

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON MONDAY THE 30.04.2024 FROM 2.30 PM. AT UNIVERSITY GUEST HOUSE

139

PRESENT

1. Prof Ravinder Kumar (Chairman)
2. Prof Mamta Sharma (Principal/Member Secretary)
3. Prof KP Singh (Treasurer)
4. Ms Neerja Nagpal
5. Prof Neelu Gupta
6. Ms Kavita (Spl. Invitee - Non-Teaching)

The Governing Body expressed heartfelt condolences on the sad demise of Sh Rajesh Kumar (Safai Karamchhari) on 16.04.2024. Two minutes silence was observed by the Governing Body.

ITEM NO.1 The Governing Body confirmed the minutes of the Governing Body meeting no. 135, 136, 137 and 138 held on 29.01.2024, 08.03.2024, 26.03.2024 and 30.03.2024 respectively.

ITEM NO.2 The 'Action Taken Report' on the decisions made by the Governing Body No. 135, 136, 137 and 138 held on 29.01.2024, 08.03.2024, 26.03.2024 and 30.03.2024 respectively was placed before the Governing Body for information. The Governing Body accepted the same

ITEM NO.3 Matters arising out of the Minutes of the meeting of the Governing Body No. 135, 136, 137 and 138 held on 29.01.2024, 08.03.2024, 26.03.2024 and 30.03.2024 respectively.

1. The minutes of these meetings will be signed by all the members.
2. Due to typographical error the name of MTS (Outsource) Sh Sunil Dagar be read as Sh Sumit Dagar

ITEM NO.4 To report the letters received from University/UGC/MHRD/Others.

- 4/1-1 To report letter no. CB.II/Appt-Teaching Posts/2024/50 dated 31.01.2024 regarding appointment as per Roster
- 4/1-2 To report letter no. CB.II/Appt-Teaching Posts/2024/89 dated 13.02.2024 regarding filling of vacant posts of Assistant Professors in colleges/institutions by 09.03.2024
- 4/1-3 To report email dated 21.02.2024 regarding the reservation roster for the post of Sr PA to Principal.
- 4/1-4 To report letter no. CB.II/Status/Phy.Edu Coaches/2024/70 dated 20.02.2024 regarding appointments of coaches.
- 4/1-5 To report letter no. CB.II/PE/Nominee/Guest/2024/104 dated 28.02.2024 and letter no. CB.II/PE/Nominee/Guest/AM/2024/90 dated 28.02.2024
- 4/2-1 To report email dated 01.04.2024 regarding constitution of a High Level Committee for creation of teaching and non teaching posts & provide details in that regard.
- To report the college reply vide letter no. AM/2024/564 dated - 1.04.2024
- 4/2-2 To report an email dated 03.04.2024 regarding status of posts and financial liabilities.
- To report the college reply vide letter no. AM/2024/575 dated 05.04.2024
- 4/2-3 To report the email dated 09.04.2024 regarding meeting on 10.04.2024 to discuss / clarification on discrepancies in r/o information submitted by Colleges in ref. to meeting of High Level Committee.
- To report the college reply vide letter no. AM/2024/609 dated 10.04.2024

The Governing Body noted and recorded the Item nos. 4/1-1 to 4/2-3.

ITEM NO.5 To receive the Action Taken Report on the approvals given by Treasurer/Chairman

- 5/1 Approval to start the process of appointments of guest faculties in department of Education, Geography, Psychology, Mathematics, English, Food Technology, Economics and History

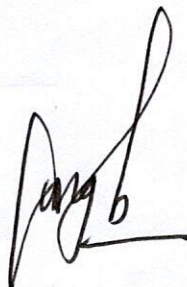
Date of Approval : 02.02.2024 and 09.02.2024

Manu Shaan
N. S. S.

