

**ADITI MAHAVIDYALAYA  
(UNIVERSITY OF DELHI)  
BAWANA,  
DELHI-110 039.**

**MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON THURSDAY  
THE 25.09.2023 FROM 3 PM. AT UNIVERSITY GUEST HOUSE**

131

**PRESENT**

1. Prof Ravinder Kumar (Chairman)
2. Prof Sunaina Kanojia (Treasurer)
3. Prof Nidhi Goel
4. Ms Neerja Nagpal
5. Ms Kavita (Spl. Invitee - Non-Teaching)
6. Prof Mamta Sharma (Principal/Member Secretary)

On the onset it was resolved that in future, first item onwards the confirmation of previous meeting and related matters will be taken up.

**ITEM NO.1 To report the letters received from University/UGC/MHRD/Others.**

**1/1-1** The letter dated 30.08.2023 from the Registrar regarding Maintenance of cleanliness and aesthetic environment in and around the College / Institute campus in view of the G-20 Summit.

The Governing Body noted the same and resolved that the Maintenance Committee of the college should submit a weekly report in view of the forthcoming NAAC visit also. Ms Neerja Nagpal will be part of the committee.

**1/1-2** The letter no. CB/110/Roster/Circular/2023/550 dated 05.09.2023 from the university regarding revised roster in view of appointments/promotions.

The Governing Body noted and resolved that the revised roster be prepared within 15 days and send to the University within 15 days

**1/1-3** The letter no. CB.II/PE/Nominee/Guest/Aditi/2023/508 dated 14.09.2023 regarding Guest Panels for various subjects.

The Governing Body noted and recorded the same

*Mamta Sharma*

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*[Signature]*  
*Ravinder Kumar*



1/1-4 The letter from Office of Dean Academics dated 22.09.2023 regarding launch of Malwiya Mission Teacher Training Program MM-TTP

**The Governing Body noted and recorded the same. Further appreciation regarding college collaborations with Hansraj College and SGTB Khalsa college was recorded**

1/2-1 The Minutes of Meeting held on 4.8.2023 under chairpersonship of Secretary (HE) with Principals of 12 Colleges & PWD officers. Details under these minutes will be covered under Item no. 14

**The Governing Body noted and recorded the same**

1/2-2 The letter no. DHE/(89)/Misc./Estatt/State Comm. Dis/2020-21/5673-90 dated from DHE regarding the appointment of Grievance Redressal Officer regarding PwBD

In response to this communication, letter no. AM/2023/1590 dated 31.08.2023 was sent by the college

**The Governing Body noted and recorded the same**

1/2-3 The email from DHE dated 12.09.2023 and 21.09.2023 regarding MoU about GIA was reported.

**The Governing Body noted and recorded that a committee as per letter no. CB.II/Funding Status-12 DG Colleges/2012/303 dated 01.11.2021 has been constituted by University of Delhi to execute MoU. As and when the report of the committee is submitted, the needful will be done.**

1/3-1 The letter no. KMC./Adm.23-24/446 dated 24.07.2023 regarding Extra Ordinary Leave with lien w.e.f. 06.07.2023 to 05.07.2024

**The Governing Body noted and recorded the same.**

1/3-2 To report letter no. P-11/MOE/26/2022/SSW-II dated 05.06.2023 received from Scheduled Caste Commission in response to representation of Ms Pawan, Lab Assistant, Aditi College (University of Delhi) regarding gross injustice in promotion. The college administration appeared before AM/2023/1287 dated 21.07.2023

**The Governing Body noted and recorded the same**

**ITEM NO.2 To confirm the minutes of Governing Body meeting no. 129 held on 25.07.2023 and 29.07.2023 and Governing Body No. 130 held on 12.09.2023**



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The Governing Body approved the same

**ITEM NO.3** The 'Action Taken Report' on the decisions made by the Governing Body No. 129 held on 25.07.2023 and 29.07.2023 and Governing Body No. 130 held on 12.09.2023 and Governing Body No. 130 held on 12.09.2023 were considered and approved

