

(Accredited Grade B++ by NAAC)

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Dated 16-9-25

Saksham Pramaan NACP Evaluators Empanelment
Call for the Empanelment of Evaluators (Program) & Evaluators (Finance)
(North Zone)

Name of the project: Saksham Pramaan – Targeted Interventions (TI) and Link Workers Schemes (LWS) Evaluation for National AIDS Control Programme (NACP)

About the Project:

India is committed to 'ending the AIDS' epidemic as a public health threat by 2030 in line with Sustainable Development Goals (SDG). The end term evaluation carried out by the State AIDS Control Societies (SACS) and National AIDS Control Organization (NACO) aims to assess the quality and performance of TI projects implemented by NGOs/CBOs. This process, based on various parameters, will determine the continuation or discontinuation of individual TIs in the state. Usually, TIs have been evaluated once in two years, i.e. during 21st or 22nd month. For the newly recruited TIs, the first evaluation will be conducted during 32nd and 33rd month of the project period. This year at National level, TISS will lead the evaluations with partner institutes at state level in coordination with SACS and NACO TI division.

Objectives of the evaluation:

1. To assess the performance of TIs in terms of gaps between planned targets and actual achievements.
2. To assess component-specific quality of TI.
3. To assess knowledge level, condom use, health seeking behaviours.
4. To assess the component wise expenditure of and look for variance.
5. To assess the quality and performance of project staff and peer educators during the review period.
6. To assess various systems (accounts/ finance/ human resource/program management) in place at TI NGO/CBO and their effectiveness in the implementation of TIs.
7. To assess the organization capacity.
8. To assess community engagements.
9. To assess the innovations if any.

Desired qualification and experience of the evaluators:

1. Minimum 5 years of experience in developmental sector and preferably at least 1 year in HIV/AIDS prevention programme
2. Post graduate in any Social Work, Public Health, OR any other allied Social Sciences
3. Community members with minimum qualification of graduation in Social Sciences and at least 2 years of experience in HIV/AIDS prevention programme are also eligible to apply
4. For Finance Evaluators the minimum qualification is a degree in Commerce or an intern from a CA firm with a degree in Commerce; SACS internal auditors should not be engaged in TI evaluation due to possible conflict of interest
5. Preference shall be given to candidates from Northern Zone, residing in the state(s) of J&K/Himanchal Pradesh/Punjab/Chandigarh/Haryana/Delhi/Uttarakhand and Uttar Pradesh

6. Preference shall be given to candidates, who have prior experience evaluating development programmes.
7. Sensitive towards issues relating to HRG communities and PLHIVs
8. Willing to undertake extensive field visits to intervention sites
9. Well versed in reporting and documentation
10. Conversant in local language in addition to Hindi and English
11. S/he shall have experience in conducting FGDs with HRGs and Bridge population
12. Evaluators should not be currently associated with any TI projects/development partners who are supporting NACP both at National and State level.

Team for Evaluation:

The 3-member evaluator's team consists of:

- Two External evaluators, one of them would be the lead evaluators and another one would be the co-evaluator.
- One External Evaluator -Accounts/ Finance Person.

One evaluator/team of evaluators can conduct maximum 5 TIs evaluations in one state.

Evaluators required to:

- a. Evaluators should spend three full days in each TIs/LWS
- b. It is recommended that the evaluators should visit the community at appropriate hours for informal interaction as per the convenience of the community
- c. At least 10% of the HRG randomly selected and are to be contacted by the evaluation team through one to one contact or small group discussions in 10% of the hotspots randomly selected by the evaluator
- d. The evaluation report including soft copy of the evaluation tool, and detailed report shall be submitted on the 3rd day of completion of the evaluation at any TI to SACS
- e. The overall report should be shared within 7 days after completing the evaluation of any TI to SSR/TISS
- f. The final signed evaluation report should be submitted by emails to SACS
- g. All the hard copies of evaluations shall be submitted to respective SACS on the day of debriefing failing which can draw action.
- h. All evaluators need to obtain and share a receiving copy of the submitted evaluation reports from respective SACS.

Honorarium and Reimbursement to Evaluators:

- Honorariums will be paid to evaluators directly by TISS/ RICE team.
- RICE will reimburse the travel and stay for the period of evaluation as per the NACO/University norms.

Process of selections

- Eligibility Screening – Applications received via Google Form will be filtered against the prescribed eligibility criteria.
- The shortlisted candidates will be called for an interview/written test.
- Training – Successful candidates will undergo training on revised evaluation tools, methodology, reporting formats, and ethical standards.

Empanelment does not lead to direct/automatic assignments. Based on the application obtained from the candidates, only selected applicants shall be informed by proper channel.

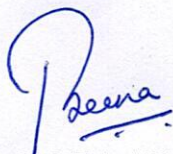
NO PHONE CALLS / EMAILS WILL BE ENTERTAINED.

The Last Date for submitting the application is 05.10.2025

Application Link:



https://docs.google.com/forms/d/e/1FAIpQLSdNBYlpNFbDYSe_jkkchsTGI_cAwKGOj21vAMYLqMv0uLCIwQ/viewform?usp=header

A handwritten signature in blue ink, featuring a large, stylized 'P' followed by the name 'Beena'.

PROF. BEENA ANTONY REJI
(FACULTY IN-CHARGE)

A handwritten signature in green ink, featuring a stylized 'N' followed by the name 'Rathi'.

PROF. NEELAM RATHI
ACTING PRINCIPAL