Neeraj Nigam
Kavita
Ramesh Kumar

- 5/2 Approval for appointment of Ms Rishu (UR) as Guest Faculty in the Department of Commerce as per selection Committee held on in view of resignation of Dr Parul Goel
Date of Approval : 02.02.2024
- 5/3 Approval for appointment of Ms Arti Sharma as Guest Faculty in the Department of Mathematics as per selection Committee held on 01.03.2024
Date of Approval : 05.03.2024
- 5/4 Approval for appointment of Dr Namrata Handique, Dr Shashi Kala Saroj and Sh Ghanshyam Singh Yadav as Guest Faculty in the Department of Geography as per selection Committee held on 05.03.2024
Date of Approval : 05.03.2024
- 5/5 Approval for appointment of Sh Gurman Singh and Ms Amandeep Kaur as Guest Faculty in the Department of English as per selection Committee held on 04.03.2024
Date of Approval : 11.03.2024
- 5/6 Approval for appointment of Sh Amrit Anurag as Guest Faculty in the Department of History as per selection Committee held on 08.03.2024
Date of Approval : 12.03.2024
- 5/7 Approval to advertise for the post of Library attendant purely on contractual basis
Date of Approval : 27.02.2024
- 5/8 Appointment of Prof Neelam Rathi as Bursar till further order.
Date of Approval : 08.02.2024

Namrata Handique
Neelam Rathi



5/9

Approval of appointment of Ms Neelam Dahiya on contractual basis on compassionate grounds w.e.f. 12.03.2024. For a period of 180 days

Date of Approval : 26.02.2024

5/10

Approval of appointment of Sh Dinesh, Sh Naveen, Ms Preeti Sehrawat w.e.f. 18.03.2024 and Sh Anil Kumar w.e.f. 16.03.2024 for 180 days purely on contractual basis

Date of Approval : 12.03.2024

5/11

Approval for transfer of 1 cr back to Student fund as per resolution of Governing Body no. 128 Item no. 7/3

Date of Approval : 26.03.2024

5/12

Approval for the appointments of the following teachers on Adhoc basis w.e.f. 15.04.2023 to 06.06.2024

Sl.No.	Name	Subject
1.	Dr.Bhupender Singh	Chemistry
2.	Dr.Promila Sehrawat	Economics
3.	Ms.Anita Beniwal	Education-B.El.Ed.
4.	Ms.Gomti	Education-B.El.Ed
5.	Ms.Alka Verma	Education-B.El.Ed.
6.	Ms.Mamta Arora	Geography
7.	Dr.Sheetal Sharma	Geography
8.	Dr.Sunita Dahiya	Commerce
9.	Ms.Rashi Paliwal	Commerce
10.	Ms. Indu	Commerce
11.	Dr.Asha Devi	Hindi

Mamta Arora

Neeraj Nagpal

Kavish

Neelam Dahiya

[Signature]

12.	Dr.Kamlesh Wadhwa	Hindi
13.	Ms.Sangita Kumari	Hindi
14.	Dr.Ritu Khatri	Hindi
15.	Dr.Rashmi Gupta	Physical Education
16.	Ms.Manisha Pal	Social Work
17	Shri Rakesh Choudhary	Social Work
18.	Ms. Gyanwati	Social Work
19.	Ms.Juhi Bhatnagar	Political Science
20	Dr.Santosh Kumar Yadav	Mathematics
21	Parul Chopra	Commerce
22	Ms.Mali Devi	Social Work
23.	Shri Baldev Gulati	Social work
24.	Dr.Manish Vats	Physical Education
25.	Ms.Shashi Prabha	Home Science (NHE)
26.	Ms.Lovely	Commerce
27.	Shri Aneesh T.V.	Social Work
28.	Dr.Shadab Khan	Geography
29.	Shri Jagmohan	Geography

Date of Approval : 08.04.2024

Manita Shaam

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Neeraj Nagpal

Neeraj

Jaminder Dumar

[Signature]

5/13

Approval of the budget of Rs 1,62,000 for Annual Day 2022-23 to be held on 10.04.2024

Date of Approval : 02.04.2024

5/14

Approval of deputation of the following employees to UCMS

1. Sh Chander Shekhar, Section Officer
2. Sh Kishan Lal, Senior Assistant

Date of Approval : 26.02.2024

5/15

Approval of Leave Encashment Rs 13,57,800 and Gratuity Rs 18,01,697 of Sh Ashok Wadhwa Sr PA to Principal on his superannuation.