**ITEM NO.4** No matters arose out of the Minutes of the meetings of the Governing Body No. 129 held on 25.07.2023 and 29.07.2023 and Governing Body No. 130 held on 12.09.2023

**ITEM NO.5** To receive the Action Taken Report on the approvals given by Chairperson

5/1 Approval of Maternity Leave of Ms.Lovely, Assistant Professor (Adhoc), Department of Commerce from 23.8.2023 to 11.12.2023 as per resolution No.50 dated 17.12.2021 of Executive Council and Notification of University of Delhi dated 4.1.2022 regarding paid Maternity Leave may be granted to such adhoc / contractual women teaching and non teaching employees engaged for a fixed term by the University / Colleges for a maximum period of 26 weeks.

The Governing Body noted and recorded the same

**ITEM NO. 6** To consider the following Budget related matters as per committees constituted by Governing Body

6/1 The item wise budget for NAAC Phase 2 (approval in GB 129) as per minutes of IQAC committee with Budget Committee was placed

The Governing Body noted and recorded the same

6/2 To consider the budget for activities of Departments/committees/societies/cells for the academic session 2023-24 as per minutes of IQAC committee with Budget Committee

The Governing Body noted and approved the same. Further the Governing Body resolved that the amount proposed can vary by +\_5% in accordance with the admissions of First Year and students successfully completing First and Second Year Examination.

**ITEM NO.7** Miscellaneous Matters related to Teaching and Non Teaching Staff

7/1 The processing of MACP of Sh Rajesh Kumar, Safai Karamchhari was considered

The Governing Body noted and recorded the same

*Manita Sharm*

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*Harinder Kumar*



7/2 The request of Dr Archana Tyagi for Half Pay Leave duly recommended by the Leave processing Committee at the earliest till 28.12.2023. was placed

**The Governing Body noted and approved the same**

7/3 The request of Child Care Leave of Prof Nidhi Goel duly recommended by the Leave processing Committee from 02.01.2024 to 22.03.2024 was placed

**The Governing Body noted and approved the same**

7/4 The request of Child Care Leave of the following duly recommended by the Leave processing Committee was placed

1. Prof Manisha, Department of Economics from Jan, 2024 to April, 2024
2. Prof Asha, Department of Hindi from 03.01.2024 to 25.04.2024

**The Governing Body noted and approved the same**

7/5 The following applications were considered

1. Sabbatical leave application of Prof Neenu Kumar duly recommended by Research Advisory Committee and Leave processing Committee for one year
2. Short CCL of Prof Neerja Deswal from 03.10.2023 to 17.10.2023

**The Governing Body noted and approved the same**

7/6 The submission of applications of teachers for conversion from NPS to OPS was placed

**The Governing Body noted and recorded the same**

7/7 The agenda item was dropped

## **ITEM NO. 8 Approvals for recruitment processes and appointments**

8/1 The approval of draft advertisement for Teaching posts was considered.

The Governing Body noted and resolved that the draft advertisement for the teaching posts is approved as per the roster approved by university of Delhi. The teaching posts should be advertised subsequently.

8/2 and 8/3 The matter of the draft roster of Non teaching posts was deliberated upon. It was resolved to process the final roster within 15 days from the date of 131st Governing Body meeting and thereafter the draft advertisement be sent for approval.



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8/4

The minutes of the selection committee, Department of Education for Guest Appointments were considered. The Governing Body approved the appointments of the following Guest teachers as per University rules

- |   |    |
|---|----|
| 1. Ms Sapna Tirkey (Language Education)     | ST |
| 2. Sh Pankaj Sharma (Mathematics Education) | UR |
| 3. Ms Indu Bhardwaj (Education)             | UR |
| 4. Ms Rujali Vats (Education)               | UR |

8/5

The minutes of the selection committee, Department of Geography for Guest Appointments were considered. The Governing Body approved the appointments of the following Guest teachers as per University rules

- |                          |     |
|--------------------------|-----|
| 1. Ms Rachna Rani Sharma | UR  |
| 2. Ms ChandraKanta       | OBC |

8/6

The renewal of services of coaches as per request received from Dr Manish Vats (Offg. TIC (Physical Education)) was considered

The Governing Body approved the same

#### ITEM NO.9

#### Accounts related

9/1

The pay fixation of Prof Sandhya Vatsayana, Professor in Hindi was considered and approved

9/2

The pay fixation of Prof Mala Mishra, Professor in Hindi was considered and approved.

