23

Barbi

A meeting was held in the Biolab on 27 April, 2023 at 10.30 AM. P

Following members were present.

- Dr Manisha Wadhwa.
- 2 Dr. Indu Nishu Gahlawat 
- Dr. Punika Gupta.
- Dr. Parita Debas.
- Dr. Nidhi Goel. Nidhi Goel
- Dr. Ganh.
- Dr. Anika. Absent
- Dr. Priya Khurana AN
- Dr. Ashilasha 
- Dr. Pitu Chaudhary
- Dr. Anita Beniwal Anita

During the meeting for Internal Assessment Moderation for B.BED 4th year 2022-23, Following points were discussed and decided.

- School Internship Marks were calculated and discussed. It was found that Kajal (College Roll No. 1907052), has maximum marks. So she is the Best Intern of the session 2022-23.
- Students who were not regular in their submissions across all practicum (Unit Plan files, Reflective Journals, Projects and assignments of the theory papers. Their submissions were always late and the work was of poor quality. Students were unanimously decided as:- Heena (1907008), Ridhika (1907072), Jyotana (1907060),

Janhavi (1907078), Diksha (197079), Arunksha
Sharma (1907084), Disha Gautam (1907087),
Keiti Sharma (1907088), Pratibha (1907089),
Sakshi Kumar (1907065).

all

Sh

Mansie

B

Anita

Nidhi Goel