Date of Approval : 20.03.2024

The Governing Body noted and recorded the Item nos. 5/1 - 5/15.

ITEM NO. 6

Miscellaneous Matters related to Teaching and Non Teaching Staff

6/1A

To place the report of the Fact Finding Committee related to Sh Padam Dahiya, Assistant (U/S) vide diary no. 640 dated 11.03.2034 and appointment of Enquiry officer and Presiding Officer thereon

The Governing Body resolved that the Inquiry Officer and Presiding Officer be appointed on the report of the Fact Finding Committee. The names of the designated officers will be kept confidential.

6/1B

To report matters related to Sh Sanjay Pawar

1. The conduct of Sh Sanjay Pawar with intent to mislead the authorities as per report by the Section Officer (Adm) in view of the PNG gas leak was reported. The Governing Body resolved that the matter be taken up by the college administration as per provisions of the university.
2. The reply AM/2024/703 dated 24.04.2024 sent to the Deputy Registrar (Colleges) for the online grievance bearing no. PMOPG/D/2024/0049060 dated 28.02.2024 and university letter dated 11.03.2024. was taken on record. The Governing Body further resolved that as the Governing Body has already

Manita Sharma

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Neeraj Nigpal
Harsh
Parvinder Arora

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taken cognizance of the matter concerning S Amar Singh Vs Sh Sanjay Panwar at least four times, no further consideration of this matter will be entertained in the Governing Body.

6/1C To report the closure of matter related to labor court order in the matter of Sh Vijay Vashist Vs Aditi Mahavidyalaya

The Governing Body noted and recorded the same.

6/1D To Confirm the probation period of Mr. Rajbir Singh, Laboratory Assistant w.e.f. 28.03.2023 vide appointment letter bearing No. AM/2023/519 dated 28.03.2023 and his joining w.e.f. 28.03.2023

The Governing Body noted and confirmed the same

6/1E Approval for the appointment of Ms Pooja Sharma, Psychologist on contractual basis for a period of 180 days w.e.f. 24.04.2024.

The Governing Body noted and confirmed the same.

6/1F To consider the appointment of Ms Aditi, Regional Coordinator under TISS Project on contractual basis from 12.3.2024 to 31.03.2024. As per recommendation of Faculty In Charge TISS

The Governing Body noted and confirmed the same.

6/1G To consider the appointment of Librarian on deputation

The Governing Body noted and resolved that the same may take place after 04.06.2024

6/2A To consider the matter related to pay fixation of Ms Sarita, Associate Professor, Department of Education in lieu of the PhD increments

The Governing Body noted and confirmed the same.

Namta Kaem

16/07/24

Neeraj Nappal

Neel

Parvinder Arora

[Signature]

6/2B

To place the matter related to the following teachers to level 14 under CAS 2018

S.No.	Name of the Teacher	Department	w.e.f
1.	Dr Suniti Datta	Music	01.12.2022
2.	Dr Sunita Bahmani	Social Work	01.07.2022
3.	Dr Sunita Dhankar	English	01.07.2022
4.	Dr Sunita Pareek	Political Science	01.07.2022
5.	Dr Nitu Rana	Commerce	01.06.2022
6.	Dr Manju Rani	Hindi	05.08.2022

The Governing Body noted and confirmed the same.