9/3

The re- fixation of pay of Sh IK Mishra, Section Officer on grant of financial upgradation under MACP Scheme w.e.f. 06.12.2018 was considered and approved.

9/4

The fixation of pay of Ms Mamta Devi, Library Assistant on grant of financial upgradation under MACP Scheme w.e.f. 10.10.2016 was considered and approved.

9/5

The fixation of pension and pensionary benefits of Ms Mamta Rani, Library Assistant on superannuation from services of the college w.e.f. 31.10.2019 consequent upon attaining age of 60 years was considered and approved.

9/6

The recommendations as per minutes of the Provident Fund Committee regarding Prof Beena Anthony Reji and Prof Neena Pandey were considered and approved.

9/7

The request of Dr Neena Saxena, Associate Professor (Retired ) Department of English regarding her promotion arrears was considered. The Governing Body approved the same and resolved that there should not be any pendency in her dues on the part of college.

Further the Governing Body resolved that all dues under NPS head be given to all employees under the scheme

*Mamta Khan*

*Sarande  
Duman*

*[Signature]*



9/8 The balance sheet for the FY 2022-23 submitted to DHE was reported and recorded

**ITEM NO.10 Achievements of the college**

10/1 The appreciation received for the opening of Legal Aid Clinic in the College was reported.

10/2 The appreciation received for NSS volunteers from Hanaru Women's Health Fundraising Inc Australia and India for activities concerning women health and SDGs was reported.

10/3 The three-day National level Continuous Rehabilitation Education (CRE) approved by the Rehabilitation Council of India (RCI) organized by Aditi Mahavidyalaya in joint collaboration with IAHRW and Bharati College University of Delhi from 17.8.23-19.8.23 on Social Communication Disorders (SCD) was reported.

**The Governing Body appreciated the achievements of the college**

**ITEM NO. 11 To consider the following Legal Matters**

11/1 The admission rejection case of Ms Sneha Vaishney due to non submission of certificate under CUET admission was reported. The University advocate represented University and college in this case. The concerned student has taken admission in another college.

**ITEM NO. 12 Staff Council Committees**

12/1 The minutes of the Workload Committee were approved.

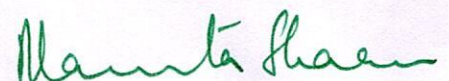
**ITEM NO. 13 Statutory Committees**

13/1 The recommendations as per minutes of meeting dated 31.08.2023 of IQAC with Liaison Officers and Workload Committee about EWS posts and new courses were considered and approved

13/2 The minutes of IQAC about Short Term Courses, Startups and placements with Navjyoti Foundation were considered and approved.

**ITEM NO. 14 To consider the minutes of meeting dated 04.08.2023 of Directorate of Higher Education**

14/1 The letters AM/2023/1615 dated 01.09.2023 and AM/2023/1733 dated 19.09.2023 sent regarding GIA were reported and resolved that further communications be sent as per meeting dated 19.09.2023 for timely release of GIA (Salary) and GIA (General)



