

Minutes of the Meeting dated 20th December 2024
Department of Sanskrit
Aditi Mahavidyalaya, University of Delhi

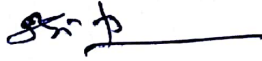
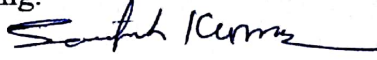
A meeting of the Department of Sanskrit was held on 20th December 2024, at 12:30 pm in the staff room, Aditi Mahavidyalaya to discuss matters related to Internal Assessment (IA) and moderation.

Agenda:

1. Purchase of books for the college library.
2. Uploading of Internal Assessment (IA) for Semester III and Semester V.
3. IA discussion and moderation for Semester I.

The following members attended the meeting.

1. Dr. Santosh Kumar
2. Dr. Ragini Shukla
3. Mr. Shivraj Singh



Minutes of the meeting:

1. Faculty members proposed a list of recommended books for the library to enhance the learning resources for students. It was resolved that the finalized list of books will be submitted to the library committee by 24th December 2024 for procurement approval. Priority will be given to textbooks and reference materials frequently used in the curriculum.
2. Faculty members discussed the status of Internal Assessment marks for Semester III and Semester V. All members agreed to complete the uploading of IA marks on the university portal by 22nd December 2024. It was resolved that any issues in uploading IA marks should be communicated to the college administration immediately.
3. Internal Assessment marks for Semester I were reviewed and discussed in detail. A moderation committee was constituted to ensure fairness and consistency in the assessment process. The committee will finalize the moderated IA marks by 24th December 2024 and submit them for approval.

Minutes of the Meeting dated 28th November 2024
Department of Sanskrit
Aditi Mahavidyalaya, University of Delhi

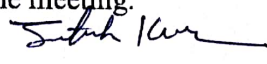
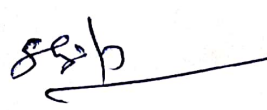
A meeting of the Department of Sanskrit was held on 28th November 2024, at 12:30 pm in the staff room, Aditi Mahavidyalaya to discuss matters related to Internal Assessment (IA) and moderation.

Agenda:

1. Review and finalization of Internal Assessment marks for the semester.
2. Moderation of marks to ensure uniformity and fairness.

The following members attended the meeting.

1. Dr. Santosh Kumar
2. Dr. Ragini Shukla
3. Mr. Shivraj Singh

Minutes of the meeting:

1. Faculty members presented the IA marks for their respective courses, based on attendance, assignments, and class performance. It was resolved that any discrepancies in the IA marks should be addressed and rectified by 30th November 2024.
2. A moderation committee was constituted to ensure consistency in evaluation across all courses. The committee will review the IA marks and recommend adjustments, if necessary, to maintain fairness. Final IA marks, after moderation, are to be submitted to the college examination branch by 4th December 2024. All faculty members were reminded to adhere to the University of Delhi guidelines regarding IA and moderation to ensure transparency and accountability.

The meeting concluded with all members expressing their commitment to maintaining academic standards and fairness in the evaluation process.

Minutes of the Meeting dated 8th July 2024
Department of Sanskrit
Aditi Mahavidyalaya, University of Delhi

A meeting of the Department of Sanskrit was held on 8th July 2024 in the staff room, Aditi Mahavidyalaya at 12:30 pm to discuss the administrative changes as per the decision taken in the Staff Council meeting on 5th July 2024.

Agenda:

Transfer of Teacher-in-Charge (TIC) responsibilities.

The following members attended the meeting.

1. Dr. Archana Tyagi - *Archana Tyagi*
2. Dr. Santosh Kumar - *Santosh Kumar*

Minutes of the meeting:

1. The Staff Council, in its meeting held on 5th July 2024, resolved to transfer the role of Teacher-in-Charge (TIC) of the Department of Sanskrit from Dr. Archana Tyagi to Dr. Santosh Kumar.
2. The department formally acknowledged the decision and welcomed Dr. Santosh Kumar as the new TIC for academic year 2024-2025.
3. The outgoing TIC, Dr. Archana Tyagi, was commended for her contributions and dedicated service to the department during her tenure.