6/2C

To place the short CCL given to the employees for approval

S.No.	Name of the Teacher	Department	Leave period
1	Dr.Abhilasha Bajaj	B.El.Ed.	11.03.2024 to 05.04.2024
2	Dr.Nalini Singh	History	08.02.2024 to 28.02.2024
3	Dr.Manju	English	01.03.2024 to 19.03.2024
4	Prof.Sunita Pareek	Political Science	21.02.2024 to 06.03.2024
5	Prof.Manisha Wadhwa	B El.Ed.	15.02.2024 to 29.02.2024
6	Prof.Nitu Rana Dabas	Commerce	27.2.2024 to 12.3.2024
7	Prof. Manju Rani	Hindi	19.2.2024 to 29.2.2024

Manu Kumar

N. S. S. Neeraj Nigpal
Damodar Kumar

8	Prof.Neerja Deswal	English	20.2.2024 to 19.03 2024
9	Dr.Abhilasha Bajaj	B.El.Ed.	6.2.2024 to 4.3.2024

The Governing Body noted and confirmed the same

6/2D

To report letter no AM/2024/657 dated 15.04.2024 regarding application of Dr Archana Tyagi, Associate Professor, Department of Sanskrit regarding VRS.

The Governing Body noted and recorded the same

6/2E

Approval to engage Dr Nehkholen Haokip, Department of Economics, Shyam Lal Evening College vide letter no. SLCE/ECO/NH/2023-24/561 dated 20.03.2024 from University of Delhi letter no. Estab.(T)/V/001/2023/Comp.Sci./2642 dated 31.10.2023.

The Governing Body noted and confirmed the same.

6/2F

Approval of Child Care Leave of Prof Neelu Gupta w.e.f. 03.5.2024 to 30.6.2024

Approval of Sabbatical Leave of Prof Rajeev Kaur after joining of other teachers from long leave.

The Governing Body noted and confirmed the same

6/2G

Approval to apply for BSc-BEd and BA-BEd under ITEP as per email dated 05.04.2024 and 23.04.2024 from Head and Dean Central Institute of Education in view of NCTE notification dated 22.04.2024.

The Governing Body noted and confirmed the same

6/2H

To consider the following Undergraduate Research Projects for funding @ Rs 10,000

S.N o.	Department	No. of Applications Received	Principal Investigator (PI) & Co-Principal Investigators	Name of Experts
1.	Nutrition and Education (HDFE)	01	1. Prof. Poonam Lakra 2. Prof Manisha Wadhwa	Prof Vandana Saxena Department of Education (CIE) Ph 9891116584 vsaxena@cie.du.ac.in

Manita Ran

10/01/24

Neeraj Nagpal

Neelu

Poonam

Manisha

2.	Family and Child Welfare (HDFE)	01	1.Prof. Sadhna Jain 2. Prof. Mamta Sharma	Prof Vinita Bhargava Department of Home Science Human Development and Childhood Studies (HDCS) vini.bhargava@gmail.com
3.	Social Work	01	1.Dr. Gyanvati 2. Prof. Beena Antony Reji	Prof. Archana Kaushik Professor Department of Social Work, University of Delhi archana.kaushik2003@gmail.com
4.	Social Work	01	1.Dr Mali Devi Sawariya 2. Prof. Sunita Bahmani	Prof. Neena Pandey, Professor, Department of Social Work, University of Delhi. Email: neena.aditi@gmail.com
5.	Commerce	01	1.Dr. Sunita Dahiya 2.Prof. Mamta Sharma 3.Prof. Bhawna Rajput	Prof. Madan Lal Department of Commerce Delhi School of Economics mlal@commerce.du.ac.in
6.	Geography	01	1.Prof. Punyatoya Patra 2. Prof. Mamta Sharma 3. Dr. Rashmi Gupta	Prof. A.K. Singh, Head & Dean, Department of Commerce, University of Delhi. drajayksingh@gmail.com
7.	Commerce	01	1.CA Jyoti 2.Prof. Mamta Sharma 3.Prof. Bhawna Rajput	Prof. Madan Lal Department of Commerce Delhi School of Economics mlal@commerce.du.ac.in

Mamta Kaushik

kaushik

Neeraj Nigpal

Neeraj
Dewan

The Governing Body noted and confirmed the same.