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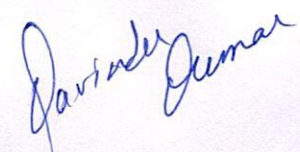
- 14/2 The Governing Body considered recommendations/minutes of the meeting of IQAC, Workload Committee and Liaison Officers held on 31.08.2023 and approved the start of the process of creation of additional 25 Teaching posts due to EWS expansion as per UGCF (Subject/Department wise).
- 14/3 The Governing Body considered recommendations/minutes of the meeting of IQAC, Workload Committee and Liaison Officers held on 31.08.2023 and approved creation of additional 15 Teaching posts due to additional sections of BCom(H) and BCom as per UGCF (Approved By University of Delhi)
- 14/4 The Governing Body considered recommendations/minutes of the meeting of IQAC, Workload Committee and Liaison Officers held on 31.08.2023 and approved creation of additional 08 Teaching posts due to introduction of BA (Hons) Hindi, as per UGCF (Approved By University of Delhi)
- 14/5 The Governing Body considered recommendations/minutes of the meeting of IQAC, Workload Committee and Liaison Officers held on 31.08.2023 and approved creation of additional 06 Teaching posts due to introduction of BA Prog (English Discipline) as per UGCF (Approved By University of Delhi)
- 14/6 The letter no. AM/2023/1377 dated 04.08.2023 sent to DHE for scheduling meeting with DDA for College Land was reported and recorded
- 14/7 The letters AM/2023/1559 and AM/2023/1560 dated 28.08.2023 sent to DHE regarding additional PWD projects duly approved by the then Governing Body were reported and recorded.

**ITEM NO. 15 Committees constituted by Governing Body**

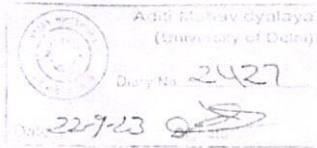
- 15/1 The minutes of Old Document Disposal Committee meetings held on 22.08.2023 and 04.09.2023. were recorded and approved
- 15/2 The minutes dated 23.08.2023 of FFEC regarding Sh Padam Singh Dahiya (Assistant - Under suspension) were considered and it was resolved that the nomenclature of the Fact Finding Enquiry Committee be change to Fact Finding Committee & it will submit its report to the Governing Body.
- 15/3 The letter dated 21.09.2023 from Prof Priya Kanwar regarding inability to continue in the FFC/EC was considered and approved
- 15/4 The report of Condemnation Committee as per minutes dated 18.09.2023, 20.09.2023 and 21.09.2023 was considered and approved
- 15/5 The status of E tendering process as per approvals given in Governing Body no. 129 was recorded.



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ADITI MAHAVIDYALAYA  
University of Delhi  
Bawana, Delhi-110039

(A...)  
12-11-2023

**Subject: E- Tender Status Report (On GEM)**

1	Civil work including furniture	on process
2	Electrical work	on process
3	Hall Stage lighting, Audio/Video system	Bid Awarded
4	Hall LED wall (for hall)	Bid Awarded
5	Interactive Panels for class room	Bid on Financial Evaluation
6	Cafeteria furniture	on process
7	Automatic weather station	Bid on Financial Evaluation
8	Security Manpower Service	on process
9	Desktop Computers, MFH Printer	on process
10	Sanitation Service	on process
11	Canteen Service	Bid on Financial Evaluation

Sh. Ashutosh Aggarwal  
SO (Admin)

Sh. Jitender Gulia  
SO (Account)

Jamil

System and Network administrator



ANY OTHER MATTER WITH THE PERMISSION OF CHAIR

- A. The proposal of Ms Neerja Nagpal regarding food items to be provided by Food Technology and Nutrition and Health Education students was considered. The Governing Body resolved that the possibility for the same can be explored. The Principal was authorized to constitute the committee in this regard with representation from all stakeholders.

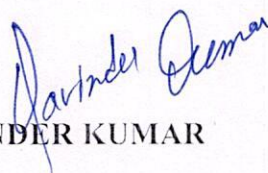


PROF MAMTA SHARMA  
MEMBER SECRETARY/PRINCIPAL

APPROVED BY



PROF. SUNAINA KANOJIA  
TREASURER  
GOVERNING BODY  
ADITI MAHAVIDYALAYA



PROF RAVINDER KUMAR  
CHAIRMAN  
GOVERNING BODY  
ADITI MAHAVIDYALAYA