ITEM NO.7 To consider the minutes of Staff Council Committees

7/1

To report the Purchase Committee for the purchases under the purview of Principal

1. Prof Anu Jain
2. Prof Nitu Rana
3. Prof Sunita Pareek
4. Dr Manju
5. Dr Seema Rani

The Governing Body resolved that only one Purchase Committee be constituted. The letters no. DHE-14(30)/ 100 % College/Minor Work/Major Work/ 2022 - 23/ 2091/2110 dated 06.04.2023, E.20/08/AC/2019/jsfinal/2575-2674 dated 07/08/2019 and Letter no. DHE-13(7)/100% GIA Colleges/2013-14/P.F.-1/2989-2909 dated 22.05.2023 from the Directorate of Higher Education regarding nominee/member of DHE in Purchase and Finance Committee of the 12 Colleges (100% funded by Delhi Govt.) diary no. 1326 dated 27.05.2023 regarding SOP and Delegation of Financial powers respectively have been taken into cognizance and accordingly the committees have been constituted with the Treasurer and representatives from the Directorate of Higher Education and University of Delhi.

Purchase Committee

1. Treasurer
2. Principal
3. Bursar
4. Prof Anu Jain, Convener Purchase Committee
5. Prof Nitu Dabas, Co-convener Purchase Committee
6. Prof Sunita Pareek, Member Purchase Committee
7. Dr Seema Rani, Member Purchase Committee
8. Dr Manju, Member Purchase Committee
9. TIC/Convener of the Department/Committee/Society concerned with purchase (Special invitee)
10. Nominee of the Finance Officer, University of Delhi
11. Nominee of the University Engineer, University of Delhi (For infrastructure related)
12. Sh RP Meena, Administrative Officer, Directorate of Higher Education, Govt. of NCT of Delhi
13. Sh Manish Jain, AAO, Directorate of Higher Education, Govt. of NCT of Delhi

Finance Committee

Manita Rana

Kaush

Neeraj Nagpal
Neeraj
Samir

To consider the constitution of Finance Committee with the following members

1. Treasurer
2. Principal
3. Bursar
4. Teacher Representative on Governing Body
5. Convener Purchase Committee
6. Representative of Finance Officer University of Delhi
7. Two representatives from Directorate of Higher Education

The Governing Body approved the same as per SOP for purchase of items by the 12 Colleges (100% funded by GNCTD) vide letter no. DHE-14(30)/100%College/Minor Work/Major Work/ 2022-23/2091-2110 dated 06.04.2023

7/2

To consider the minutes of Local Purchase Committee held on 22.04.2024

The matter was deferred.

ITEM NO.8

To consider the minutes of Statutory Committees

8/1

To consider the constitution of Examination Committee 2024-25
Prof Vidhi Sharma Convener
Dr Laxmi Bhatia Co convener

The Governing Body noted and recorded the same.

ITEM NO.9

Accounts matters

9/1

To report the deduction of Travel Allowance during the COVID 19 period as per OM from DoPT.

The Governing Body noted and approved the same.

9/2

To report the payment of Rs 111761 to M/s Perfect Scientific Processor on account of professional charges bills.

The Governing Body noted and approved the same. The process of appointment of CA be renewed.

Mamta Bhanu

Neeraj Kishore

Kavita

Neelam

Ravinder Kumar

[Signature]

ITEM NO.10 Achievements of the college

10/1 Ms Kajal Gold Medal University Topper BEIEd
The Governing Body appreciated the achievements of the student.

10/2 Ms Manju Gold Medal Khelo India
The Governing Body appreciated the achievements of the student.

The Governing Body appreciated the same.

ANY OTHER MATTER WITH THE PERMISSION OF CHAIR

1. The AQAR is ready for submission on the NAAC portal. The Governing Body approved the same.
2. The University Legal branch be approached regarding all legal matters.

Mamta Sharma

**PROF. MAMTA SHARMA
MEMBER SECRETARY/PRINCIPAL**

APPROVED BY

[Handwritten Signature]

TREASURER

[Handwritten Signature]
CHAIRMAN

Neeraj Nagpal

Neeraj

Kavita

ITEM NO.10 Achievements of the college

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Mamta Sharma

**PROF. MAMTA SHARMA
MEMBER SECRETARY/PRINCIPAL**

APPROVED BY

TREASURER

CHAIRMAN